RG104 Entry 235

Volume 423

January 2, 1918 – December 29, 1918

Letters Sent to

Philadelphia and San Francisco Mints

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

San Francisco Mint begins on page 392.

RG104 E-235 Vol 423

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 423 of 600

NC-152, Entry 235

Philadelphia

1918

Philadelphia

1918

PHILADELPHIA

RG104 E-235 Vol 423

RG104 E-235 Vol 423

Jan. 2, 1918.

Subject - Accounts.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

With reference to letter of this office dated Dec. 1st and your reply of the 28th, I have to request that you obtain from the electric company and forward to this office a statement carrying the necessary figures as to connected power apparatus, etc., by which determination is made of the stand-by charge, to support September voucher No. 955 as well as future vouchers carrying a stand-by charge.

Information is also requested as to method of division between amount charged to the 1917 and to the 1918 contingent appropriation, of the electric service charges paid in September.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 2, 1918.

SUBJECT: Notice of Request for Bullion Fund Transfer. Redeposits.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Memorandum of shipment No. 6, dated November 22, 1917, of unparted bullion forwarded by you to the United States assay office at New York City, has been examined and the gross value found to be $443,679.03. For this amount a transfer has been requested from your bullion fund to that of the assay office at New York City.

Gain $682.30.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

Jan 2 1918

Superintendent U.S.Mint,
Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay one hundred and fifty thousand ounces of silver at the rate of ninety three and one quarter cents per fine ounce f.o.b. your institution.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

January 3, 1913.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver, as early as practicable, twenty-five pairs one cent coinage dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 3, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

It is requested that an invoice be prepared covering fifty ounces of proof gold to be sent to the Mint at Denver, upon receipt of which a transfer order will be requested.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Jany 4 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay one hundred thousand ounces of silver at the rate of ninety five and three-quarters cents per fine ounce f.o.b. your institution.

Respectfully yours

Director of the Mint.

FHC

RG104 E-235 Vol 423

Jany 4 1918

Superintendent U.S.Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy and Harman one hundred thousand ounces of silver at the rate of ninety five and one-half cents per fine ounce f.o.b. you institution.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

January 4, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone communication of this date requesting you to forward to the Mint at San Francisco twenty pairs of fifty-centavo Philippine dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized to purchase from the C. E. Howe Company, one copy each of the Philadelphia Business Directory at $5.00 and the Boyd's Philadelphia City Directory at $10.00.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

From and after Saturday, January 5th, please discontinue the daily telegram in regard to coinage.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Jany 4 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay one hundred thousand ounces of silver at the rate of ninety five and three-quarters cents per fine ounce F.O.B. your institution.

Respectfully yours,

Director of the Mint.

Second purchase from this firm this day.

FHC

RG104 E-235 Vol 423

Jan. 5, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am returning the 12 freight bills forwarded with your letter of Dec. 29th.

It is understood that the copper transported was for use in the manufacture of minor coin, consequently the freight charges are payable from the Minor Coinage Metal Fund as a part of the cost of the copper, with the exception of the amount stated by you to be payable by Mr. Glendenin.

In response to an inquiry I am advised by the Auditor for the Treasury Department that the freight rate on copper ingots from Canton, Mi., to Philadelphia, in effect during the period in question, in carload quantities, is 12¢ per cwt. on a minimum carload weight of 40,000 lbs. The Government is exempt from paying war taxes.

The railroad company should render to you for payment, vouchers on the regular Government forms.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Jan. 5, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am returning letter of Crocker-Wheeler Co. which accompanied their voucher for armature and starters furnished on your order No. 978. As this letter does not carry the quotations on the articles in question it is requested that the accepted quotation be forwarded to support the voucher before the Auditor. The voucher is chargeable to your 1917 contingent appropriation in the sum of $256 and will be held in this office pending receipt of the proposal.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 5, 1918.

Superintendent U. S. Mint,

Philadelphia, Pa.

Sir:

Bill in the amount of $6.50 in favor of the Pullman Company for accommodation furnished A. M. Joyce in September last, from Philadelphia to St. Paul has been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 5, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a sketch of a proposed badge to be worn by certain members of our army and navy. The sketch is submitted by a member of the Army, upon his own initiative, with a view to obtaining later from Congress the necessary authority to make the badge an officially recognized one.

I have agreed to seek your cooperation in this tentative plan by asking that you invite the engraver to submit one or two sketches along the line of the idea embodied in the specimen submitted. I will appreciate your assistance in the matter.

Respectfully,

Director of the Mint.

Enclosure.

RG104 E-235 Vol 423

January 5, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I have this day purchased for your Mint approximately 200,000 ounces of fine silver which you will please receive from the Cerro De Pasco Copper Company, and pay for at the rate of $0.93 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 4, 1918.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

The Consul General of Peru has been advised that the steel pieces ordered by him for his Government will be ready for delivery on February 1st, and has been further informed that it will be necessary for an agent designated by him to receive and make payment for the steel at the Mint Building. You will, therefore, not be required to be responsible for the shipping of the pieces. The Consul has been told that the consignment will be properly packed at the Mint.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 7, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be forwarded to the Mint at San Francisco forty (40) pairs of one-centavo dies at your earliest convenience.

Respectfully,

R. B. Bass

Director of the Mint.

RG104 E-235 Vol 423

Jany 7 1916

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Handy and Harman two hundred and fifty thousand ounces of silver at the rate of ninety six and one-quarter cents per fine ounce, f.o.b. your institution.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

Jany 7 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay two hundred thousand ounces of silver at the rate of ninety six and one-quarter cents per fine ounce f.o.b. your institution.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

Juny. 9.1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay approximately two hundred and twenty thousand ounces of silver at the rate of ninety six and one-eighth cents per fine ounce f.o.b. your institution.

Respectfully yours,

Director of the Mint.

RG104 E-235 Vol 423

Jany. 8, 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Handy and Harman one hundred and fifty thousand ounces of silver at the rate of ninety six and one-quarter cents per fine counce f.o.b. your institution.

Respectfully yours,

R. Baker

Director of the Mint.

FHC

RG104 E-235 Vol 423

Jany 8 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay one hundred thousand ounces of silver at the rate of ninety six and one-quarter cents per fine ounce f.o.b. your institution.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

Jany 9 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Forshay three hundred and twenty thousand ounces of silver at the rate of ninety six and one-eighth cents per fine ounce f.o.b. your institution.

Respectfully yours,

Director of the Mint.

FHC

This is the second purchase from this firm on this date.

RG104 E-235 Vol 423

January 9, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the Assay Office at New York whatever unparted bullion you have on hand ready for such transfer.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 10, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir;

Please forward to the Bureau an invoice covering fifty (50) ounces of proof silver for the Mint at San Francisco.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Jany 11,1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Please accept from Zimmermann and Fowshay two hundred and twenty fine thousand ounces of silver at the rate of ninety six cents per fine ounce f.o.b. your institution.

Respectfully,

Director of the Mint.

FHC

RG104 E-235 Vol 423

Jan. 12, 1918.

Dear Mr. Joyce:

Bills for Pullman charges covering your recent trip from San Francisco to Washington are now at hand and I find that between San Francisco and Denver the excess over fare by direct route is $1.50; while between Denver and Washington the Government has been charged for both a lower and an upper berth, $18.00. It is presumed that this latter charge covers the expense of both yourself and Mrs. Joyce, and in such cases the ruling is (23 Comp. 456-7) that the amount chargeable to the Government is one half, or $9.00.

The apparent excess charge for which the Government is liable on the transportation requests is therefore $10.50. If this is correct will you kindly forward the amount at an early date in order that the bills of the Pullman Co. may be put in line for settlement.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 14, 1918.

Superintendent U. S. Mint,

Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fiscal year 1918 has been approved in sums as follows:

Salaries, - - - - - - - - - - - - - - -	$ 6,000.00
Wages of Workmen, - - - - - - - - - - -	20,000.00
Contingent Expenses,- - - - - - - - - -	1,500.00
Increase of Compensation, - - - - - -	2,000.00
Total, - - - - - - -	29,500.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 14, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I have this day purchased for your Mint the following amounts of silver which you will please accept at the following rates:-

150,000 ounces from Zimmermann & Forshay at the rate of $0.95-7/8 per fine ounce.

100,000 ounces from Handy & Harman at the rate of $0.95-7/8 per fine ounce.

Respectfully,

R. W. Raby

Director of the Mint.

RG104 E-235 Vol 423

January 14, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

It is requested that you will cause to be prepared for the Mint at Denver twenty-five pairs of dime dies and forty pairs of five cent dies as early as practicable.

Respectfully,

R. O. Baldwin

Director of the Mint.

RG104 E-235 Vol 423

January 15, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please communicate directly with G. Amsinck & Company to the effect that you are ready to receive the amount of metal for the additional order of five centavo pieces and ten centavo pieces, advising them of the approximate time at which you will require the metal.

In accordance with your letter of December 27th Amsinck & Company have been informed that the following amounts of metal will be required:-

For 2,000,000 five centavo pieces, 9,920.5714 lbs. avoirdupois lbs. copper (99.90 copper contents) and 3,306,85715 lbs. av. of nickel. (99 nickel cobalt contents)

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT,
Bureau of the Mint,
January 14, 1918.

Sir:

I am enclosing 9 samples of gold bullion high in copper and would thank you to have each sample assayed in duplicate for gold, reporting the result to this office, together with the proof figures and giving the composition of the proof and the amount of lead used.

The samples are approximately 990 fine in gold and 95 fine in silver.

Respectfully,

Director of the Mint.

Superintendent, U. S. Mint,
Philadelphia, Pa.

FPD.

RG104 E-235 Vol 423

January 15, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept the following amounts of silver purchased this day for delivery to your Mint;-

Handy & Harman , 100,000 ounces at $0.95-3/8 per fine ounce.

Zimmermann & Forshay, 200,000 ounces at $0.95-3/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 16, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I have this day purchased for your Mint the following amounts of fine silver:-

Handy & Harman, ----175,000 ounces at the rate of $0.95-1/4 per fine ounce.

Zemmermann & Forshay 300,000 ounces at the rate of $0.95-1/4 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 17, 1918.

SUBJECT: Assay Coin Envelopes.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to the memorandum attached to your Daily Statement of the 16th instant requesting a supply of assay coin envelopes, I have to state that the Division of Printing and Stationery, yesterday, accepted a bid for the kind of envelopes you desire, which, upon their receipt at the department they will be forwarded to the Public Printer for the necessary printing thereon and it will be impossible to furnish your mint with a supply until those are received and printed as no envelopes are carried in stock here.

Respectfully,

Director of the Mint.

AAH -/

RG104 E-235 Vol 423

January 17, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

Please accept from the United Metal Sellings Company one hundred thousand (100,000) ounces of silver, at the rate of ninety five cents per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

s

RG104 E-235 Vol 423

January 17, 1918.

SUBJECT: Delivery of Bullion Checks.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In reply to the memorandum attached to your Daily Statement making inquiry relative to the delivery of bullion checks, I have been advised by the Division of Printing and Stationery that they will be forwarded to you today, direct from the Bureau of Engraving and Printing.

It is suggested that, in future when inquiry is made that the request be forwarded over the signature of the superintendent, in order to facilitate prompt action thereon.

The memorandum is returned herewith.

Respectfully,

Director of the Mint.

(Enclosure)

AAH-

File

RG104 E-235 Vol 423

January 18, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of the 16th instant you are hereby authorized to proceed with the preparation of 1,000,000 five centavo pieces for the Government of Salvador, in accordance with the terms contained in your letter of the 6th of December.

The Minister of Salvador has designated Bloom Brothers, 66 Beaver Street, New York, as the agents to receive the completed coins.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 18, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith an engraving of an eagle which I thought it well to submit to the attention of the Engraver of your Department, in case it might prove of interest to him at some time.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 18, 1918.

SUBJECT: Printing of Records and Forms.

Superintendent, U. S. Mint, Denver, Colo.
Superintendent, U. S. Mint, Philadelphia, Pa.
Superintendent, U. S. Mint, San Francisco, Cal.
Superintendent, U. S. Assay Office, New York, N. Y.
Assayer in Charge, U. S. Assay Office, Seattle, Wash'n.

Sir:

Owing to the unusual and heavy demands upon the Public Printer for all classes of printing and bindery work and in order to avoid delay in shipments it is suggested that you will prepare and forward your semi-annual requisition for such supplies of printed Forms and Record Books, (also letter-heads and printed shipping tags, which should be omitted from your stationery requisition), in time to reach this Bureau by February 15th.

Your attention is directed to page 18, "Regulations, 1918".

Respectfully,

Director of the Mint.

AAH-✓

FAC

RG104 E-235 Vol 423

January 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver twenty-five (25) pairs of one (1) cent coinage dies.

Respectfully,

Director of the Mint.

O'R-JLS

RG104 E-235 Vol 423

January 17, 1918.

Superintendent of the Mint,

Philadelphia, Penna.

Sir:

Please accept from Handy & Harman one hundred and fifty thousand (150,000) ounces of silver, at the rate of ninety-four and seven-eighths (94-7/8) cents per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

JHC-JLS

RG104 E-235 Vol 423

January 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Please accept from Zimmerman & Forshay one hundred thousand (100,000) ounces of silver, at the rate of ninety-four and seven-eighths (94-7/8) cents per fine ounce, f. o. b. your institution. This purchase was made under date of January 18th.

Respectfully,

Director of the Mint.

JHC-JLS

RG104 E-235 Vol 423

January 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

This is to advise you that I am in receipt of a letter from Handy & Harman in which they ask to be advised whether Mexican silver half dollars, eight hundred (800) fine, in amounts of from ten thousand to fifty thousand pesos, will be acceptable by us on purchase of silver made from them for you. It is my understanding that coins of this fineness are not as desirable as the peso, for the reason that it is not safe to attempt to bring them to the proper fineness and pour directly into ingots. I will thank you to advise me whether my understanding of this matter is correct.

Respectfully,

Director of the Mint.

FHC-JLS

RG104 E-235 Vol 423

January 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

I beg to refer to my letter of December 21st, advising you of the purchase of one million, five hundred thousand (1,500,000) Mexican Pesos from Iselin & Company, New York, and to inform you that this company has advised me that they cannot make delivery of these Pesos and they have been released from their contract.

Respectfully,

Director of the Mint.

FHC-JLS

RG104 E-235 Vol 423

January 21, 1918.

SUBJECT: Duplicate Checks Received.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of the 19th instant, which was addressed to the Division of Printing and Stationery and referred to this Bureau from that office, in relation to duplicate checks sent to your Mint, from inquiry I would state that I infer the package which you received was mis-directed at the Printing Office.

Please return it to this Bureau and others will be forwarded you.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

January 21, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

Bills as follow have been forwarded to the Auditor for settlement, chargeable to your "Current Contingent Appropriation" in the amount indicated:

Wells Fargo Company - Transportation of Negatives of quarter dollar to Washington, August 14th, 1917, and Transportation of Bronze Medals August 13th, 1917, $.54.

Wells Fargo Company - Transportation of Red Cross Clipping Machine and of Panama-Pacific Exposition Plaques to Washington, July 16th, 1917, $73.

Respectfully,

Director of the Mint.

SBF-JLS

RG104 E-235 Vol 423

January 23, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

I am enclosing herewith letter received from The Bureau of Standards, also list of interrogatories regarding refractories. Would you please refer the questions to the proper official in your Institution for answer and return same to this Bureau as soon as practicable.

Respectfully,

Director of the Mint.

FHC-JLS
Enclosure.

RG104 E-235 Vol 423

January 23, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

Please accept from Zimmerman & Forshay two hundred thousand (200,000) ounces of silver, at the rate of ninety--two and three--eighths (92-3/8) cents per fine ounce, f. o. b. your Institution.

Respectfully,

Director of the Mint.

FHC-JLS

RG104 E-235 Vol 423

January 24, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of 21st instant, relative to non-receipt of Forms C A 4 - "Claim for Compensation on Account of Injury" - I have to state that a supply of the same was sent to your mint December 15th, 1917.

A further supply will be forwarded you by mail to-day.

Respectfully,

Acting Director of the Mint.

AAH-

RG104 E-235 Vol 423

January 24, 1918.

Hon. A. M. Joyce,
Superintendent, U. S. Mint,
Philadelphia, Penna.

My dear Mr. Joyce:

I have your letter of January 19th, suggesting Mr. James Gillespie for appointment as a member of the Assay Commission.

I will take pleasure in adding Mr. Gillespie's name to the list to be submitted to the Secretary for transmission to the President.

Very truly yours,

Director of the Mint.

O-S

RG104 E-235 Vol 423

January 25, 1918.

Hon. A. M. Joyce,
Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

This letter will be handed to you by Mr. J. L. Dunlop, of the Geological Survey, who is desirous of obtaining data from the records of your weigh room for the use of the Survey. Please permit him to examine those records and render him any assistance that may be necessary.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

January 25, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

I am in receipt of your letter of the 23rd instant, enclosing Die Report for the year 1917, and, in addition to the information furnished, I will thank you if you will include the number of each denomination of dies used during that year. The report referred to is returned herewith.

Respectfully,

F. E. Crosby

Acting Director of the Mint.

C-S

Enclosure.

RG104 E-235 Vol 423

January 26, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The Superintendent of the Assay Office at New York reports that you have on hand at your Mint, and not in use, a set of wire rolls, motor driven, which he can utilize.

If you can dispense with the rolls referred to you are authorized to ship the same to the U. S. Assay Office, New York, the cost of shipping to be a charge against the Contingent Fund of the New York Office.

A copy of this letter is being transmitted to the Superintendent of the Assay Office.

Respectfully,

Raymond T. Baffin

Director of the Mint.

RG104 E-235 Vol 423

January 28, 1916.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver twenty-five pairs of One Cent coinage dies at your earliest convenience.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

In accordance with recommendation contained in your letter of January 26th, you are authorized to accept the proposal of the Spayd Furniture Company, 821 Walnut Street, Philadelphia, amounting to $106.00 for furniture not in use at your institution.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir;

I am in receipt of a letter from the Jonathan Bartley Crucible Company, Oxford Street, Trenton, New Jersey, in which they say they have on hand a large quantity of Ceylon plumbago, and with the aid of improved machinery they are able to manufacture crucibles made from American clays.

They solicit an order from you for 20 or 25 crucibles, sizes 70, 80 or 100, at a price of 15 cents per number, f. o. b. Trenton, as a trial. They have been informed that all graphite goods are purchased on proposals and that you will afford them the opportunity of bidding on any graphite goods that you may require in the future.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Please accept from Zimmermann & Forshay 150,000 ounces of silver, at the rate of 91-7/8 cents per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Please accept from Handy & Harman two hundred and fifty thousand (250,000) ounces of silver, at the rate of ninety-one and three-quarters (91-3/4) cents per fine ounce, f. o. b. your Institution.

Respectfully,

Director of the Mint.

✓
C-S

RG104 E-235 Vol 423

January 30, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

Please accept from Handy & Harman one hundred and twenty-five thousand (125,000) ounces of silver, at the rate of ninety-one (91) cents per fine ounce, f. o. b. your Institution.

Respectfully,

Director of the Mint.

O-S

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Please accept from Zimmermann & Forshay one hundred thousand ounces of silver, at the rate of ninety-one and three-quarter cents per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

January 31, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This morning the Treasurer's office reported to the Bureau that you overdrawn your account by over thirty thousand dollars on account of ordinary expenses. You were advised by telephone accordingly. Upon the checking up of the Treasurer's books, at the request of the Bureau, it was found that you had been drawing checks in payment of minor coinage metal under symbol number 15050, your ordinary account symbol number, instead of under 15053, your minor coinage metal account symbol number.

Although notation was made on the checks that they had been drawn against the minor coinage metal fund, the symbol number should have been altered to correspond as that is the sole guide of the Treasurer's office.

I am very glad it was not necessary to withhold payment of wages to the employees today.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of January 30th, relative to the freight charges imposed by the Philadelphia and Reading Railway Company on six carloads of copper from James Clendenin, I beg to state that the same freight rates prevail at this time, as far as this Bureau is aware.

Respectfully,

Director of the Mint.

O-S

RG104 E-235 Vol 423

February 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

The enclosed letter from the Washington Office of the Wells Fargo & Company Express, referring to discrepancies in the weights of coins erroneously entered on Transfer Orders issued by your institution, is submitted to you for attention. I would thank you to furnish me with a report concerning this matter.

Respectfully,

Director of the Mint.

C-S

Enclosure.

RG104 E-235 Vol 423

February 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Requisition for advance to you of funds to meet your expenses during the current fiscal year has been approved in the following sums:-

Wages of Workmen.....	$ 10,000.00
Contingent Expenses.....	7,000.00
Total	$ 17,000.00

The Treasurer has been requested to advise you by wire when credit of this amount has been given you.

Respectfully,

Director of the Mint.

F-S

RG104 E-235 Vol 423

February 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith $1.00 received by this Bureau in payment for one of the medals of the President out of the stock in the Bureau.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

I enclose a new portion of No. 1 sample of copper bullion reported by you on the 29th ultimo, and would thank you to have it assayed in duplicate and report the results to this office.

Respectfully,

Director of the Mint.

D-S

Enclosure.

RG104 E-235 Vol 423

February 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

I enclose 21.95 ounces of silver reduced from chloride, for which I would thank you to return an equivalent in granulated silver for parting.

Respectfully,

Director of the Mint.

D-S

Enclosure.

RG104 E-235 Vol 423

February 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose silver bar weighing 147.30 oz. resulting from the melting of special assay coin scrap for the second half 1917. I would thank you to forward the usual memo of its value so that it may be distributed among the mints.

Very truly yours,

Director of the Mint.

D-S
Enclosure.

RG104 E-235 Vol 423

February 6, 1918.

Superintendent, U. S. Mint,

Philadelphia, Penna.

Sir:

Bills of Wells Fargo & Company, No. TD13-1117 and TD14-1117, in amount $91.76 and $393.60, are forwarded herewith for settlement, payable from your minor coinage profits.

Respectfully,

Director of the Mint.

Enclosure.

F-S

RG104 E-235 Vol 423

February 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver forty obverse dime dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be forwarded to the Mint at San Francisco the following:

Twelve One-Centavo Collars for large ring.
Six Half Dollar Collars for large ring.
Six Quarter-Dollar Collars for large ring.
Six Dime Collars for large ring.
Six Dime Collars for Medium ring.
Six Nickel Collars for large ring.
Six Nickel collars for medium ring.
Twelve One-Cent collars for large ring.
Six One-Cent collars for medium ring.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Penna.

Sir:

Herewith I am returning the bills of the Scovill Manufacturing Company, forwarded with your letter of January 7th, 1918. I have just been informed by the Auditor's Office that the freight rate on bronze coin blanks, boxed, in less than car load lots, from Waterbury, Connecticut to Philadelphia, Pennsylvania is 25½¢ per cwt and in car load lots the rate is 19½¢ per cwt with a minimum of 30,000 lbs.

I have also to advise that the first-class express rate per cwt from Waterbury to Philadelphia is $1.15. It is noted that the rates charged for expressage on these bills, in each instance, is less than $1.15. You are therefore authorized to settle the bills as rendered, so far as the question of freight and express rates are concerned.

Respectfully,

Director of the Mint.

F-S
Enclosure.

RG104 E-235 Vol 423

February 7, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be forwarded to the Mint at Denver one half dozen Half Dollar collars for large presses.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT

WASHINGTON

February 8, 1918.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this Office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FFD.

1 enclosure.

RG104 E-235 Vol 423

Feby 11 1918

Superintendent U S.Mint,

Philadelphia, Pa.

Sir;

Referring to your letter of the 7th inst. relating to dies due the San Francisco Mint, I beg to say that the order placed with you November 28, 1917 was in anticipation of the needs of that Mint, and prior to the receipt of the Superintendent's order.

The following dies seem to be due on that order:

Ten obverse half dollar dies
Ten pairs quarter dollar dies
Ten pairs dime dies
Ten obverse five cent dies
Twenty pairs one cent dies.

Will you please cause the above dies to be prepared and forwarded to the Mint at San Francisco as soon as possible.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

Feby 12 1918

Superintendent U.S.Mint,

Philadelphia, Pa.

Sir:

Referring to your letter of January 30th with which you enclose a copyof letter received by you from Handy and Harman of New York in relation to charges imposed on Mexican Tostones of the fineness of 800, I beg to say that I have this day advised that firm that foreign coins of the fineness stated with but one precious metal present and base being all copper will be received by you and charges imposed at the rate of one-half cent per ounce refining charge plus the melting charge. I have this day authorized you to receive foreign coin and bullion with but one precious metal present, the base being all copper suitable for alloy purposes, and to waive the one-half cent refining charge, provided the fineness is of standard or better.

Respectfully yours,

Director of the Mint.

C

RG104 E-235 Vol 423

February 12, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 8th instant enclosing granulated silver in exchange for 21.95 ounces of silver sent from the Bureau.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 18, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am forwarding bill of Wells Fargo & Co. for transportation of minor coin, payable from your minor coin profits in the sum of $1,685.34.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 18, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

When the annual assay coins are delivered for melting this year, and in future, will you kindly have them treated in the accounts as merely a delivery of coins for melting instead of as a deposit of bullion (annual assay coin bar deposit)?

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 18, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I have this day purchased from Handy and Harman one hundred thousand ounces of silver which you will please receive and pay for at the rate of $0.89-3/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone request that you cause to be sent to the Mint at San Francisco five reverse five centavo dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 19, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy & Harman one hundred thousand ounces of silver purchased this day for delivery to your Mint at $0.69-3/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 21, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Bill of Wells Fargo & Co. for transportation of minor coin in November last is forwarded herewith for payment, in amount $1,700.30.

Respectfully,

Director of the Mint.

7

RG104 E-235 Vol 423

February 21, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Your requisition for printing asks for one Kalamazoo Binder, 13 x 17 inches binding on 13 inch side. The standard size is 14 x 17. Will this be satisfactory to you? I have also to request that you forward a copy of the Form to be inserted in the Binder, in order to avoid error.

The Division of Printing and Stationery advises the Bureau that blank index cards like the enclosed cannot be furnished by that Division. Will you please explain to the Bureau the purpose of this card, and the reason for the black ruling, and an effort will be made to have the card supplied by the Public Printer. If the card is supplied, do you wish it ruled on both sides?

Your attention is invited to the memorandum attached to Forms 855 and 184 "Bullion Fund Disbursing Account and Medal Fund Account".

Referring to Form 262, I beg to advise you that this form has been discontinued, together with forms 803, 921, 922, 761, 805, and Form 867 is to take the place of all these forms.

Respectfully,

Director of the Mint.

AAH.

RG104 E-235 Vol 423

February 25, 1918.

Superintendent U. S. Mint,

Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses "Salaries" of that office during the fiscal year 1918 has been approved for $5,000.00.

Respectfully,

R. B. Bailey

Director of the Mint.

RG104 E-235 Vol 423

February 25, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy & Harman 200,000 ounces of silver purchased this day at $0.89-3/8 per fine ounce delivered to your Mint, and from Zimmermann & Forshay 75,000 ounces at the rate of $0.89-3/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 26, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the suggestion in your letter of the 21st instant, you are hereby authorized to forward to the U. S. Assay Office at New York scrap platinum on hand at the Mint and not needed by you.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 26, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am returning your voucher against the New York Assay Office for sleeves, etc., attention invited to the request for credit to your 1917 appropriations, notwithstanding that the order for the supplies was given July 9, 1917 (fiscal year 1918).

It is assumed that the supplies were partly manufactured prior to July 1st; if so, they, with all other supplies on hand, automatically became available for use of the fiscal year 1918, and reimbursement should be to the 1918 appropriations. Had the order been given prior to July the expenses to June 30th would have properly been reimbursable to the 1917 appropriations.

Voucher against the San Francisco Mint calls for 8 grippers and plates, etc., for scale, while the order and acknowledgment of receipt gives 6; should correction be made on voucher?

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 26, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose eight (8) samples of crude bullion and would thank you to have gold and base metal assays made in duplicate on each sample, reporting the results and returning the balance of the samples for further tests. I would thank you to return the cornets and base beads belonging to each sample in the envelope containing the sample also to give the proof figures and composition of the proofs used.

The samples are approximately 400 gold, 200 silver and 400 base, which is practically all copper.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 27, 1918.

Superintendent U. S. Mint,

Philadelphia, Pa.

Sir:

Bill of Wells Fargo & Company in the sum of $2,593.58, for transportation of minor coins, is transmitted herewith, for settlement.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

February 27, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please receive from the following named firms the amount of silver indicated which has been purchased today for delivery to your Mint:

Zimmermann & Forshay, 200,000 ounces, and
Handy & Harman, 225,000 ounces, at $0.89-3/8

per fine ounce.

Respectfully,

R. T. Baker

Director of the Mint.

By M. McReilly

Acting Director.

RG104 E-235 Vol 423

February 27, 1918.

The Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please cause to be forwarded to the Mint at San Francisco thirty (30) pairs of dime dies, at your early convenience.

Respectfully,

R. T. Baker

Director of the Mint

By M. McPartlin

Acting Director.

RG104 E-235 Vol 423

February 28, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please furnish replies to the following request, in duplicate, for the information of the British Government;

"Were any medals struck at the Mint during 1917? If so, give particulars as to numbers, metals, &c."

Respectfully,

M. McReilly
actg Director of the Mint.

AAH-

RG104 E-235 Vol 423

Feb. 28, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you kindly provide further information relative to records and forms requested in your letter of the 20th instant, as follows:

Record 129 - It is understood that this is to be a register of fine silver purchased; is this correct or is it also to carry the Assayer's record of base silver. Would a smaller size form serve your purpose - it is the wish of the Department that we economize in the use of paper. If the columns can be narrowed please indicate in pencil the widths necessary for practical use.

Record 324 - Herewith find a copy of the form now current, with indicated addition of the two columns desired by you "Reported fineness". Do you prefer the 11" or the 14" length.

Record 325 - Form 123 provides for all the information that the requested form does except the name of depositor. This is not considered essential for the Assayer's information and use at other institutions, and before deciding to reprint form 325 especially for use at Philadelphia I would like detailed information as to the use made by the Assay Department of the depositor's name. Apparently the only information provided for by form 127 which is not essential for the Assayer's use, in the verification of warrants before countersigning, etc., is the part of a deposit payable in silver and the part payable in gold; while form 325 lacks apparently essential data.

Form 195 - Enclosed find copy of form 629, which is current, and appears to carry the same data as the form which it is requested be revived. Will it not serve your purpose?

Please return enclosures.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 28, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of the 21st ultimo transmitting assay results:- No. 2 is given as 994.6 and 994.8. I would thank you to verify these figures.

Respectfully,

H. McFeely,
Acting Director of the Mint.

FPD.

RG104 E-235 Vol 423

March 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of the 26th instant I beg to say that under date of April 30, 1914, the Comptroller of the Treasury rendered a decision in which he stated "the 28th day of February necessarily counts as three days, or in leap year the 29th as two days." This interpretation applies either for duty or for loss of pay on account of absence from duty. I know of no later decision reversing the above.

Respectfully,

R. T. Baker

Director of the Mint.

By M. McCook

Acting Director.

RG104 E-235 Vol 423

March 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith copies of letters written to the Treasurer, requesting the transfer of the value of special assay coins from the respective mints to the bullion fund of your Mint.

Value of the silver in bar weighing 147.30 ounces, resulting from the melting of special assay coin scrap for the last half of 1917, --------	$186.11
Value of coins received from Mint at Denver ----------	$25.10
Value of coins received from Mint, San Francisco, -----	58.30
	83.40
Balance of value at Philadelphia ----------	102.71
	186.11

Bureau laboratory owes Philadelphia $104.00
102.71
1.29 --To be taken from balance now existing in favor of Bureau.

Respectfully,

R. T. Baker
Director of the Mint.
by M. McReilly
Acting Director.

RG104 E-235 Vol 423

March 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose 18.40 ounces of silver reduced from chloride, for which I would thank you to return an equivalent in granulated silver for parting.

Respectfully,

F. P. Dewey

Director of the Mint.

FPD.

RG104 E-235 Vol 423

March 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa

Sir;

Please forward to the Mint at San Francisco the following dies:-

Philippine Five-Centavo dies, five (5) pairs.
" One-Centavo dies, ten (10) obverse.
" One-Centavo dies, five (5) reverse.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be forwarded to the Mint at Denver twenty pairs of Quarter Dollar dies as soon as convenient.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 6, 1918.

To
Mr. A. M. Joyce,
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith two copies of Treasury Department circular No. 109 of January 29, 1918. In this connection your attention is invited to the paragraph from the bottom of Page 19, Mint Regulations of 1918.

Respectfully,

Director of the Mint.

2 Enclosures.

RG104 E-235 Vol 423

March 7, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1918 has been approved in sums as follows:

Wages of Workmen - - - - - - -	$ 11,500.00
Contingent Expenses - - - -	2,100.00
Total -	$ 13,600.00

This is approximately all the money at present available under these appropriations; additional funds will be advanced to you after Congress has taken final action on the urgent Deficiency Appropriation Bill.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 8, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge receipt of your letter of March 6th, enclosing granulated silver in exchange for 18.40 ounces received from the Bureau.

Thank you for your attention to our request.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 9, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of March 7th, relative to inquiries from owners of small lots of platinum as to where they can dispose of the material, I beg to suggest that you refer such inquiries to Mr. Bernard Baruch, Chairman Advisory Board, Council of National Defense, Washington, D. C.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 11, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of the 21st ult., transmitting assay results:- #31 is given as 994.4 and 995, and #32 as 994.3 and 995. I would thank you to verify these results.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 11, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy & Harman fifty thousand ounces of silver purchased this day for delivery to your Mint at the rate of ninety and one-half cents per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 11, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded thirty (30) obverse and ten (10) reverse dime dies, and forty (40) obverse nickel dies to the Mint at Denver.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 12, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding to you by today's mail a stock Blotter - 1737 B - the same as used by the Assistant Treasurers of the United States, for the purpose of ascertaining whether it can be utilized for your record of "Bullion Fund Disbursing Account".

The quality of the paper is far better than that now furnished, and although the leaves are not numbered it could readily be accomplished in your office with a numbering stamp.

The Public Printer is absolutely swamped with work and it might probably be several months before a special record could be furnished you.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

March 12, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith letter from the Curator, Division of History, United States National Museum, relative to medals. I would be glad to have you conform, as far as practicable, with the request made by the Curator. It might be deemed expedient by you to advise the Curator of the cost of medals which might be supplied by you.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

March 13, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose three dip samples of a bullion approximately 870 fine in gold and 120 fine in silver, and would thank you to have duplicate assays for gold and base made on each sample, reporting the results to this office, and returning the cornets and beads from each sample in the envelope with the sample, and stating the figures at which he would report the bullion as a deposit.

Respectfully,

Director of the Mint.

PFD

1 enclosure.

RG104 E-235 Vol 423

March 13, 1918.

Subject: Exchange of Gold.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I enclose 46.32 grams of cornets, for which I would thank you to return an equivalent in proof gold in strips, after deducting the 4 grams due you by your letter of the 3rd.

Respectfully,

Director of the Mint.

PFD

1 Encl.

RG104 E-235 Vol 423

March 14, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith I am returning voucher #163, in favor of Mr. Joyce, for travel expenses from August 28 to August 30, 1917, for execution of the oath. Please return at your early convenience.

October voucher #176, in favor of the Postal Telegraph and Cable Company for seventy-six cents ($.76) is un-supported by copies of telegrams. Please forward same.

November voucher #296, in favor of Mr. Joyce, for travel expenses from September 2 to October 1, 1917, carries over-charges in addition to the amount deducted prior to the payment of voucher, of $3.30. The voucher is returned herewith for verification of the items of over-payment. Please return to this office with other enclosures.

November voucher #297, in favor of Mr. Joyce, for travel expenses for November 1st and 2nd, carries charges for war tax of eighty-two cents ($.82), same not being payable by the Government.

December voucher #323, in favor of Mr. George T. Morgan, for travel expenses to Washington on November 28, 1917, carries war tax charges of sixty-two cents ($.62), same not being payable by the Government.

The overcharges previously mentioned should be replaced to the credit of your current contingent appropriation.

December voucher #340, in favor of Paul S. Reeves, for aluminum castings, is un-supported by accepted quotation. The letter attached to the voucher, returned herewith, pertains to another order for bronze castings.

RG104 E-235 Vol 423

Supt. U. S. Mint,
Philadelphia, Pa.

December voucher #345, in favor of J. E. Rhodes & Sons, for leather discs, is unsupported by accepted proposal, purchase being indicated as by Sections 2 and B of "Methods" on reverse of voucher.

On pay roll for October 16 to 31, James McGurk, temporary helper at $3.50 per diem, is paid for 18½ days, while the marginal notations cover five days extra time, and one day without pay, or net 18 days.

On pay roll for November 1 to 15, William Kane, temporary helper at $3.50 per diem, is paid $69.56 for 19-7/8 days. The pay roll carries indication of 20-7/8 days work, with marginal notation of 7-7/8 days extra, and 1/8 day without pay. On this same pay roll James H. Whitten, machinist at $4.00 per day, was paid $126.52 for thirty days at $4.00 per diem, plus 5%; this apparently is an over-payment of fifty-two cents ($.52) for 1/8 day. On the same pay roll Chris Hoelleim, temporary helper at $3.50 per diem, was paid $74.87 for 21-2/8 days; this apparently should be $74.37, a difference of fifty cents ($.50) over payment; On this same pay roll Harry F. McNamee, temporary helper at $3.50 per diem, was paid in like amount for the same time.

On the pay roll for December 1 to 15, Mary Hackett, temporary sewing woman at $2.50 per diem, is credited and paid for 18-5/8 days, while marginal notations cover 7-6/8 days extra and 1-1/8 day without pay, or net 19-5/8 days.

Will you please forward copy of the October list of collections from Special Assays; I am uhable to locate the October statement.

Deposit certificates unpaid at the end of a quarter should be retained and forwarded with the list of payments subsequently made, to support such list; and not be forwarded with the accounts of the period in which the deposits were received.

Respectfully,

Director of the Mint.

F

Enclosures.

RG104 E-235 Vol 423

March 14, 1918.

To the
Supt. U. S. Mint,
Philadelphia, Pa.

Sir:

I am just in receipt of request asking that Mr. John Horan, employed in the mint at Philadelphia, be transferred from night to day work. If you can conveniently effect this change, it will be appreciated.

Respectfully,

R. B. Baker

Director of the Mint.

RG104 E-235 Vol 423

March 15, 1918.

To the
Supt. of the Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of March 1st, enclosing copy of a letter received from the Federal Reserve Bank at Atlanta, dated January 12, 1918, advising of the shipment of gold coin amounting to $50,000.00 I beg to state that the office has been advised by the Assistant Secretary that the Federal Reserve Board has taken the matter up with the Federal Reserve Bank at Atlanta, which wired as follows to the Reserve Board:

" Have wired Superintendent Mint Philadelphia deposit gold shipment fifty thousand January twelfth with subtreasury for our credit gold fund. Advise Director Mint accordingly. "

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 18, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a copy of a letter sent this day to the Treasurer of the United States requesting the transfer to your Mint of the sum of $3.00 from the bullion fund of the Mint at San Francisco. This is a balance due ~~the~~ on account of the value of special assay coins sent to the Bureau from San Francisco, and forwarded to your Mint to be melted, and is in addition to the $58.30 transfer March 2, 1918.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 18, 1918.

CONFIDENTIAL

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to the recent sale of silver bullion for delivery to the Wells Fargo & Company Express, you are advised that the Treasurer has issued a transfer prder, covering the transfer to him of the cost value of 1,007,242.83 ounces of fine silver, namely, $925,380.94. The silver was sold at the rate of $1.00 per fine ounce, and the difference between the cost and the amount received, $81,861.89, has been covered into the Treasury as a miscellaneous receipt, - profits on the sale of silver bullion, C/D 5981, dated March 16, 1918.

The profit item should appear in your ordinary account for the current quarter.

The question of the price received, and the fact that the silver was for export are confidential matters.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 18, 1918.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

March 18, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Replying to your letter of the 14th instant, it is suggested that the freight rate of 12 cents per 100 pounds on copper ingots from Canton Station (Baltimore) be paid, until you have reason to believe that there has been a change in the rates.

When you have reason to believe that change has been made, I will be pleased to take the matter up again with the Auditor for verification.

Respectfully,

Director of the Mint.

F

RG104 E-235 Vol 423

March 19, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am forwarding bill from the Wells Fargo Company for transportation of minor coin from your institution during the month of January, 1918, payable from your minor coinage profits, in the sum of $1483.11.

Respectfully,

M. McPhail

Director of the Mint.

Enclosure.

RG104 E-235 Vol 423

March 19, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Bills of the Pullman Company, covering accomodations furnished Mr. Joyce on trip to the Pacific Coast in September last, have been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation in the sums indicated below:

Bill for $18.00, on which there has been refunded to the credit of your contingent appropriation the sum of $9.00, on account of overcharges.

Bill for $32.50, on which there has been refunded the sum of $1.50, on account of overcharges.

Both the debits and the credits should appear on your records.

With reference to letter of this office, dated November 6, 1917, advising of a charge by the Baltimore & Ohio Railroad of $133.95 on account of transportation of Mr. Joyce to San Francisco and return, I beg to advise that there has been a refund of $7.50, which should be shown on your records.

Respectfully,

Acting N. McFeely

Director of the Mint.

RG104 E-235 Vol 423

March 20, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith I am forwarding, for payment from Profits on your minor coinage, bill of Wells Fargo Company, for transportation of minor coin in December, in the sum of $3,601.51.

Respectfully,

R. T. Baker,

Director of the Mint.

By, N. McRaelly

Acting Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

March 21, 1918.

Hon. A. M. Joyce,
Superintendent U. S. Mint,
Philadelphia, Penna.

Dear Mr. Joyce:

This letter will be presented by Dr. Gillett, alloy chemist of the Bureau of Mines, and his assistant Dr. Rhoads.

Dr. Gillett and Dr. Rhoads desire to inspect the Rennerfelt furnace in operation at your mint. Please provide them with every facility for inspecting the furnace under satisfactory conditions to them.

Your courtesy will be appreciated by me.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 423

March 21, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your daily statement of March 20th, as to the amount of silver bullion on hand, available for coinage, I beg to state that it will be unnecessary for you to send this report oftener than once a week, until otherwise instructed. Please forward this statement at the close of each week.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 21, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Will you please advise of the present status of order of the New York Assay Office, dated November 10, 1916, for mits, aprons, sleeves, and anode bags, to the estimated value of $1953?

According to our records, the supplies covered by this order have not been billed to New York.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 21, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Responding to your request of the 21st instant you are authorized to subscribe for the New York Times ver the balance of the current fiscal year for the purpose of obtaining the most reliable silver quotation each day.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the mint at San Francisco the following:

10 pairs 50 centavo dies.
10 pairs 10 centavo dies.
10 reverse 20 centavo dies.

United States Dies.

20 reverse quarter dollar dies.
20 obverse one cent dies.
30 reverse one cent dies.
10 pairs five cent dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Pennsylvania Railroad Company, for transportation of stationery, etc. from Washington, on January 12, 1918, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation, in the sum of $2.93.

Your bills against the San Francisco Mint for Philippine coin collars, ordered June 27, 1917, for $80.93, for dime and cent collars, ordered September 7, 1917, $92.41, and for nickel coin collars, ordered October 7, 1917, $32.18, also your bill for fire mitts, ordered August 10, 1917, $82.27, have been forwarded to the Auditor for settlement, your appropriations to be credited in the sums indicated on the face of vouchers.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 23, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone communication, and telegram sent this date, authorizing you to deliver to the Wells Fargo & Company Express 2,040,658.30 ounces of fine silver for shipment to the Mint Master, Calcutta, by steamer due to depart from San Francisco April 1, 1918.

Your account in the sum of $1.874,807.39 will be reimbursed by a deposit of that amount with the Treasurer of the United States to the credit of your bullion fund.

The balance of the amount received for the silver, namely, $165,850.91, will be deposited in the Treasury as a miscellaneous receipt, profit on the sale of silver bullion, and you will be advised of the formal transfer.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 23, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I beg to advise you that the Secretary has this day approved the following appointments:

Helen Klein, Sewing-woman, $2.50 p.d., Appt. ext.
Rose Lynch, " " , " " " ".
James C. Dougherty, Melter, $3.50 p.d., " ".

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 25, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Requisition has been approved for advance to you of funds to meet the expenses of your office during the fiscal year 1918, in the sum as shown below:

Salaries, Mint at Philadelphia, 1918 - - $ 6000.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 25, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco fifty (50) ounces of proof gold, at your earliest convenience.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 26, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to the recent sale of silver I beg to advise you that the Treasurer of the United States has issued a transfer order, covering the transfer to him of the cost value of 2,040,658.30 ounces of silver, namely, $1,874,807.39. The balance of the amount received, $165,850.91, has been covered into the Treasury as a miscellaneous receipt - profits on the sale of silver bullion, C/D No. 63887, dated March 25, 1918.

The profit item should appear in your account for the current quarter.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 26, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy & Harman 225,000 ounces of fine silver purchased this day for delivery to your Mint at the rate of $0.97-5/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 27, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Handy & Harman 200,000 ounces of silver purchased this day for delivery to your Mint at $0.97 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 27, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I enclose four (4) dip samples representing two bullions, and would thank you to have your Assayer treat them in the same way that he would handle samples of deposits, reporting to this office the results obtained, together with the proof figures and composition of proofs used, and returning the beads and cornets from each sample in the same envelope with the sample. I would also thank you to state the figures at which he would report each bullion.

Respectfully,

Director of the Mint.

FPD

Enclosure.

RG104 E-235 Vol 423

March 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please forward to the mint at Denver, as soon as convenient, twenty (20) obverse and thirty (30) reverse quarter dollar dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 30, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your institution during the fiscal year 1918 has been approved in sums as below:

Salaries - - - - - - - - - - - -	$ 6,000
Wages of Workmen - - - - - - - -	150,000
Contingent Expenses - - - - - -	80,000
Increased Compensation - - - - -	2,000
	$238,000

Advice by wire of this credit with the Treasurer has been requested.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 30, 1918.

SUBJECT: Assays of fine gold.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

April 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please accept from Zimmermann & Forshay 100,000 ounces of silver purchased this day for delivery to your Mint at the rate of $0.96-3/8 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 1, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

In your report of assays of fine gold of the 28th ult., only one result is given for XIV. I am returning the sample herewith and would thank you to supply the deficiency.

Respectfully,

Director of the Mint.

1 Enclosure.

FPD

RG104 E-235 Vol 423

April 1, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of March 29th, beg to advise that I have taken pleasure in forwarding to the Secretary of the Treasury favorable action upon your letter recommending the transfer of Mr. Hallman to position as watchman.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose herewith page 14 of "Printers' Proof" of the Proceedings of the Assay Commission, 1918, with the request that I be informed whether or not two dimes of delivery No. 189, coinage of April 18, 1917, were weighed by the Committee on Weighing.

Respectfully,

Director of the Mint.

(Inclosure)

AAH

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau of Mines, Interior Department, Washington, D. C. has agreed to adjust for the offices of the Mint Service the matter of licenses, necessary to cover the purchase of explosives. You will be advised as soon as the Bureau has further information from that office.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of March 30th, you are hereby authorized to accept the proposal of the U. S. Electro Galvanizing Co. of Brooklyn, N. Y. to furnish one U. S. Standard Pattern Automatic Pickling and Cleaning Apparatus, at a price of $2290.00 f.o.b. Brooklyn.

It is understood that as the bidders are the sole manufacturers of the machine, competitive bids were not obtainable.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to my letter of the 1st instant, forwarding to you two specimens of the Siamese copper coin, you are hereby authorized to proceed to make the necessary preparations for the execution of this coinage, including the manufacture of the dies.

The Siamese minister has been advised that the preparation of the dies will consume a period of several weeks.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of March 30th, you are hereby authorized to accept the proposal of the Economy Baler Co. of Ann Arbor, Michigan to furnish one regular #10 Baling Presses, with motor, complete, at a cost of $3,500.00, f.o.b. Ann Arbor, Michigan.

It is understood that the machine is to be placed on trial in the mint for a period of 14 days and if, at the end of that period, it is not satisfactory, it may be returned to the Economy Baler Company, without expense to the Government.

It is further understood that the Economy Baler Company is the sole manufacturer of the machine, and that, therefore, no competitive bids were obtainable.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 3, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please accept from Zimmerman and Forshay 240,000 ounces of silver, purchased this day for delivery to your Mint, at the rate of 96 and 3/8 cents per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 4, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Your attention is invited to Section 8 of the Deficiency Appropriation Act, approved October 6, 1917, which has just come to notice:

> " That in determining the right of employees to increased compensation as heretofore authorized by law at rates of five and ten per centum per annum for the fiscal year nineteen hundred and eighteen, such employees as are employed on piecework, by the hour, or at per diem rates, shall be entitled to receive, from July first, nineteen hundred and seventeen, to June thirtieth, nineteen hundred and eighteen, inclusive, the increased compensation at the rate of ten per centum when the fixed rate of compensation for the regular working hours and on the basis of three hundred and twelve days in said year would amount to less than $1,200., and at the rate of five per centum when not less than $1,200, and not more than $1,800. ; Provided, That this method of computation shall not apply to any per diem employees regularly paid a per diem for every day in the year. "

The effect of the above is to permit payment from the Increased Compensation appropriation of 5% over the normal compensation of those employees who have been paid at the rate of between $5.00 per diem and $5.76 per diem, and of an additional 5% to those employees who have

RG104 E-235 Vol 423

Supt. U. S. Mint,
Philadelphia, Pa.

been paid at the rate of between $3.33 per diem and $3.84 per diem.

It is suggested that a special payroll be prepared covering the period from July 1, 1917 to the period of the current payroll.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 4, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I enclose herewith 22.85 ounces of silver reduced from chloride, for which I would thank you to return an equivalent in granulated silver for parting. There are enclosed in the same package 50.55 grams of cornets, for which I would thank you to return an equivalent in proof gold in strips.

Respectfully,

Director of the Mint.

FPD

Enclosure.

RG104 E-235 Vol 423

April 6, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I am enclosing herewith application for purchaser's explosives license. Please fill in the blank and return to this office and certified copy will be forwarded to you.

This license will be necessary for you, to cover the purchase of acids, etc., in accordance with the provisions of the Act approved October 6, 1917.

Respectfully,

M. McRelly

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

April 6, 1918.

SUBJECT: Notice of Request for Bullion Fund Transfer - Redeposits.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Memorandum of shipment No. 7, dated February 6, 1918, of unparted bullion forwarded by you to the United States Assay Office at New York City, has been examined and the gross value found to be $1,672,852.29. For this amount a transfer has been requested from your bullion fund to that of the Assay Office at New York City. Gain, $1,791.19.

Respectfully,

M. McKelly
Acting Director of the Mint.

AAH

RG104 E-235 Vol 423

April 6, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of yesterday, concerning sleeves, mits, aprons, and anode bags, ordered by the New York Assay office during the fiscal year 1917, I have to state that there are sufficient funds to the credit of New York's 1917 contingent appropriation to pay for these items. It is therefore requested that in order to clear the records, bills be rendered covering these items.

Respectfully,

M. McBride

Director of the Mint.

RG104 E-235 Vol 423

April 8, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver twenty-five obverse half dollar dies as early as practicable.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 11, 1918.

Superintendent,

United States Mint,

Philadelphia, Penna.

Sir:

Wells Fargo and Company's bill, in the sum of $1,500.13 for transportation of minor coin, is transmitted herewith for settlement.

Respectfully,

Director of the Mint.

Enclosures.

RG104 E-235 Vol 423

April 12, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the United States Mint, San Francisco thirty (30) obverse and twenty (20) reverse half dollar dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 12, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward at your early convenience statement showing, by months and by denominations, the issues of subsidiary and minor coin (value only) from January 1, 1917 to March 31, 1918. Please, also, indicate for each denomination the periods during which the orders on hand exceeded the supply.

The purpose is to obtain information that will show the approximate demand for the different denominations of coins during the period mentioned.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 12, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Bill of the Pennsylvania Railroad Company for transportation of Mr. W. F. Hillebrand, Member of the Annual Assay Commission, from Washington to Philadelphia and return in February last has been forwarded to the Auditor for settlement, chargeable to your current Contingent Appropriation in the sum of $6.80.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 15, 1918.

Honorable A. M. Joyce,
United States Mint,
Philadelphia, Pa.

Dear Mr. Joyce:

Referring to my telephone conversation of to-day relative to the proposed changes of compensation outlined in your letter of April 12, I beg to say that the recommendations will receive my approval and be forwarded to the Secretary, with the exception of those proposing increase in compensation for watchmen and guides.

I am enclosing herewith an excerpt from the act of March 4, 1913, which is self-explanatory.

I regret very much that the law prohibits the promotion of the men named. I am, therefore, entirely without authority to accede to your request; otherwise it would give me great pleasure to comply with your wishes in this respect as in the other recommendations.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 17, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please accept from Handy & Harman 125,000 ounces silver purchased this date for deliver to your mint, at the rate of 99-7/8 cents per fine ounce.

Respectfully,

R. J. Baker

Director of the Mint.

OR

RG104 E-235 Vol 423

April 17, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I beg to acknowledge the receipt of granulated silver in exchange for 22.85 ounces of silver forwarded by this Bureau, and also a strip of proof gold in exchange for 50.55 grams cornets sent from this Bureau.

Thanking you for your courtesy in this matter, I am,

Respectfully,

R J Baker

Director of the Mint.

RG104 E-235 Vol 423

April 18, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Bill of the Pennsylvania Railroad Company for transportation of trucks from Cincinnati February 4, 1918, has been forwarded to Auditor for settlement, chargeable to your current Contingent Appropriation, in the sum of $12.42.

Respectfully,

R. J. Baker

Director of the Mint.

RG104 E-235 Vol 423

April 19, 1918.

Hon. A. M. Joyce,
Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In response to your request of the 18th instant you are hereby authorized to come to Washington for consultation with this Bureau on matters pertaining to the Mint.

While engaged in this service your necessary traveling and subsistence expenses will be paid from the appropriation for "Contingent Expenses, Mint at Philadelphia, 1918."

Respectfully,

Director of the Mint.

Approved:

Assistant Secretary.

RG104 E-235 Vol 423

April 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Will you please take the necessary steps to enter into agreement with dealers to furnish your institution with supplies that will be necessary for the coming fiscal year, entering into contracts for such commodities as you find to the interest of the Government to cover by contract? I would suggest that, as soon as you are sure of the condition of your Contingent fund, you make such purchases of equipment as the amount of your appropriation will permit. It will not be necessary to invite proposals by advertising. Circular letters, addressed to dealers will, I believe, answer the purpose.

Respectfully,

R. J. Baker

Director of the Mint.

RR

RG104 E-235 Vol 423

April 23, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Requisition for advance to you of $20,000 under your current contingent appropriation, to meet the expenses of your institution during the current fiscal year, has been approved this day.

This requisition, coming late in the month, would have been made to include your May needs had they been known in this office.

Respectfully,

R. J. Baker

Director of the Mint.

F R

RG104 E-235 Vol 423

April 27, 1918.

CONFIDENTIAL

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir;

Referring to the recent sale of silver bullion for delivery to the Wells Fargo & Company Express, you are advised that the Treasurer has issued a transfer order, covering the transfer to him of the cost value of 1,975,622.74 ounces of fine silver, namely $1,814,091.74. The silver was sold at the rate of $1.00 per fine ounce, and the difference between the cost and the amount received, $161,531.00, has been covered into the Treasury as a miscellaneous receipt,- profits on the sale of silver bullion, C/D 7885, dated April 26, 1918.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 29, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please accept from the United Metals Selling Company 200,000 ounces silver purchased this day for delivery at your Mint at the rate of $1.00 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 30, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver the following coinage dies:

20 pairs Quarter dollar.
30 pairs Dime.
40 pairs One cent.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 1, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with recommendation contained in your letter of April 9th, you are hereby authorized to proceed with the arrangements for the purchase and installation of two (2) new electric furnaces from Hamilton & Hansell, at the following prices:

Electrical Equipment:-

2 - Standard Scott-connected Transformers, 450 KVA. 13200 volt, 60 cycle, 3 phase, delivery 60/75 days with priority papers;
2 - 750 amp. 60 cycle Choke Coils (1000-lb. furnace), delivery 8 weeks;
2 - 1500 amp. 60 cycle Choke Coils (1 ton furnace), delivery 8 weeks;
7 - Westinghouse Panel Boards for control of 1000-lb. and 1-ton furnaces, complete with oil switch, current transformers, circuit breakers, etc., delivery 3 to 4 months;
2 - Automatic Controls, for 1-ton and 1000-lb. furnaces, G. E., delivery 4 to 5 months.
Bus bar supports and insulators,
Bus bar copper, 600 ft.
Flexible cable,
Miscellaneous equipment,

Total, f.o.b. Philadelphia mint, - - - $9,481.00

The above electrical equipment to be complete, for the operation of both furnaces.

1-ton Rennerfelt Electric Furnace, complete, as follows:-
1 - Furnace, with automatic side electrode feeding mechanism, lining, roof, etc.,
1 - Tilting arrangement for this furnace, with counterweight sheaves, necessary counterweights, wire rope, pulleys, hydraulic jack and pump,

Total f. o. b. Philadelphia Mint, - - - $11,075.00

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Superintendent,
Philadelphia Mint.

1000-pound Rennerfelt Electric Furnace, complete, as follows;-
1 - Furnace, with automatic electrode feeding mechanism, lining, roof, etc.,
1 - Tilting arrangement for this furnace, with counterweight sheaves, necessary counterweights, wire rope, pulleys, hydraulic jack and pump,

Total, f.o.b. Philadelphia, Mint, - - - - $9,885.00

It is understood that in this proposal they agree to furnish the two completely equipped furnaces, with all necessary electrical equipment, to give a total capacity of approximately three times that of the present unit, for a total of $30,441.00, which would be a comparative cost of $10,147.00, per unit of 1000-pounds capacity.

It is further understood that the increased price per unit includes automatic carbon feeding and tilting devices.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 1, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Herewith I am forwarding description of the Sirkar coins of India which may be of value in connection with the Numismatic Collection of the Mint.

Kindly have such extracts made as will be of value and return the enclosure at your early convenience.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

May 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

It has been decided to begin the settlement at all of the Mint institutions on June 17th. Under present arrangements Mr. Leonard Magruder, Assayer in Charge of the Mint at New Orleans, is to act as chairman of your committee, assisted by Mr. Wagor of the San Francisco Mint and Mr. Margolis of the New York Assay Office, and Mr. Russell of this Bureau for the latter part of the settlement.

I have also to confirm my verbal request that Mr. Meredith of your Mint be spared for duty as a member of the San Francisco settlement, and to ask that you inform Mr. Meredith of his selection in order that he may make necessary arrangements.

Respectfully,

Director of the Mint.

Enclosure:
Transportation requests.

RG104 E-235 Vol 423

May 6, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Herewith find, for certification of Superintendent and return, your bill against the New York Assay Office for mitts, etc., furnished on their order No. 607, dated March 27, 1917.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

May 7, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Bill of Wells Fargo & Company Express for transportation of bronze medals from Washington February 14, 1918 has been forwarded to the Auditor for settlement, chargeable to your current "Contingent" appropriation, in the sum of $1.65.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 8, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Herewith I am forwarding, for payment from your Profits on Minor Coinage, bills of Wells Fargo Express Company for transportation of minor coin, in the following amounts: $306.42, -- $34.35, -- $626.18, -- $511.70, -- and $2043.40.

Respectfully,

Director of the Mint.

5 Enclosures.

RG104 E-235 Vol 423

May 10, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I am enclosing herewith the set of seven coins of the Philippine Islands, taken from the Numismatic Collection of your institution.

Please accept my thanks for your courtesy in forwarding these coins.

Respectfully,

Director of the Mint.

Coins Enclosed.

RG104 E-235 Vol 423

May 9, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Requisition has been approved for advance to you of funds to meet the expenses of your office during the fiscal year 1918 in amounts as follow:

Salaries, F. Y. 1918, - - - - - - - - - - -	$ 5000.00
Wages, " " ", - - - - - - - - - - -	45000.00
Contingent, " ", - - - - - - - - - - -	40000.00
Increase of Compensation, F. Y. 1918, -	8500.00
Total, - - - - - - - -	$ 98500.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 10, 1918.

Superintendent,

U. S. Mint,

Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco the following coinage dies:

20 pairs half dollar dies.
thirty pairs one cent dies.
70 obverse dime dies.
30 obverse nickel dies.
20 reverse nickel dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 10, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In forwarding special assay coins, the use of envelopes with the certificate printed on them is not expected to abolish the slip of transmittal, Form 971.

I would thank you to forward this Form for deliveries 114-15-16-17 and to use it with each shipment in the future.

Respectfully,

M. McReilly
Acting Director of the Mint.

✓
FFD-

RG104 E-235 Vol 423

May 13, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please accept from the United Metals Selling Company 150,000 ounces silver purchased this day at the rate of $1.00 per ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 14, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of May 11th, you are authorized to accept the bids of Goldsmith Bros. Smelting and Refining Company, Inc. of Chicago, amounting to $5,470.00 for the M. & R. Department; $973.00 for the Coining Department, and $135.00 for the Mint, New Orleans sweeps, these being the highest bids received.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 16, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Herewith I am returning bill of J. Schulman, Amsterdam, Holland, for medals etc. in the sum of 627.45 florins, said bill being chargeable to your current "Contingent" appropriation. It is suggested that you purchase bill of exchange in favor of Mr. Schulman for the amount of bill.

The par of the florin is $0.402 but it is now being quoted in New York at approximately $0.485.

Bill of Mr. Schulman forwarded with your letter of the 14th instant, chargeable to your 1917 "Contingent" appropriation is returned herewith for approval of the Superintendent. Please return same to this office with supporting sub-vouchers; also sub-vouchers to support bill in favor of F. Rodder, Leipzig, Germany - also chargeable to your 1917 "Contingent" appropriation.

These two bills will be forwarded to the Auditor for settlement.

Respectfully,

Director of the Mint.

2 Enclosures.

RG104 E-235 Vol 423

May 16, 1918.

Superintendent,

United States Mint,

Philadelphia, Penna.

Sir:

I am enclosing herewith disk with request that same be submitted to the Curator of the Mint for report and return to this Bureau as to value or meaning of the piece. The words "Mystic Magic" appear on the coin but the Bureau has no knowledge of its origin and will be glad of any information you may furnish.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

May 16, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Bill of the Pullman Company for accommodations furnished Dr. W. F. Hillebrand, member of the Assay Commission, on February 14, 1918, has been forwarded to the Auditor for settlement, chargeable to your current "Contingent" appropriation in the sum of $2.00.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 21, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

The accounting transactions incident to carrying into effect the Act of April 23, 1918, authorizing the use of silver dollars as bullion, will be handled through the Bullion Fund, except as to the coins making up the first lot of $14,586,374 and sufficient additional dollars to replace the non-dollar, or fine, bullion delivered by you April 27th for shipment to India.

Please melt these additional dollars immediately and advise me as to the number melted and the resulting fine ounces. Any surplus ounces produced should be taken into your accounts at $1.00 per fine ounce, but no reimbursable loss on these dollars should be taken into the accounts.

Please cancel your bookkeeping entries relating to the 462,130.81 ounces of non-dollar bullion delivered April 27th. You have on hand to replace same, in part, dollar bullion - 376,165.19 ounces.

Expend from your accounts as a transfer of funds to San Francisco Mint the sum of $9,277.92, covering dollar bullion on hand at San Francisco	10,104.05
You are authorized to melt enough dollars (approximately 98,700) to produce additional dollar bullion	75,861.57
Total replacement of dollar bullion	462,130.81

Expend from your accounts the face value of the dollars above mentioned, $14,586,374, plus the number used to replace the non-dollar bullion, and do not take into your accounts either the bullion resulting from their destruction or the loss over face value, except as indicated above. The dollars are to be written off the Treasury accounts, as such, and the loss will be taken care of here in Washington.

RG104 E-235 Vol 423

Superintendent, U.S. Mint,
Philadelphia, Penna.

The Treasurer of the United States is advised of this procedure.

Silver dollar coins used, other than those above named, will be taken into an account "Silver Dollar Stock Withdrawn" at the time of relieving the "Cash" account, or upon receipt from the Treasurer or Assistant Treasurer of the United States, if so received. This will provide a record of the number of dollars withdrawn, which, together with the number previously used, will be the number that must eventually be recoined.

Under the contract with the British Government the silver resulting from the destroyed dollars is sold at the before-melting weight of the dollars as of 900 thousandths fine; therefore the purchaser stands the loss in melting. This eliminates any necessity for sampling and assaying. No future adjustment will be made as to the number of ounces resulting from the dollars now being or previously destroyed for sale to the British.

Unless otherwise advised, after melting the dollars the account "Silver Dollar Stock Withdrawn" should be relieved by charging the account "Silver Dollar Bullion" with the before-melting number of fine ounces of silver at $1.00 per fine ounce, and by charging the account "Reimbursable Loss on Silver Dollars Withdrawn" with the difference between same and face value.

In rendering accounts current it will probably be necessary to use an insert sheet similar to the enclosure, with form No. 948, to carry the accounts "Silver Dollar Stock Withdrawn", "Silver Dollar Bullion", and "Reimbursable Loss on Silver Dollars Withdrawn."

This loss on the silver dollars withdrawn will be reimbursed in the same manner as is the loss on recoinage of silver and minor coin; form No. 474-B may be used in this connection, changing the wording where required. The account stated on this form will be forwarded to the Treasurer and after settlement by the Auditor the loss will be transferred to the Treasurer by Transfer Order.

Payment for the silver sold, as well as the charges thereon, will probably be made to the Treasurer of the United States. You will be advised when payments affecting your office are made. Your accounts should show sale of the silver for cash, the cash being transferred to the Treasurer on Transfer Order.

RG104 E-235 Vol 423

Superintendent U. S. Mint,
Philadelphia, Pa.

You will be later advised as to the disposition that will be made of the charges on the silver sold. Should non-dollar bullion be sold and its sale price exceed the silver's cost the difference will be covered into the Treasury as "Profits on the sale of silver bullion." As these revenues will be received in cash they will belong to the ordinary account rather than the bullion account.

The work of destroying the dollars is analogous to deposit melting room work, with respect to wastage and recoveries. Therefore no wastage allowance will be involved, and the resulting sweeps will be an absolute gain - not properly belonging to the Melting and Refining or Coining Departments; they should be kept separate from other sweeps so far as possible.

The Bureau should be advised daily as to the number of dollars used and the before-melting fine ounces of bullion therein contained. When silver bullion is ready for delivery to a purchaser or his carrier the Bureau should be advised as to the following:

Fine ounces of dollar bullion to be delivered - before-melting basis.

Fine ounces of any non-dollar bullion to be delivered.
Cost of such non-dollar bullion.

Statement of loss on silver dollars withdrawn, on form 474-B, should be forwarded to the Treasurer at the close of operations on each lot that is delivered to a purchaser, or not less frequently than once each month for any melted but not delivered.

It is much regretted that conditions over which this office had no control prevented the handling of the accounting transactions on the first dollars used in the same manner as is herein provided for subsequent transactions.

Respectfully,

R. B. Bailey

Director of the Mint.

RG104 E-235 Vol 423

May 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I am returning herewith the contract with Hamilton & Hansell covering the installation of the electric furnace with the request that the same be signed by the principals, Hamilton & Hansell, and returned to the Department for approval by the Secretary. As you know, after these contracts have been signed, the original will have to be placed on file with the Auditor.

Respectfully,

R. B. Baltz

Director of the Mint.

Enclosure.

RG104 E-235 Vol 423

May 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please forward as early as possible to the Register of the Treasury three (3) steel dies - unhardened.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 22, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Referring to yours of the 18th transmitting assay results:- It is noted that sample "J" in the set of May 11th consisted of a single piece of rolled chip, but the envelope "J" returned contained four pieces of granulations, while envelope "G" contained no returned material and "G" was a granulation sample.

Respectfully,

Director of the Mint.

FPD

RG104 E-235 Vol 423

May 23, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of May 18th, relative to a letter initialed "FPD" which bore no date and which had not the samples referred to as enclosed, I beg to state that this copy was enclosed by accident.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 23, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of May 14th, I beg to state that it will be necessary to enclose with the special assay coins form #971 which will be signed by the Director and returned to you as a receipt.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 24, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau how close to the time of settlement, namely June 17th, it will be practicable for you to continue melting dollars for export without interfering with your clean-up in anticipation of the Settlement? I will be obliged if you will advise me at your early convenience in order that the Bureau may not be committed to orders for export that will interfer with our usual settlement work.

Respectfully,

R. J. Baker

Director of the Mint.

RG104 E-235 Vol 423

May 25, 1918.

SUBJECT: Assays of fine gold.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

M. McRoberts
Acting Director of the Mint.

FPD
1 Enclosure.

RG104 E-235 Vol 423

May 27, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Replying to your letter of May 22nd concerning the price of seals ordered from the Porter Safety Seal Company, would suggest that the seals be billed at the price provided by the General Supply Schedule and that the extra charge for shipment by express be separately shown on the face of the voucher.

Whenever possible, your requirements should be anticipated in sufficient time to provide for shipment by freight.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,

United States Mint,

Philadelphia, Pa.

Sir:

Please accept from the U. S. Metals Selling Company one hundred thousand (100,000) ounces silver purchased on the 27th instant, delivery at your Mint at the rate of $1.00 per ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 28, 1918.

SUBJECT: Assays of fine gold.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

I enclose twelve samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Please cause to be forwarded to the Bureau an invoice covering ten (10) ounces of proof gold to be sent to the Assay office at Seattle.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bureau letter of August 27, 1917, concerning deposit of seigniorage on coinage, is hereby so modified as to provide for keeping the Treasurer informed as to actual stock of the different denominations on hand only when such stock is low; at other times transfers of profits to be made at reasonable intervals - weekly or monthly - so that a working knowledge may be had by the Treasurer of the approximate amount on hand, without unnecessarily multiplying transactions and adding to the burden of work.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

With reference to special gold coins transferred to Philadelphia Mint from the Treasurer's office to be sold - and the profits thereon to be used for the benefit of the Numismatic collection - it is noted that your last report thereon, dated June 9, 1915, showed a balance on hand of 70 eagles and 24 cents of the profits on sale of such coin. It is understood that but few of these coins are still remaining and I have, therefore, to request that final statement be forwarded to the Bureau showing disposition of the amounts on hand June 9, 1915, first melting, as un-current, those you may have on hand at the present time. Such statement is desired in order that our records may be complete.

Respectfully,

Director of the Mint.

F

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Statement requested April 12, 1918, showing, by months and by denominations, issues of subsidiary and minor coin from January 1, 1917, to March 31, 1918, has not yet been received in this office. Will you kindly advise when we may expect to receive same?

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

Bill of the Pennsylvania Railroad Company for transportation of envelopes from Rockville, Connecticut, March 2, 1918, has been forwarded to the Auditor for settlement, chargeable to your current "Contingent" appropriation in the sum of 97 cents ($.97).

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 29, 1918.

Superintendent,

United States Mint,

Philadelphia, Penna.

Sir:

Will you please advise the Bureau of the type of trucks now used by you, which have been recently purchased from the Stueberg Truck Company. The Rate Board desires to be informed whether the trucks are motor driven or not and how many wheels they have. This information is required by the Rate Board for the purpose of adjusting rate of charge on trucks.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 29, 1918.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

The Secretary of the Treasury has to-day approved the contract for two (2) Rennerfelt Electric furnaces and equipment. The original contract is retained in this office and will be transmitted to the Auditor for the Department. The duplicate and triplicate have been delivered to Mr. Tate. Mr. Tate will leave Washington this morning with the intention of deliverying to you the duplicate of the contract and to Hamilton & Hansell the triplicate.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 29, 1918.

Mr. F. H. Chaffin, Chief Clerk,
U. S. Mint, Philadelphia, Pa.

Sir:-

The annual settlement of the United States Mint at Denver is to begin on Monday, June 17, 1918. You have been designated to act as chairman of the Committee.

You will obtain from the Superintendent, on form 976, a statement certified to by the bookkeeper, of the gold and silver bullion, coin and other moneys on hand on a day agreed upon for the close of the settlement, which shall be as of June 30, 1918. A statement of balances at the beginning of the settlement will not be required.

All of the bullion and coin on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand, but it will not be necessary to open the vaults containing coin or bullion now under joint seal of the Superintendent and the representatives of this Bureau, but you will accept the certificates, attached to the vaults, of the amount contained therein as correct. You will place under joint seal any coin or bullion desired by the Superintendent, and state the fact in your report.

As early as practical in the settlement you should make arrangements with the Superintendent regarding the receipt of deposits during the settlement.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; whenever necessary you will take samples for check assays, but it should be noted that chip or drill samples of brittle bullion or bullion over 50 in base metals are liable to give assays differing from the reported fineness.

You are authorized to call upon the Treasurer of the United States for the balances in the checking accounts of the Superintendent. In order to get the information needed, request should be made in time for preparation of depositary statements and for mail to reach you, from Washington, by the time the information is required for use; and your message should ask for the mailing of statements of checks paid and

RG104 E-235 Vol 423

Mr. F. H. Chaffin, Chief Clerk,
U. S. Mint, Philadelphia, Pa.

balances for all disbursing accounts of the Superintendent to the latest practicable date in order to surely reach you by the date required.

You are directed to make careful inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the bookkeeper's and other records; stating, so far as practicable, the results of mass melting, of making ingots more or less than 900 fine while accounting for them at 900; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year.

As required during the course of the settlement you will obtain from the officers, statements signed by them of the material in their possession, which you will use in checking off the material as delivered.

Before closing the settlement, you will obtain from each officer a certificate of delivery of material on form 986. You will also obtain from each officer a statement of any coin, precious metal or minor coinage metal in his possession, but not charged to him on the books.

Form 900 and 901 will not be required by the settlement officers, but should be forwarded by the Superintendent to the Bureau as soon after the close of the settlement as possible.

Minor coinage metal, including ingots and clippings, will not be weighed by the Committee, but will be accepted at the quantities certified by the bookkeeper if inspection by the Committee gives reasonable assurance that the quantity so certified is on hand, and if the records of quantity operated upon reasonably support the wastage claimed.

The report of the Committee should show:-

The quantities of the different kinds of metal delivered to the Committee from the melting and refining and from the coinage departments, the amounts with which charged per bookkeeper's certificate on form 976, and the difference, whether gain or loss; the amounts delivered from other divisions of the institution and whether or not they agree with the bookkeeper's certificate; the amounts placed under joint seal; results of the inquiry into the sources of gain and loss with reasons, so far as obtainable, for any apparently excessive loss; and other matters of consequence, coming to the attention of the committee.

RG104 E-235 Vol 423

Mr. F. H. Chaffin, Chief Clerk,
U. S. Mint, Philadelphia, Penna.

May 29, 1918.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked but a general survey of the materials will be made.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

June 3, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Enclosed herewith please find coins from the following deliveries, received without the form of transmittal. Later deliveries are being accompanied by the usual form from you.-

Deliveries 127, 128, 129, 131, 136, 137, 138, 139, 140.

Respectfully,

A. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 3, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Items as below, pertaining to the accounts of your institution for the quarter ended March 31st last, are brought to attention for such action as required:

Wells Fargo & Co. vouchers for transportation of minor coin, Nos. 11, 12, and 13, are returned herewith for approval.

Assay report No. 3055 is enclosed for signature of the Assayer on the final sheet.

Assay reports Nos. 3801, 3807, 3808, 3810 to 3818, and 3820 are enclosed herewith for certification of the weigh clerk.

Bills in favor of Scoville Mfg. Co. for bronze and nickel blanks are unsupported by the contract - please forward same; those for difference between freight and express charges are entirely unsupported - there should be evidence that the price for blanks contemplated freight delivery and that Mint necessities demanded express delivery, which was authorized.

Bills in favor of the P. & R. R. R. Co. should be supported by accomplished bills of lading covering the minor coinage metal delivered - please forward same.

Bid of Spayds Furniture Co. on old material is enclosed herewith for endorsement showing its acceptance; it should be accompanied by all other bids received on the same materials, also by copy of authority for making the sale and accepting this bid.

There is an apparent error of 200 ounces nickel metal in the nickel account, the 256.9257 lbs. purchased from Ecuador being converted as 3946.83 oz. instead of 3746.83 oz.; correction may be made by expenditure in the current month, if required.

Travel vouchers in favor of Mr. Joyce carry excess charges as follows: No. 374, $2.40 in excess of $5 on Dec. 14th, also 62¢ war tax; No. 385, 47¢ war tax; No. 399, 40¢ - room charge is applicable to Jan. 16th instead of 17th, the excess over $5 being $1.90 instead of $1.50; total amount reimbursable $3.89.

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On payroll for last half of January Jacob Cohen, temporary helper at $3.50, is paid for 8 days, $31.50, being an apparent overpayment of $3.50.

March voucher No. 484 in favor of Edw. L. Hand & Co., carrying indication of purchase under sections 4c and B, is unsupported by dealer's quotation; please forward same.

Respectfully,

M. McReady

Actg Director of the Mint.

7

RG104 E-235 Vol 423

June 18, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your check for $455.00 covering subscriptions of the employees of the Philadelphia Mint to the Red Cross Auxiliary of the Treasury Department.

Please convey to the Mint employees the thanks of the Department for their generous support of the work being done in behalf of humanity.

Under separate cover are being forwarded Red Cross emblems for the contributers.

Respectfully,

M. McReilly
Acting Director.

RG104 E-235 Vol 423

, June 21, 1918.

SUBJECT: Notice of Request for Bullion Fund Transfer. Redeposits.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Memorandum of shipment No. 8, dated April 11th, 1918, of bullion forwarded by you to the United States assay office at New York City, has been examined and the gross value found to be $2,584,285.63 . For this amount a transfer has been requested from your bullion fund to that of the assay office at New York City. Total gain, $2,919.49.

Respectfully,

M. McRiely

Acting Director of the Mint.

RG104 E-235 Vol 423

June 21, 1915.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Herewith find duplicate bill of E. L. Bond & Co. forwarded with your letter of yesterday; the original was lost a few days ago, attached to voucher No. 336 instead of to No. 184.

Please forward a copy of your letter dated June 7, 1911, with Bowen's reply dated Feb. 2, 1912, to support payment of the difference between freight and express charges on minor coinage blanks, to accompany your accounts to the Auditor.

Government bills of lading are not necessarily required to support freight bills on minor coinage; please forward the authenticated bills of lading or other evidence upon which settlement was made of the P. & R. railroad company's bills.

No mention was made in your letter of the item, 200 ounces alloy metal, and it is to correspondently assumed that it will appear as a correction in the June account.

Respectfully,

W. McAdoo

Acting Director.

P.S. - Early forwarding of papers is requested.

RG104 E-235 Vol 423

June 24, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The annual report of the Director of the Mint for the fiscal year 1918 will soon be in course of preparation and I beg to request that, in addition to the usual statistical matter, you forward a short, live article covering any outstanding features of the fiscal year's operations. If any adopted improvements or new features are of general or service interest, would be pleased to receive detailed description of same.

The Secretary of the Treasury requires information as to our operations shortly after the close of the year, and your report should be forwarded, in duplicate, at the earliest practicable date in July. If part of the data cannot be obtained promptly, do not delay forwarding the remainder.

It is desired that the statistical data furnished for each subject be, so far as practicable, uniform for each institution, and I am therefore enclosing blanks in some instances and referring specifically to parts of the annual report for the year 1917 with request that your data for 1918 be prepared to accord therewith, so far as pertinent.

Blanks illustrative of what is desired are enclosed for -

Bars manufactured.
Refinery operations.
Assay Dept. operations.
Fineness of coinage ingots, etc.
Coinage ingot melts made.
Sweeps cellar operations.

The following data will be obtained from regular forms -

Coinage executed.
Recoinage data.

Balance of bullion on hand June 30th, etc., from balance sheet; M. & R. and Coining Dept. operations from forms 900 and 901; quantity of bullion operated upon to be stated as that placed in processes and not to include that merely received and placed in vaults.

Please state with reference to proof gold and silver, number ounces manufactured, used, distributed to each mint and assay office, and sold.

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For indication of data desired under the following heads please refer to the 1917 annual report -

	Page
Gold bars issued -	15
Minor coinage metal purchases - - - - - - - - - - - - - -	16
Minor coinage distribution expenses - - - - - - - - - - -	16
Minor coin outstanding, etc. - - - - - - - - - - - - - -	17
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Number of employees, by departments - - - - - - - - - -	33
(Please give number of employees who have left the service for military or naval duty.)	
Life of coinage dies - - - - - - - - - - - - - - - - - -	155
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Numismatic collection - - - - - - - - - - - - - - - - -	34
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Monthly, quarterly and annual forms from which report material is obtained, such as deposits and purchases of gold and silver, form 61; balance sheet; uncurrent coin statements; forms 900 and 901, etc., should be forwarded promptly.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 25, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

I am in receipt of C/D No. 9655 dated June 7, 1918, for $180.20, from the Post Office Department, covering your bill dated Nov. 12, 1917 for embossed stamped envelope dies. We can find no record of receipt of such a bill; please advise as to the amounts to be credited to your appropriations, by return mail, and take the C/D into your accounts for the current quarter.

Respectfully,

N. McKelly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 27, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith eight silver dollars which were forwarded by you for inspection after having been rolled.

Will you please charge the balance of the silver dollars sent by you to the Bureau to the account of the Laboratory of this Bureau.

Respectfully,

M. McReilly.

Acting Director of the Mint.

RG104 E-235 Vol 423

June 27, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized to make the necessary preparations and proceed with the execution of the coinage desired by the Government of Peru in accordance with the terms and conditions contained in your letter of June 8th.

The Consul General of Peru, Hon Eduardo Higginson, has this day been advised of the authority given you, and has been informed that the work can be completed in thirty days after the dies are delivered, and that the master dies would require sixty days for their completion, after the receipt of the order.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 28, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of the 27th instant you are hereby authorized to accept the proposal of T. B. Hagstoz & Son, amounting to $3,325.00, the highest bid received for 22 barrels of Deposit Melting Room Sweeps containing 166.807 ounces of fine gold and 343 ounces of fine silver.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 28, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

With reference to letter of this office dated May 16, 1918, I have to advise that the Auditor has settled the account of the Pullman Co., for accommodations furnished Mr. Hillebrand, in the sum of $1.50 instead of $2.00, 50¢ having been disallowed as an overcharge, settlement No. 65799 dated June 13, 1918.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 28, 1918.

Superintendent U. S. Mint,

Philadelphia, Pa.

Sir:

Bill of the Pennsylvania Railroad Company for 80¢, transportation of envelopes from Washington, D. C., March 7, 1918, has been forwarded to the Auditor for settlement, chargeable to your 1918 "Contingent Appropriation"

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 29, 1916.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Please inform me as to the before-melting weight (fine ounces silver) of the dollars mutilated and melted to the face value of $14,684,554, first used in connection with sales to the British Government for shipment to India. Dollars to be considered as 900 fine.

Respectfully,

N. McReely

Acting Director of the Mint.

F

RG104 E-235 Vol 423

, July 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Relative to the matter of charges and expenses incident to the use of silver dollars as bullion, the following is brought to your attention:

The charges imposed on the dollar bullion sold to the British Government, viz., for expenses, $0.015 per ounce, and for copper content $0.00179-1/21 per ounce, on the before-melting fine silver content of the dollars, will be collected in Washington and deposited in the Treasury to the credit of a special fund, and will not enter into your accounts.

This special fund will be available for reimbursing the appropriations of the Mint Service for expenses connected with the work of destroying and replacing the dollars, and for the payment of certain expenses incident thereto that are not paid in the first instance from our appropriations, such as the melting charges of non-Governmental agencies employed. The expenditures made from the special fund will be as a result of prior settlement by the Auditor for the Treasury Department of accounts submitted on properly authenticated vouchers through the Mint Bureau to him. Appropriation reimbursement accounts covering operations during the fiscal year 1918 need not be rendered unless they are requested at a later date.

For the month of July, 1918, and for each subsequent month, an account should be rendered on the usual voucher form, requesting reimbursement of your

RG104 E-235 Vol 423

wages and contingent appropriations, (amount separately stated for each appropriation), for the actual expenses incurred in melting dollars and for the incidental expenses connected with their receipt and shipment. When recoinage operations begin similar accounts will be rendered for the costs of recoining the dollars, for the alloy requirement and, possibly, for refining the silver required. The loss in weight due to abrasion of the dollars used (difference between legal weight and actual before-melting weight), will be charged on Auditor's settlement of voucher rendered by this office, to the special fund, and covered into the Treasury as an unappropriated revenue.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 2, 1918.

Superintendent, U.S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a package containing gold scrap which I have to request you to receive from Mrs. General Corbin, 2122 Massachusetts Avenue, Washington, D. C.

Will you please remit check to the above address for the value of the deposit.

Respectfully,

A. McRoberts

Acting Director of the Mint.

RG104 E-235 Vol 423

July 2, 1918.

Superintendent, U S. Mint,
Philadelphia, Pa.

Sir:

I enclose herewith 22.70 ounces of silver reduced from chloride, for which I would thank you to return an equivalent in granulated silver for parting.

There are also enclosed 66.90 grams of cornets, for which I would thank you to return an equivalent in proof gold in strips.

Respectfully,

M. McReelly

Acting Director of the Mint.

FPD.

RG104 E-235 Vol 423

July 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

There has been deposited to your credit under bond of July, 1914, by C/D No.9655 dated June 7, 1918, the sum of $180.20 on account of cost of manufacturing embossed stamped envelope dies, your appropriations to be credited as follows:

Wages of Workmen, 1918 - - - - - - - - - $171.25
Contingent Expenses, 1918 - - - - - - - 8.95

There has been deposited to the credit of your appropriations the following sums on account of bronze metal used in the manufacture of award medals for the Panama-Pacific Exposition -

Contingent Expenses, 1916 - - - - - - - $2537.30
Contingent Expenses, 1917 - - - - - - - 358.07

These amounts are covered by C/D No. 116 dated June 19, 1918. They have not been placed to your personal credit and should not appear in your accounts as rendered to this office and the Auditor.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 2, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fiscal years indicated below has been approved in sums as follows:

Wages of Workmen, 1918 - - -	$60,000.00
Contingent Expenses, 1918 - -	20,000.00
Increase of Comp., 1918 - - -	30,000.00
T o t a l - - - - - - -	110,000.00

Salaries, 1919 - - - - - - -	$ 10,000.00
Wages of Workmen, 1919 - - -	100,000.00
Contingent Expenses, 1919 -	20,000.00
Increase of Comp., 1919 - -	5,000.00
T o t a l - - - - - -	135,000.00

Respectfully,

M. McRell

Acting Director of the Mint.

P. S. - Funds will be advanced under the 1918 Salaries appropriation as soon as the balance deposited under old bond becomes available on the books of the Treasury.

RG104 E-235 Vol 423

July 5, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please forward by Express collect the following presidential medals, enclosing your account for the same to Mr. John Drum, Capital Issues Committee, Metropolitan Bank Building, Washington:-

5 Washington Medals
5 Jefferson Medals
5 Lincoln Medals
5 Wilson Medals.

Respectfully,

M. McPhilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 8, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

Bill as below has been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation in the amount indicated.

The Baltimore and Ohio Railroad Company - Transportation of J & L Turret Lathe and Drum Sandpapering Machine from Denver December 19, 1917 - $127.32.

Respectfully,

M. McReilly

Acting Director of the Mint.

F

RG104 E-235 Vol 423

July 10, 1918.

The Superintendent

U. S. Mint Philadelphia.

Sir:

I beg to acknowledge the receipt of your letter of July 8th, enclosing granular silver in exchange for the 22.70 ounces of chloride silver forwarded from the Bureau, and to thank you for your courtesy.

Respectfully,

M McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone request asking you to forward the following Dies to the Mint at San Francisco.

40	pairs		1	centavos
30	"		5	"
10	"		10	"
5	"	obverse	20	"
10	"	reverse	20	"

Respectfully,

M. McReilly,

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

July 17, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of the 15th instant relative to the cost of preparing blanks for Argentine nickel coins, I beg to say that the Bureau is to-day in receipt of a letter or memorandum from the Secretary's Office asking for an estimate on the following discs:-

No. of discs.	Diameter in m/m	Weight in grammes.	Allowance above or below.
15,175,000	21	4	4%
25,283,334	19	3	5%
23,600,000	17	2	5%
64,058,334			

The above is all of the information supplied the Bureau, and it will be appreciated if you will cause a calculation to be made upon the same showing the amount of metal required, and the cost of manufacturing the same.

It is understood that the allow is to be 75% copper and 25% nickel.

Respectfully,

M. McRoberts

Acting Director of the Mint.

RG104 E-235 Vol 423

July 17, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please forward to the National Geographic Society, 16th Street, Washington, D. C., for the attention of Mr. F. L. Fisher, photographs of the Life Saving Medal; one of the obverse and one of the reverse, Please forward with the photographs your account for the same. The pictures are to be reproduced, and suitable photographs for that purpose are requested.

Respectfully,

M. McReel

Acting Director of the Mint.

RG104 E-235 Vol 423

July 18, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:-

I enclose 20.65 ounces of silver reduced from chloride, for which I would thank you to return an equivalent of 5 oz. proof silver in strips and the balance in granulated silver for parting.

Respectfully,

F. D. McRaddy

Acting Director of the Mint.

FPD/RL

RG104 E-235 Vol 423

Sent to each Institution.

July 20, 1918.

Superintendent U. S. Mint,
at Philadelphia.

Sir;

Herewith find for your guidance three copies of Treasury Department circular #84 dated July 11, 1918, concerning increase of compensation for the fiscal year 1919.

Please forward the reports for the fiscal year 1918, called for by paragraph 6 of this circular.

Such reports were requested by this office under date of June 20, 1917.

Respectfully,

Acting Director of the Mint.

F/RL

RG104 E-235 Vol 423

July 22, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized to resume the melting of standard silver dollars to a limit of five million dollars. I am not able to advise you of the date of the next export, but the above amount can be melted in anticipation of definite date of shipment.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 22, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of July 19th, enclosing sketches of the "Life Saving Medal" I beg to request that photographs of the three types be forwarded to the National Geographic Society.

The sketches forwarded in your letter are returned herewith, and I thank you for the trouble you have taken in this matter.

Respectfully,

M. McReilly

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

July 22, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the assay office at New York City 25 copies of Form 53 - "Schedule of Pay Rolls and Vouchers" - if you can spare that number - as they are awaiting the receipt of a supply from the Public Printer.

Respectfully,

Acting Director of the Mint.

AAH

RG104 E-235 Vol 423

July 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your request of July 20th, you are authorized to order from the Rand-McNally Co., Chicago, one copy each of the July 1918, and January 1919 additions of the Rand McNally Bankers Directory and List of Attorneys, at their subscription price of $18.00.

Respectfully,

M. McRoberts

Acting Director of the Mint.

CR/RL

RG104 E-235 Vol 423

July 24, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Under separate cover the models for the Illinois Centennial coin are returned.

The models have been submitted to the Secretary of the Treasury, and have been disapproved. I am directed to instruct you to cause the designs to be executed in accordance with Section 3517 R. S. The Assistant Secretary specifically directs that the motto "E PLURIBUS UNUM" be substituted for that inscribed upon the scroll in the Eagle's beak. Attention is called to the requirements of the law which provide that on one side there shall be an impression emblematic of liberty, with an inscription of the word "Liberty" and the year of the coinage, that upon the reverse shall be the figure of an eagle, with the inscription "United States of America" and "E Pluribus UNUM", and the designation of the value of the coin.

Respectfully,

M McRally

Acting Director of the Mint.

RG104 E-235 Vol 423

July 25, 1916.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I aam enclosing herewith money order for $1.85 the value of extra coins sent with special assay coins, as represented by the enclosed slips.

Respectfully,

W. M. Reily

Acting Director of the Mint.

RG104 E-235 Vol 423

July 26, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of $3,000.00 in your Salaries Appropriation for the fiscal year 1918, has this day been approved.

Respectfully,

M. McReelly

Acting Director of the Mint.

F/RL

RG104 E-235 Vol 423

July 27, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:-

I beg to acknowledge the receipt of your letter of July 23rd, enclosing 5 ounces of proof silver in strips and the balance in granulated silver, to equal the 20.65 ounces of silver, sent from the Bureau, and thank you for the same.

Respectfully,

M McRell

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

July 29, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:-

Enclosed herewith are 3 bills of Wells Fargo & Company Express, for transportation of minor coins, payable from the profits on minor coinage, in the sums of $125.60, $467.28 and $948.75.

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

July 29, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of July 26th, you are authorized to sell to the Monarch Engineering & Mfg. Co., 1206 American Building, Baltimore, Md., the No. 93 Simplex Oil Furnace for which you have no further use.

It is understood that this is the only bid you have obtained and that you consider it a fair price for the furnace.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

July 31, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Bills as below have been forwarded to the auditor for settlement, chargeable to your 1918 Contingent Appropriation, in the sums indicated.

Pennsylvania R. R. Co. - transportation of steel oil tanks, etc., from Milwaukee, May 28, 1918 - $42.23.

Wells Fargo & Co. Express - transportation of plaster cast from Washington, March 30, 1918 - $.33.

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

Aug. 1, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at San Francisco, the following coinage collars.

6 fifty centavo coin collars
for large ring

6 twenty centavo coin collars
for large ring

6 five centavo coin collars
for large ring

4 twenty centavo coin collars
for medium ring

10 ten centavo coin collars
for medium ring

Respectfully,

Director of the Mint.

OR/RL

RG104 E-235 Vol 423

Aug. 1, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose silver bar weighing 114.20 ounces, resulting from the melting of special assay coin scrap for the first half 1918. I would thank you to forward the usual memo of its value so that it may be distributed among the mints.

Very truly yours,

Director of the Mint.

PFD/RL

RG104 E-235 Vol 423

August 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

On your statement of deposits, Form 61, for the quarter ended June 30, 1918, there appears under Private Refinery Product, the following items:-

N. & C. Co.,-	52,071.53	fine ounces, silver
C. & A. Co.,-	34,546.56	" " "
N & M. Co.,-	50,802.70	" " "

Please report the names of the Firms in full in place of the initials.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

August 3, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing one coin from the three that were sent from delivery #157. It is understood that the slip has been forwarded to you without this coin.

Respectfully,

Director of the Mint.

OR/HL

RG104 E-235 Vol 423

Aug. 5, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of Aug. 3rd, I take pleasure in enclosing herewith a mimeograph copy of the statement which must be attached to all contracts.

I regret that we have only a limited number of these copies and it will be necessary for you to have typewritten copies made to be attached to contracts.

Respectfully,

Director of the Mint.

Enc.
OR/RL

RG104 E-235 Vol 423

Aug. 6, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

You are advised that for the fiscal year 1919, Congress has directed the deduction of the sum of $700.00 from your Contingent Appropriation for the purchase of stationery etc.

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

Aug. 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to this Bureau, an invoice covering 50 ounces of proof gold for the United States Mint at San Francisco.

Respectfully,

Director of the Mint.

OR/RL

RG104 E-235 Vol 423

Aug. 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of August 5th, I beg to advise you that there is an extra charge of $1.00 per ton on copper ingots of any size under thirty pounds. This dollar a ton is in addition to the regular price of 26¢ per lb. for ingot copper.

The price has been fixed at 26¢ and it will not be necessary for you to obtain competitive bids unless you find more favorable deliveries can be made by one dealer than another. You are authorized to make this inquiry of the dealers yourself.

Respectfully,

Director of the Mint.

OR/RL

RG104 E-235 Vol 423

August 9, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco twenty pairs of ten centavo dies, ten obverse 20-centavo dies and twenty reverse 20-centavo dies for Philippine coins.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 423

Aug. 10, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith copies of letters addressed to the Treasury of the United States, transferring value of special assay coins to your bullion fund.

I also submit a statement covering the account for special assay coins.

Special Assay Coin Account - Aug. 9, 1918.

Philadelphia owes Laboratory--------		$ 5.74
Bar 8/3/18----------		143.96
		149.70
Laboratory owes		
Philadelphia----------	$49.00	
Denver----------	34.80	
San Francisco----------	59.10	142.90
Balance due Laboratory ---		$ 6.80

Please advise this Bureau if this statement is in agreement with your account with the Laboratory.

Respectfully,

Acting Director of the Mint.

Enc.
CN/RL

RG104 E-235 Vol 423

Aug. 13, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal years 1918 and 1919, has been approved in sums as follows:

Salaries, Mint at Philadelphia 1919 - $4,000

Wages of Workmen, Mint at Philadelphia 1919 - $15,000

Contingent Expense, Mint at Philadelphia 1918 - $15,000

Increased Compensation, Treasury Department 1919 - $5,000

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

August 14, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Your attention is invited to the provisions of Section 5 of the Deficiency Appropriation Act approved March 4, 1915, which requires the Deaprtment to submit to Congress on the first day of the session following the close of the fiscal year a statement relative to typewriting and other machines procured through exchange. The section referred to reads as follows:

> "That the executive departments and other Government establishments and all branches of the public service may hereafter exchange typewriters, adding machines, and other similar labor saving devices in part payment for new machines used for the same purpose as those proposed to be exchanged. There shall be submitted to Congress, on the first day ofthe session following the close of each fiscal year, a report showing, as to each exchange hereunder, the make of the article, the period of its use, the allowance therefor, and the article, make thereof, and price, including exchange value, paid or to be paid for each article procured through such exchange.

You are requested to prepare and forward to this Bureau at your earliest convenience a statement covering the above described machines purchased by you for the period from July 1, 1917, to June 30, 1918.

Respectfully,

RG104 E-235 Vol 423

August 14, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The Siamese Minister has advised that he is not in a position to judge which would be the better of the two kinds of containers for the coins now being prepared at your Mint, and asks to have the matter left to the judgment of the Mint.

I have to-day written the Minister that you would be request to obtain bids on his behalf on which ever type of container you deemed safest, and submit the same to the Bureau for transmission to the Minister. Will you please cause this to be done.

The Minister has also been advised that it will be necessary for him to designate an agent to receive and make payment for the coins at the Mint. I will keep you informed of any further instructions from him.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

August 16, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am returning herewith specimen 50¢ piece forwarded in your letter of the 14th, and enclosed herewith copy of the letter carrying the formal approval of the Secretary of the Treasury for the coinage of this piece.

Respectfully,

N. McReilly

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

August 17, 1918,

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Bureau, an invoice covering 50 ounces of proof gold and 100 ounces of proof silver, for the United States Mint at Denver.

Respectfully,

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

August 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I take pleasure in advising you that your recommendations for the increase in compensation of the employees referred to in your letter of August 10th, have been approved in every case, effective July 1st.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

August 20, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning herewith your letter of August 16th, and beg to request that separate letters be written in the case of Mrs. Rose L. Cooper and Mr. John A. Lively.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

August 21, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of the 15th, regarding special assay coin account. The account between this office and the laboratory stands as follows:

6/30/17	Philadelphia owed Laboratory		$10.03
Laboratory received to 12/31/17			
	From Philadelphia	$104.00	
	" Denver	25.10	
	" San Francisco	61.30	
		$190.40	
Credit by Bars to Philadelphia		186.11	
Shortage		$ 4.29	4.29
Balance due Laboratory by Philadelphia.			$ 5.74

From these figures and from the fact that $104 is 2/3 of $156 it would appear that the shortage of 50¢ which you claim against the Bureau should show in the inspection coin account. You have never noted any failure of the return of the receipt for special assay coins, form 971, and you have never noted any failure of the coin to accompany the receipt.

It is therefore apparent that the balance due the Bureau on the 7/1/18 settlement is $6.80 instead of $6.30.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

August 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Your bills against the New York Assay Office for anode bags etc., ordered Sept. 19, 1917, in amount $207.77 and against the San Francisco Mint for mitts, their order #190 in amount $216.36, have been forwarded to the Auditor for settlement, your appropriations to be credited in the sums indicated on the face of vouchers.

Respectfully,

M. McReilly

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

August 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The annual report of the coining department of your institution for the fiscal year 1918 combines the operations on domestic and foreign material instead of separately stating them. Will you kindly have separate reports furnished for the domestic and for the foreign material as regards that returned by the coining department, including the items of amounts operated upon, the weight of coins struck and percentage of good coin produced.

It is understood that the figures for gold coin pertain solely to foreign coinage blanks. Please advise me if this is correct.

Respectfully,

A. McRally

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

August 29, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please prepare and forward to the Register of the Treasury five unhardened steel dies for sealing machines, the dimensions to be the same as the previous order.

This is in confirmation of telephone request of this date.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

August 29, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of August 27th, I beg to state that your statement of the cost of the automatic feedhoppers for upsetting machines, has been transmitted to the Mint at Denver.

Respectfully,

R. D. Cuntz

Director of the Mint.

O-L

RG104 E-235 Vol 423

August 29, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of August 28th, clearing the matter of the special assay coins and thank you for the same.

This Office will endeavor to have the inspection coins returned more regularly in order to avoid confusion caused by erratic return of the coins from the Bureau.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Aug. 31, 1918.

Superintendent, U. S. Mint,

Philadelphia, Pa.

Sir:

The excellent article in your annual report concerning the Rennerfelt furnace has been read with much interest.

Will you kindly endeavor to more clearly explain, for non-technical readers, one point wherein the language used leaves one somewhat in doubt, viz. - "The new furnaces will be equipped with improved power tilting and pouring devices, by which the furnace will rotate around the center of a pouring lip * * * * * *"; the part underscored does not clearly convey the relations between the furnace and the pouring lip.

Am also uncertain from the language used as to whether it is necessary to stir other than cupro-nickel metal melted in this furnace.

Respectfully,

M. M. Reily

Acting Director of the Mint.

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone conversation stating that the order withdrawing gold bars from issue has been rescinded, and you are free to pay out gold bars as usual until further instructed to do otherwise.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone communication of the 3rd instant authorizing you to release the silver resulting from the melting of silver dollars for export on British Government account on steamship due to sail September 11th.

		F. Ounces.
	$5,000,000	3,867.187.50

Respectfully

Director of the Mint.

RG104 E-235 Vol 423

Sept. 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of August 31, 1918, requesting a supply of 30,000 "linen tags", I have to state that the necessary samples of the "tags" required were not enclosed with your letter, and your request will be held pending the receipt of same.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am returning herewith the contracts for furnishing your Mint with supplies during the fiscal year 1919, with the request that the conditions contained in the letter of the Secretary of the Treasury, copy of which you have attached to each contract, should, with the consent of the firms with which contracts are made, form a part of the contract in each instance; the provision itself, only, should be made a part of the contract; - not the letter of the Secretary to us.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of the 31st ultimo you are authorized to dispose of approximately 80 empty oil barrels to the highest bidder, namely, O. F. Zurn Company, for $2.30 each.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

September 5, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of the 4th instant you are authorized to accept the bid of R. E. Cliggett & Son on old iron, steel, etc., and the bid of H. A. Hitner's Sons Co., on Terra Cotta Pipe, proceeds of such sales to be covered into the Treasury in the usual manner, as a miscellaneous receipt.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Sept. 6, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In reply to your letters of August 30 and Sept. 5, in reference to your request for 30,000 "linen tags", I have been informed that they can not be furnished. In lieu thereof the Treasury Department will furnish a high grade rope-manila tag (sample enclosed herewith), which has been thoroughly tested in the Treasurer's office and found to answer all requirements.

A requisition has been made for 30,000 manila tags, printed as indicated by the sample enclosed with your letter of the 5th instant, and they will be forwarded you as early as practicable.

Respectfully,

Director of the Mint.

AAN-

RG104 E-235 Vol 423

Sept. 10, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please take steps to settle during the month of September, so far as practicable, all the unpaid encumbrances against your 1918 appropriations. The balances remaining to your credit under these appropriations should be repaid into the Treasury not later than September 30th. At the time of making repayment of balances please forward list of unpaid encumbrances, also advise me of any special adjustments necessary to bring the encumbrance account into harmony with the amount of payments plus unpaid liabilities.

If there are any unrendered bills for services rendered by your institution to private parties or any other government activities during the fiscal year 1918, please forward bills covering same or a schedule of the amounts due, giving the amounts due in each case to each appropriation.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

September 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal years 1918 and 1919, has been approved in sums as follows:

Salaries, Mint at Philadelphia 1919 - $5,000

Wages of Workmen, Mint at Philadelphia 1919 - $50,000

Contingent Expense, Mint at Philadelphia, 1918 - $8,000

Contingent Expense, Mint at Philadelphia, 1919 - $6,000

Increased Compensation, Treasury Department, 1919 - $4,000

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

September 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of the 10th inst., respecting time cards Form 1007, I would state that 5,400 copies were mailed your Mint on the 9th inst., which you have probably received by this time.

The balance of the order (10,600) will be forwarded when received from the printer.

Respectfully,

Director of the Mint.

H-L

RG104 E-235 Vol 423

September 11, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of 3/30/18 reporting assay results:- I would thank you to state the amount of lead used in cupelling the samples of base bullion Nos. 5 and 6.

Respectfully,

Director of the Mint.

FPD.

RG104 E-235 Vol 423

September 11, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The Bureau has received a verbal inquiry as to the cost of executing coinage for the Government of Honduras. The only information we have is that the proposed coinage would consist of from 500,000 to 1,500,000 pieces, made up of ten and twenty centavo pieces, with a fineness of silver of only 500. It is assumed that the size of the coins would be the same as the current coins of Honduras, and that the alloy would be silver and copper.

With this very meagre information can you give any idea of the cost of coinage, the cost of making dies, if necessary, and the amount of silver and copper required, basing the estimate upon an equal division of the denominations. In case the want of more explicit information makes it impossible for you to submit an estimate, please advise me. If you can furnish an approximately correct estimate I will be obliged if you will hasten the same.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Sept. 13, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco, 20 obverse one cent dies, 20 obverse five cent dies and 10 reverse five cent dies.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

O-L

Confirming telephone request

RG104 E-235 Vol 423

Sept. 14, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to advise you that this Bureau has been informed by the office of the Secretary of the Treasury that a shipment of silver dollars by parcel post to your Mint will be begun on Monday morning. The first shipment of about 600 bags will be sent on the train leaving here at 11 o'clock and due to reach the Broad Street station, Philadelphia, in the neighborhood of 2:30 or 3.

You are requested to take the necessary steps to receive this bullion at the Mint, segregate it from the stock of silver dollars on hand in your mint and hold it for the purpose of being melted from time to time as authority is issued to you to destroy the silver dollars.

You are further requested to assist this Department by procuring the services of the Quartermaster's Department of the United States Army to supply trucks to convey this silver from the station to the Mint and you are also requested to make provision for the necessary labor to handle these shipments.

You are to forward to the Treasurer of the United States, at the close of business on each Friday an account for the cost of the labor involved in the handling of the shipments of silver from the Treasury. It is understood that youare to pay at the rate of not in excess of $4.00 dollars per diem to the laborers so employed.

The present plan of the Department is to continue these shipments in lots of about 600 bags until the sum of approximately $15,000,000 has been transfered to you.

The account of the Quartermaster's Department, United States Army, for the use of the trucks should be sent directly to the Treasurer of the United States, Washington, D. C.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 17, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to this Bureau an invoice covering 5 ounces of proof gold for the United States Mint at Carson,

Respectfully,

Director of the Mint.

C-L

RG104 E-235 Vol 423

Sept. 17, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please forward direct to Hon. John Skelton Williams, Comptroller of the Currency, three Wilson Presidential medals and one Washington medal.

I am enclosing $1.00 to cover the cost of the Washington medal and will be obliged if you will render to Mr. Williams the account for the 3 Wilson medals.

Respectfully,

Director of the Mint.

Enc.
O-L

RG104 E-235 Vol 423

Sept. 17, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of reference by you of the letter from the Trumpbour, Whitehead Brass& Copper Co. Inc., relative to nickel disks.

I see no objection to your giving this firm the information they desire relative to the dimensions of the nickel planchets. I wish to request however, in responding to this firm you will advise them that no nickel can be exported from this country in any form without an export license from the War Trade Board.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 17, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Your report covering expenditures during the fiscal year 1918 from the appropriation "Increase of Compensation, Treasury Department," does not carry the details required for report to Congress as per section 7 of the Legislative, Executive and Judicial appropriation act of March 3, 1917, as follows:

Number persons
Grades or character of positions
Original rates of compensation
Increased rates of compensation

Form in which such report should be rendered was forwarded to your office under date of June 20, 1917, it being part of Treasury Department circular #84, dated June 13, 1917.

Report was requested by this office under date of July 20, 1918, references being made therein to the letter of June 20, 1917.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

Sept. 19, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver, ten pairs of half dollar dies.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 20, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of September 18th and referring to your letter of July 22nd asking for authority to subscribe to the New York Times for the balance of the current fiscal year, I beg to state that I have been instructed by the Director to advise you that he cannot at this time approve the subscription of the paper named.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 21, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The enclosed voucher together with our letter has been returned from the Division of Public Moneys with the statement, that the shipments made on the dates covered by this payroll were sent by express and the payroll voucher should not be sent to this office.

The Treasurer's office will make payment for extra help employed in handling the silver dollars sent by parcel post but not extra help for dollars handled by express.

Respectfully,

M. McRuly

Acting Director of the Mint.

RG104 E-235 Vol 423

Sept. 23, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed $3.00 for which please forward to Hon. John Skelton Williams, one Wilson, one Jefferson and one McKinley presidential medals.

Respectfully,

Director of the Mint.

C-L

RG104 E-235 Vol 423

September 24, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith I am forwarding one copy of the ordinary account current of your institution for the quarter ended June 30, 1918, carrying certain pencil notations. Please return corrected account current to conform therewith. The notations are self-explanatory.

Am also enclosing assay reports lacking the signature of the Assayer, as follows: number 4489, 4728, 4848, 4945, 4964, 5022, 5351, 5352, 5353, 5354, 5355, and 5356. Some of these also lack the initials of the calculator. Assay report #5093 is also enclosed lacking the initials of the weigher.

It is noted that tax on travel vouchers of a prior quarter, numbers 296, 297 and 323, total tax $4.74, has not yet been taken up in the accounts.

The following vouchers are unsupported by such evidence as would warrant the additional payment of 35¢ per ton over the contract price for coal; numbers 543, 544, 550, 845, 774 and 775. Please forward such evidence.

Please advise me of the capacity in which the persons signing represent their prinicpals in the following vouchers: #561, L. M. Rand signing for Helme & McIlhenny; voucher #722, A. A, Patton signing for the Wilmington Fiber Specialty Comapny.

April voucher #649 is in favor of the United States Fidelty & Gurantee Co., for premium on non-beverage alcohol bond, $5.00. Please advise me of the purpose and necessity for furnishing such bond.

Voucher #870 is in favor of the Atlantic Refining Co., for 60¢, stated as for the purpose of adjusting the short payment on voucher #796. An explanation is desired as there is nothing to indicate such shortage on the voucher in question.

Voucher #904 in favor of Shoemaker & Bush covers 4 items, only the first of which is supported by accepted quotation. Please forward such quotation for the remaining 3 items, or information where same is filed.

RG104 E-235 Vol 423

Voucher #741 in fa[illegible] of Edward L. Hand & Co. includes tem of 5½ inch round ann[illegible] steel. The quotation on this is 43¢ per lb. while the [illegible]cher carries 53¢. Explanation equested.

Voucher #742 for travel [illegible]penses of Mr. Joyce, appears arry charges in excess of $5.00 [illegible]er diem for subsistence. l bill of $4.00 bears statement [illegible]t it is for one day, rently for April 23rd as the paid [illegible] thereon reads "April 10:05 P.M." Meal charges for the [illegible] were $4.60, resulting n apparent overpayment for that day [illegible] $3.60. Relative to item of taxicab hire on April 24th, [illegible]15, the travel regions provide where a special conveyance is used the necessity for should be shown. Please forward such information for hment to the voucher.

Bryan Harron, helper at $3.50 per diem, is credited for h and April with wages totaling $199.32. He was paid per h payroll $62.47, April payroll $23.10 and on special voucher ay $115.50, totaling $201.07, an evident overpayment of $1.75.

On April payroll John J. Bready, helper at $3.50 per is paid for the entire time credited 26-7/8 days, $94.06; e margin of the roll there is a notation of 7-4/8 days with-pay. In June voucher #129 there is carried a payment of $21 r. Bready for 6 days sick leave in April. Should the marginal ation on the April roll be changed to 6 days sick and 1-4/8 s without pay?

Minor coinage metal vouchers #68 and 74 in favor of Philadelphia & Reading Railway Co. for freight, are unorted by sub-vouchers. Please forward accomplished Bills of ing or other evidence on which the bills were paid.

Relative to the medal account it is noted that with er medals issued free of charge there is included a set of sidential medals issued to the Superintendent. May I inquire ther these were for loan to some institution for exhibition oses.

Early return of the inclosures and such information as required is requested as the accounts are due in the Auditor's ice in a few days time.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Sept. 24, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of a request from the Siamese Minister that the coins manufactured by you for his government be held by you until about the 1st of November, as the Minister has found no shipping transportation is available until that period.

The Bureau has this day advised the Minister that this courtesy will be extended to him.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 25, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed $5.00 for which please forward to Hon. John Skelton Williams, the following presidentials medals:

1 --- Madison
1 --- Monroe
1 --- Harrison
1 --- Tyler
1 --- Taylor

Respectfully,

A. Mc Rae

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 25, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of September 24th.

You are hereby authorized to enter into negotiations with the Scovill Manufacturing Company for the purchase of 50,000 pounds of one cent bronze blanks, delivery to start in five weeks and to be at the rate of 5,000 pounds per day. It is understood that if possible a reduction in the price will be obtained later.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 25, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of September 23rd relative to the extra help in connection with the handling of silver dollars by parcel post on September 10th to 12th. I regret that this matter cannot be adjusted other than by having you pay the men employed. It is appreciated by this Bureau that you acted with the understanding that the silver dollars were to be received by parcel post in accordance with the advise you received from the Post Office.

As the cost of having these silver dollars reach your institution is to be an addition to the charge against the government which is ultimately to purchase the silver resulting from the melting of the silver dollars, it will be impracticable for us to make this payroll a part of such charges as no services were actually rendered. The matter has been taken up with the Secretary's Office, Division of Public Moneys, and it is hoped that no such misunderstanding will occur again.

Regretting the inconvenience caused you in the matter, I am

Respectfully,

Director of the Mint.

Enc. - Payroll.
O*L

RG104 E-235 Vol 423

September 28, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of September 26th stating that you had conferred with the Scovill Manufacturing Company and that they had quoted a price of 50½¢ per pound f.o.b. Philadelphia Mint, for 50,000 pounds of bronze blanks.

Your action in accepting this offer is hereby approved.

It is understood that the delivery of the bronze blanks is to start in five weeks and at the rate of 5,000 pounds per day, the first three shipments to come by express.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

September 28, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of September 26th relative to holding Siamese coins, I beg to advise you that the Siamese Minister will be requested to direct us in regard to the marking of the kegs and you will be promptly informed of his instructions.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

October 2, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of September 30th relative to the Scovill Bronze Blanks, I beg to advise you that a personal interview with Mr. Everett Morse's Office resulted in a promise that the matter would be taken up today with the War Industries Board and favorable action obtained on your application for Priority Certificate.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

October 2, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of September 30th concerning the June quarter accounts, I have to again request that evidence be furnished supporting the increase in price of 35¢ per ton on coal. The contract provides upon uncertain happenings the price might be increased, but the vouchers are unsupported by any evidence that would enable the verification of the amount of the increase charged.

With regard to travel vouchers Nos. 296, 297 and 323, you are referred to letter of this office dated March 14th and your reply March 19, 1918. The differences on only two of the vouchers were on account of tax, the other difference being overcharge on travel expense.

Respectfully,

W. M. O'Reilly
Actg

Director of the Mint.

F-L

RG104 E-235 Vol 423

October 3, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

The Director has agreed to lend to the Library of Congress the collection of German War Medals now in your custody, and has instructed me to request you to prepare them for shipment by Express to the Librarian, Library of Congress, Washington, D. C.

It is understood that the medals are to be away from the mint a limited time, and are to be returned in good order.

Will you please give the necessary instructions to the Curator to withhold from the number sent any that may be in the collection which caricature the President. Please instruct him also, to send the War medals of Belgium and France which may be included in the recent addition to the Mint collection.

Government B/L should be vouchered to the Librarian of Congress.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Oct. 4, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Bill of Well Fargo & Co. Express for transportation of nickel strips to the Economy Baler Co., Feb. 2, 1918, has been forwarded to the Auditor for settlement chargeable to your 1918 Contingent Appropriation in the sum of $2.82.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

Copy sent to all institutions.

October 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a copy of a letter dated October 5th from the Director, Chemical Warfare Service, U.S.A. to which is attached the authorization of the Adjutant General of the U.S.Army for giving the Chemical Warfare Service the power to furlough necessary chemists to Governmental and State Bureaus for chemical work essential to the prosecution of the war.

Your attention is particularly invited to the last paragraph of the letter of the Adjutant General.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

October 7, 1918.

Superintnedent, U. S. Mint,
Philadelphia, Pa.

Sir:

From and after October 15th please discontinue the mailing of the extra coin with the two coins required by law to be sent to the Bureau for special assay.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Oct. 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith $9.00 with request that the following presidential medals be forwarded to Hon. John Skelton Williams, Comptroller of the Currency, Washington, D. C.

Washington
Jefferson
Madison
Monroe
Harrison
Tyler
Taylor
Wilson
Hayes

Respectfully,

Director of the Mint.

Enc.

O-L

RG104 E-235 Vol 423

Oct. 10, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries ----------	$ 5,000
Wages ----------	50,000
Contingent ----------	9,000
Increased compensation -	6,000
Total ----------	$70,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

Oct. 10, 1918

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I enclose herewith 27.75 ounces of silver reduced from chloride, for which I would thank you to return an equivalent in granulated silver for parting.

There are also enclosed 40 grams of cornets, for which I would thank you to return an equivalent in proof gold in strips.

Respectfully,

D. W. Bailey

Acting Director of the Mint.

DWL

RG104 E-235 Vol 423

Oct. 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of the 8 inst., requesting a blank book 400 leaves 10 x 16 inches for the use of the bookkeeper, I would state that the nearest size is No. 2126 (250 leaves 10½ x 16) as described on the enclosed list of stock forms.

Please inform me if that size book will answer your requirements otherwise it will be necessary to order the book from the Public Printer and which may not be delivered for at least 6 weeks.

Respectfully,

Acting Director of the Mint.

Enc.
AAM-RL

RG104 E-235 Vol 423

n Oct. 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I have forwarded your requisition for stationery supplies to the Division of Printing and Stationery.

You also requested thereon a certain quantity of official letter and note paper which cannot be supplied on a requisition for stationery - in accordance with the instructions bearing on the subject printed on Form 2161, copy enclosed herewith for your information. Upon receipt of request for official letter and note paper as well as memorandum blocks the supplies will be forwarded promptly. Samples should however accompany your request.

Respectfully,

Acting Director of the Mint.

Enc.
AAH-L

RG104 E-235 Vol 423

October 14, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a supply of a leaflet entitled "Right to Compensation for Personal Injuries of Civil Employees of the United States under Federal Compensation Act of September 7, 1916".

It is the desire of the Department that each member of your force be given a copy of this leaflet and attention be invited to its detail.

Respectfully,

M. McKelly

Acting Director of the Mint.

CL

RG104 E-235 Vol 423

Oct. 14, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith $1.00 for which please send to the Bureau, one Thomas Jefferson presidential medal.

Respectfully,

Acting Director of the Mint.

O-L
Enc.

RG104 E-235 Vol 423

Oct. 14, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of July 19th and 20th giving an estimate of the cost of manufacturing disks for the Argentina Government, I beg to advise you that under date of August 9th the Secretary of State was advised that the disks would be prepared at your Mint in accordance with the specifications contained in your letter of July 19th. This letter is authority for you to proceed with the manufacture of the disks as early as practicable.

The Argentine Embassy has had some difficulty in procuring the metal and has this day advised the Bureau that a portion of it would be delivered during the coming week.

Under restrictions of the War Industries Board the nickle and copper required for these disks will be made in partial shipments to you and probably cover a period of several months. The Department is anxious to serve the Argentina Government as promtply as possible and if you can utilize the metal to be delivered to you this week in the manufacture of these disks as early as practicable, you will be meeting the wishes of the Department.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 423

Oct. 16, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please discontinue the shipment on government Bills of Lading of deposits of platinum to New York. Such shipments should be made by registered mail, the cost being paid from your current Contingent Appropriation.

The Assay Office at New York will keep account of the amounts of postage paid by you and reimburse your appropriation from time to time.

If bulky deposits require shipment by express, they should be sent collect without use of government Bill of Lading.

Respectfully,

Acting Director of the Mint.

E-R

RG104 E-235 Vol 423

Oct. 17, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Your recommendations for increase in compensation contained in your letter of October 8th, have been approved by the Secretary of the Treasury, the increase to be effective date of appointment indicated in your letter.

Respectfully,

M. McReilly

Acting Director of the Mint.

C-L

RG104 E-235 Vol 423

Oct. 18, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please refer to letter of this office dated September 10, 1918, and advise me promptly when we may expect to receive list of unpaid encumbrances against your 1918 contingent appropriation, with information as to any necessary adjustments; also a list of amounts reimbursable to your 1918 appropriation for which bills have not as yet been rendered.

Respectfully,

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

Oct. 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Confirming conversation of this day, I beg to state that the sum of $8,500,000 is the total now at your disposal to be melted.

On September 30th the Secretary released $10,000,000. to be melted, all of which was alloted to you. As you are unable to melt in excess of $8,500,000. for shipment on Nov. 15th, I have withdrawn $1,500,000. of that amount from your allotment and assigned it to the New York Assay Office. This letter is for the purpose of advising you that unless otherwise insturcted you are not to melt in excess of $8,500,000.

Respectfully,

M. McRuey

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Oct. 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a letter received from the Consul General of Peru, who makes inquiry in regard to an amalgam which the German Government is using for coining purposes, composed of zinc, copper and aluminium. With the return of this letter will you please advise the Bureau if you have any information in regard to the alloy described in Mr. Higginson's letter.

The Bureau will appreciate a reply at your earliest convenience.

Respectfully,

M. McKeel,

Acting Director of the Mint.

C-L
Enc.

RG104 E-235 Vol 423

Oct. 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith a copy of a cable received by the British War Mission, Washington, D.C. relative to manufacture of machines for India.

The Bureau has been advised that you have already responded to an inquiry in regard to these machines to the effect that it would be impracticable to construct 100 automatic weighing machines at the Mint. A copy of this letter is being forwarded with the request that you advise the Bureau of the cost of manufacturing one machine and the time that would probably be required to construct the same.

The representative of the British War Mission has also asked the Bureau if we would inquire from you whether there is any outside firm equipped for manufacturing an automation scale that might substitute in some degree our mint automatic weighing machine.

It is appreciated that this inquiry is quite vague, but we would be glad to give the British War Mission such information as you may be able to pass on to us covering any phase of this inquiry.

Please return the enclosed copy with your reply.

Respectfully,

Dr McRilly

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Oct. 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

With reference to your requisition of yesterday for cloth lined envelopes for use in connection with pyx coins, I regret to have to state that cloth lined envelopes can no longer be obtained as the War Industries Board no longer permits their manufacture.

If, however, manila envelopes will answer your purpose please make requisition for same and we will have them printed. If you should prefer some other method of caring for these coins and desire the printing of certificates to be attached to the containers, please advise me of the method you expect to adopt and make requisition for the printing, giving the size of the form upon which the printing is to be done.

Respectfully,

M. W. Reed

Acting Director of the Mint.

O-L
Enc.

RG104 E-235 Vol 423

October 22, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Bills of Wells Fargo and Company for transportation of minor coin are forwarded herewith for settlement as follows: $108.02 - $204.28 - $444.60.

Bill of the American Railway Express Company for transportation of minor cois is also enclosed for settlement, payable in sum of $352.48.

Respectfully,

D. W. Reilly

Acting Director of the Mint.

Enc.
F-L

RG104 E-235 Vol 423

October 22, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Bill of the Pennsylvania Railroad Eastern Lines for transportation of a pickling machine from Brooklyn, New York, to your institution in August last, has been forwarded to the Auditor for settlement chargeable to your 1919 Contingent Appropriation in the sum of $37.20.

Respectfully,

A. M. Kelly

Acting Director of the Mint.

F*L

RG104 E-235 Vol 423

Oct. 22, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In endeavoring to verify the amounts credited on your payrolls as increased compensation to employees for the fiscal year 1919, I am unable to determine what basis was used. Will you kindly advise me as to same.

Respectfully,

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

October 2[illegible], 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

No bills have as yet been received for reimbursing your appropriations on account of the cost of melting silver dollars. These bills should be rendered monthly as per letter of this office dated July 1, 1918.

Please give this matter your attention.

Respectfully,

W. McRady

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

Oct. 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge receipt of the letter of the Scovill Manufacturing Company under date of Oct. 18th, referred by you to this Bureau on October 21st.

You are hereby authorized to accept the proposal of the Scovill Manufacturing Company to supply your mint with 50,000 pounds of 5-cent coin blanks at 61¢ per pound, delivered at the mint.

Will you please forward to the Scovill Manufacturing Company the statement requested by that firm to support their request for a permit from the War Industries Board.

I would suggest that the request of the Scoville Manufacturing Company for a permit be sent to this Bureau to be personally placed before the board for action.

Respectfully,

M. McReelly

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

October 25, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The Enclosed coins were left at the Bureau with the request that they be submitted to the Curator of your Mint for inspection.

Will you please be kind enough to have them reviewed and returned to the Bureau with the statement of the value of the same if any.

Respectfully,

Acting Director of the Mint.

Enc.
C-L

RG104 E-235 Vol 423

October 28, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of October 25th enclosing granulated silver in exchange for the 27.75 ounces of silver forwarded from the Bureau; also proof gold in exchange for the 40 grams of cornets sent from the Bureau.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

October 28, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am returning herewith the sample of alloy submitted to the Argentine Embassy on your recent visit. The sample is being returned in accordance with your request of October 25th.

The disks forwarded by you have been delivered to the Argentine Ambassador and you will be advised when we received a report from him.

Respectfully,

Acting Director of the Mint.

O-L
Enc.

RG104 E-235 Vol 423

October 28, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver, the following coinage dies.

Half dollar
10 Obverse
5 Reverse

Respectfully,

Acting Director of the Mint.

O-J.

RG104 E-235 Vol 423

October 30, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of October 28th and also package containing pledges of the Officers and Employees of the Philadelphia Mint for subscriptions to the Fourth Liberty Loan. In accordance with the wishes of the Director, I have forwarded the pledges to the Office of the Secretary of the Treasury.

Your letter has been placed on the Director's desk and his attention will be called to the large amount subscribed by the Philadelphia Mint to the Fourth Liberty Loan. I am venturing to express for him his appreciation of the loyalty and good will on the part of the employees of the Philadelphia Mint which this large subscription manifests.

Respectfully,

Acting Director of the Mint.

O L

RG104 E-235 Vol 423

November 1, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of October 30th, you are authorized to accept the bid of Goldsmith Bros. Smelting & Refining Company, being the highest received for two lots of sweeps; from the Melting & Refining Department sweeps valued at $2,596.48 and the sweeps from the Coining Department at $910.00.

Respectfully,

Acting Director of the Mint.

C-L

RG104 E-235 Vol 423

November 2, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please furnish this Bureau with a sample sheet of Form 897 - Superintendents Register of sweeps.

Respectfully,

M. McRiley

Acting Director of the Mint.

AAH-L

RG104 E-235 Vol 423

November 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

On September 13th you forwarded to the Bureau an estimate of the amount of metal required for the proposed Nicaraguan coinage, basing the same upon the 1-centavo piece containing 94-3/4% copper, 4% tin and 1¼% zinc, which appears to be the correct alloy. On October 26th the estimate, made upon the 1-centavo piece only being coined, gives the alloy as 93-3/4% copper 4% tin and 1¼% zinc.

The National Bank of Nicaragua, under date of October 31st calls our attention to the difference, but states in a letter to you that the amount of copper said to be required, as based upon the 94-3/4% alloy, namely, 6267 pounds, will be forwarded to you.

Will you please advise the Bureau if the amount of copper named, 6267 avoirdupois pounds, as estimated by the Bank, is correct?

Respectfully

Acting Director of the Mint.

RG104 E-235 Vol 423

November 6, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Sometime ago an inquiry was received from the British War Mission covering coin balances for the East Indian Mints. The letter was referred to you for possible information in regard to balances or scales other than those manufactured at the Mint.

If possible will you please furnish the Bureau with some information that can be transmitted to the British War Mission in regard to such balances.

Respectfully,

Acting Director of the Mint.

G.L.

RG104 E-235 Vol 423

Nov. 6, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to correspondence in relation to the coinage proposed for the Government of Nicaragua, you are hereby authorized to proceed with the necessary preparations for the manufacture of 750,000 one-centavo pieces.

The National Bank of Nicaragua has been named by the Minister of Nicaragua as the agent to conduct the negotiations for this coinage. The Bank advised the Bureau that 6,267 lbs. avoirdupois of copper will be forwarded to the Mint on account of this coinage.

The Bank has also been advised that this coinage will be undertaken as early as practicable but that owing to the demands for domestic coinage at this time there may be some slight delay, but that no unnecessary time will be lost.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

November 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding under separate cover the plaster cast of the medal of Mr. Wooley, former Director of the Mint.

Mr. Wooley is highly pleased with the portrait and has but one suggestion to make in regard to the reverse of the medal, that is, that the inscription should read "DIRECTOR OF THE MINT" and not "Director of the United States Mint".

I hope it will be possible for you to comply with Mr. Wooley's request in this respect.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

November 7, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of November 1st submitting an estimate for the cost of equipping the Mint at Manila, I beg to say that the Bureau of Insular Affairs, War Department, was advised that the total cost of this equipment would be $52,900.

I am today in receipt of a letter from the Chief of the Bureau of Insular Affairs, approving this estimate and requesting us to proceed with the work. This letter will be authority for you to undertake such preparations as are practicable for the preparation of this equipment for the Mint at Manila.

I am enclosing herewith a copy of our letter addressed to the Bureau of Insular Affairs embodying the information given by you as to the cost of the equipment, and also a copy of a letter received from the Bureau of Insular Affairs accepting the terms of our letter.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

O-L
Encls.

RG104 E-235 Vol 423

Nov. 12, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries	$ 6,000
Wages	50,000
Contingent expense	10,000
Increased compensation	6,000
Total	$72,000

Respectfully,

M. M. Kahn

Acting Director of the Mint.

E-L

RG104 E-235 Vol 423

November 12, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of the 11th, you are hereby authorized to melt $1,000,000 in addition to the $3,000,000 you have been authorized to melt for shipment on November 15th, making the total number of silver dollars to be melted - $4,000,000.

Respectfully,

D. M. O'Reilly

Acting Director of the Mint.

OWL

RG104 E-235 Vol 423

November 12, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of September 13th, regarding lead used in assaying bullions #5 and 6:- I would thank you to state if 3 grams of lead were used in both the gold and base metal assays.

Respectfully,

Acting Director of the Mint.

D-L

RG104 E-235 Vol 423

November 14, 1918.

Cashier,
West Philadelphia Bank,
Philadelphia, Pa.

Sir:

Your letter of November 11th addressed to the Secretary of the Treasury has been referred to this Bureau. Replying I beg to advise you that the Mints are now running overtime and it is hoped that the demand for coins will be fully met within a few days.

Respectfully,

W M Ofield

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

November 15, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please cause to be forwarded to the Mint at San Francisco, twenty reverse quarter dollar dies.

Respectfully,

M. McReelly

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

November 15, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith $5.25 together with a memorandum from the Comptroller of the Currency, requesting that you forward to the address given, - which is N. D. Lancaster, 30 East 55th Street, New York City, 2 Wilson, - 2 Washington and one Jefferson presidential medals.

The 25¢ enclosed is intended to cover registration and postage. If the postage is in excess of this amount please advise me; if it is less than the amount enclosed please include the excess amount in the package of medals to Mr. Lancaster.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

O-L
Encl.

RG104 E-235 Vol 423

November 16, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of this morning, you are hereby authorized to melt not in excess of 5,000,000 standard silver dollars to be prepared for shipment about December 20th.

This amount will be increased during the coming month in order that you may approximate the melting of $10,000,000 in time for the December 20th S/S.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 18, 1918.

Superintendent U. S. Mint
Philadelphia, Pa.

Sir:

I beg to confirm telephone communication of this day, advising you that the restrictions on the uses of gold and silver for domestic purposes have been removed.

Have also to request that you discontinue the receipt of platinum as such, for the reason that the purposes of the Government have been met for the present. It is suggested that the depositors of platinum be advised to this effect when packages are returned to them.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 18, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at Denver, ten reverse and five obverse One Cent coinage dies.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 15, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding by express for preservation in your mint the following eight (8) photographic negatives:

McKinley dollar
Half dollar - new design
Quarter dollar - new design
Dime do
Quarter dollar - modified design
Half dollar - Illinois centennial

Respectfully,

Acting Director of the Mint.

AAH-RL

RG104 E-235 Vol 423

November 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The Secretary of the Treasury, Division of Public Moneys, reports that certain items connected with the transfer of silver dollars from the Treasury, have not been paid. He refers particularly to "bill for one or two truck loads hauled by the Quartermaster's Department, at the rate of 70¢ per ton; also some hauling by outside parties at a certain price per hour. It is desired that all bills be sent in so that the matter may be closed up and I will be obliged if you will respond to this request.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 20, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

We are unable to locate schedule of encumbrances of your office for the months of August and October. Will you kindly forward same.

Respectfully,

Director of the Mint.

A.L.

RG104 E-235 Vol 423

November 20, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Your bills as below have been forwarded to the Auditor for settlement, your appropriations to be credited in the amounts indicated on the face of the bills:

Mint at Denver, one cent coin collars, ordered December 1, 1917 .....$55.62

Mint at Denver, 100 asbestos mitts ordered February 20, 1918 .....$115.92

Mint at San Francisco, Philippine and United States coin collars, ordered February 6, 1918 .....$227.81

New York Assay Office, scale parts, ordered April 23, 1918 .....$171.14

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 20, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of the 18th inst., I beg to advise that the Rand McNally Banker's Directory is doubtless a periodical, but payment for same in advance may not be made unless the provisions of Section 5 of the Act of March 4, 1915, have been complied with, namely that the Secretary of the Treasury has certified in writing that such periodical is required for official use.

Respectfully,

Director of the Mint.

M.L.

F.L.

RG104 E-235 Vol 423

November 20, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to my letter of the 16th instant authorizing you to melt $5,000,000 in standard silver dollars for export on or about December 20th, I beg to authorize you herewith to melt an additional $5,000,000.00, making $10,000,000 released to you for melting.

It is understood that you are to use the identical dollars being sent from the Treasury Department when making withdrawals from your stock for melting.

Will you please advise the Bureau by wire tomorrow the number of silver dollars sent from the Treasury which you will have on hand when this $10,000,000 has been melted. In other words, what is the total stock of Treasury silver dollars you have now on hand to draw from for the melting of the ten million dollars for the 20th of December shipment.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

November 21, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I beg to confirm telephone communication of this date advising you that the bill authorizing the increase of the Minor Coinage Metal Fund was this day passed. The bill will not, however, become law until the re-convening of Congress in December, when it will receive the signature of the President.

In the meantime, will you please inform Clendenin Brothers, to whom I understand you are indebted for copper, that the bill has been passed. As soon as the money becomes available for the payment of your accounts I will write a personal letter to the firms who have deferentially waited for the settlement of their accounts.

Respectfully,

R. W. Baker

Director of the Mint.

RG104 E-235 Vol 423

November 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

On your requisition for stationery supplies dated September 30th, you ask for 500 cloth lined envelopes 3¾ x 4¾, printed in red ink.

A supply of 2000 was forwarded your mint last June, so I am informed, like the sample enclosed and I would like to be advised as to the purpose of the envelopes you have requested.

Please return the sample with your reply.

Respectfully,

Director of the Mint.

AAM-RL
Incl.

RG104 E-235 Vol 423

Nov. 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

With reference to the statement of the Western Electrical Company under date of Nov. 21st, that they had not yet received payment of voucher for $87.90, I beg to advise that this account was settled by the Auditor under date of Nov. 5th, settlement number 69278. If they have not yet received a warrant for this amount from the Treasury, inquiry should be made of the Treasurer of the United States.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 23, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

With reference to your letter of October 22nd, 1918, forwarding bills against the Carson Mint for cost of shipping melting furnace and furnishing motor, in the sum of $131.14 and against the Mint at Denver for shipping rolling mills, etc. in the sum of $845.47, I have to advise that no funds are available from the 1918 appropriation of these institutions, from which your appropriations may be reimbursed. It is not considered advisable to go to Congress for deficiency appropriations for those institutions in order that your appropriations may be reimbursed.

Attention is again invited to the numerous requests of this office that it be advised promptly as to the approximate cost of services to be rendered for other institutions of the Mint Service, in order that encumbrances might be set up against their appropriations to cover same. No such information concerning these items appears to have been furnished this office prior to the receipt of the bills.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 25, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In addition to the 3 silver and 3 bronze medals (without cases) of the President, for which a verbal order was given, will you please send to the Bureau 1 silver medal enclosed in a blue leather case with white lining, rendering your account to the Director of the Mint.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 25, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared for the Mint at San Francisco and the Mint at Denver, coinage dies for each denomination of subsidiary coin and minor coin for the calendar year 1919.

I am leaving it to your judgment to have forwarded the number it would be practical for you to prepare, governing your decision on the basis of coinage of all denominations in each of the Mints.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 27, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of the 26th inst. regarding cloth lined envelopes for special assay coins, I would be pleased to be informed if you have received the 2000 envelopes shipped your Mint last June for this purpose, and if so whether this considerable quantity has since been used for the purpose for which intended.

If you have a supply of such envelopes printed in black, can your recent requisition for 500 (printed in red) be cancelled.

Respectfully,

Director of the Mint.

P-1

RG104 E-235 Vol 423

November 27, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

In addition to the $5,000,000 you were authorized on November 20th to melt, please consider that you have at your disposal for melting $5,500,000 more standard silver dollars.

Please advise the Bureau if you have a sufficient stock of Treasury silver dollars to absorb this number.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 29, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing herewith Secretary's checks numbers 458 and 459, drawn on his special deposit account #13 in favor of Walter Apgar & Co. and The Depot Quartermaster, U. S. Army, for $260.75 and $500. respectively, in payment of bills rendered for transfer of silver dollars from the railroad station to your mint.

Will you please deliver the checks to the proper parties and forward receipts to this Bureau.

Respectfully,

Director of the Mint.

Encl.
O-L

RG104 E-235 Vol 423

December 2, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of the 30th ultimo you are hereby authorized to accept the bid of the Shepard Electric Crane and Hoist Company, amounting to $698.00 for supplying an electric hoist to be used in the melting room in connection with the electric furnace now being installed, it being understood that the bid of the Shepard Electric Crane & Hoist Company is the most advantageous to the government's interest.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

November 30, 1918.

Hon. A. M. Joyce, Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized and requested to come to Washington for conference with this Bureau, on business connected with the United States Mint at Philadelphia.

While engaged in this service your necessary traveling and subsistence expenses will be paid from the appropriation "Contingent Expense, United States Mint at Philadelphia 1919".

Respectfully,

R. D. Baker

Director of the Mint.

OR.

Approved:

Laulanny

Assistant Secretary.

RG104 E-235 Vol 423

December 3, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at San Francisco the following coinage dies for 1919.

Philippines:

50	centavo	15	reverse	
20	"	20	"	
10	"	20	"	
5	"	30	"	
1	"	30	"	10 obverse

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

December 4, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Bill of the Central Railroad Company of New Jersey, for transportaion of cupel furnace to the American Gas Furnace Company under date of August 21, 1918, has been forwarded to the Auditor for settlement, chargeable to your 1919 Congingent Appropriation in the sum of $4.95.

Respectfully,

Director of the Mint.

P-1

RG104 E-235 Vol 423

December 6, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith find three bills of the American Railway Express Company, Nos. TD-3-816, 4-818 and 13-710, in amount $82.50, $366.61 and $120.30, payable from the profits of your minor coinage.

Respectfully,

Director of the Mint.

Encls.
F-L

RG104 E-235 Vol 423

December 6, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries.....	$6,000
Wages of workmen.....	50,000
Congingent expense.....	25,000
Increased compensation.....	5,000

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

December 6, 1918.

perintendent U. S. Mint,
Philadelphia, Pa.

:

Receipt is acknowledged of your requisition for forms d record books, covering a 12 month period.

Form 484, M&R receipt for bullion, and Form 327, coiners eipt for planchetts, have been abolished for a number of years, latter for at least 15 years.

Form 505, requisition for funds, and Form 966, Gold exchanged for gold coins, have also been abolished. In place the latter. Form 1027 had been substituted. Form 262 has been lished; in lieu thereof use Form 867, which also covers 803, 922, 761 and 805a.

Form 855, Weighers account of silver; this form was re- tly revised, but the sample furnished was from a discarded re- d - while your requisition calls for two books, the sample is ed "On hand two books want none".

Forms 913 and 914 have been abolished and combined with 829, a supply of which has been ordered from the printer. The le furnished of Form 184 is also from an old record. On May last two copies of this record were furnished - it is noted your requisition calls for 750 leaves, double the quantity has heretofore been furnished. The same applies to all the r records requested. Sample of Form 470 was cut from the re- d bearing that number; this is contrary to regulations and should he done.

Form 738 is also from an old record. It is noted that books are requested - will both be needed for the work of the g year.

It is proposed to increase the number of horizontal s on Form 589, daily shipment of coin, from 36 to 56, by re- ng the space between the lines from 3/8 to 1/4 inch and con- ting the numbers from 36 to 56; will this be satisfactory.

The new form submitted for use of the engraver is re- ed for the reason that information required has not been supplied.

RG104 E-235 Vol 423

sample was furnished for "500 record cards". This item appears site #35 on your requisition.

You also ask for 500 Pyx cloth lined envelopes for gold and 1000 for silver coin. No samples were supplied nor any formation furnished regarding the size desired. As it has not the policy of the Treasury to coin gold for several years I am loss to understand why you want envelopes for gold pyx coins. are very expensive and almost impossible to obtain.

In preparing future requisitions it is requested that 8x10½ inches be used for convenience in filing and handling. 14x14 sheets are awkward in every respect.

The filling of requisitions would be facilitated if the ers of the forms required should be stated in sequence, from the t to the highest, and if the same information, respecting size, r of leaves, etc., required in the requisition is indicated samples furnished.

When ordering Kalamazoo binders, samples of sheets to d therein should always be furnished. This applies to the binder ordered recently and the requisition will be held pend- eipt of sample.

Attention is invited to the regulations (pages 18 and vering stationery and printing, observance of which would ex- matters.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

December 9, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

When may we expect to receive the annual cost report of your institution for the fiscal year ended June 30, 1918.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

December 9, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to yours of September 7th, 1917, reporting crude bullion assays:- I would thank you to state if copper was added to either the gold or base assays in any instance.

Respectfully,

Director of the Mint.

D-L

RG104 E-235 Vol 423

December 11, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau of the cost of manufacturing 2,000,000 5-centavo nickel pieces for the Government of Salvador. Please include in your estimate the amount of metal required and the cost of shipping boxes necessary.

The coins are to be identical to those completed by you in February of this year.

Respectfully,

Director of the Mint.

C-L

RG104 E-235 Vol 423

December 12, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please refer to page 64 of the December 7th issue of the Engineering and Mining Journal, advertisement of the Hickory Steel-Grip Glove Company. You may have considered the use of these gloves before, but if not, it might be that their use would be a source of economy.

Respectfully,

Director of the Mint,

F-L

RG104 E-235 Vol 423

December 12, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Vouchers as below should be forwarded to support your accounts for the quarter ended September 30, 1918, and for all similar items in future accounts: copy of invoices of silver received from the New York Assay Office; copy of invoices, letters, or other vouchers to support quantities of metals received on account of foreign governments; copy of your bills rendered for collection of charges imposed on foreign coinage executed.

There appears to be a short charge of 31¢ on deposit #290 made by the Owen China Co., Minerva, Ohio; refining charge was imposed at 1¢ per ounce instead of 4¢; the gold fineness was 920.

In future please file as separate supporting vouchers, schedules or lists of items, such as seigniorage deposits, carried on the account current, instead of pasting the lists to the account current.

In future, re-imbursement items representing amounts expended under an old bond should be separately deposited in the Treasury, giving full explanation to this office in order that they may be properly covered in. They should be stated on a separate account current to be rendered under the old bond. Such items on the September quarter account current are overpayment on voucher #741, $63.60, on voucher #823, $80, and on voucher #143, $2.82 and 27¢. Because of incomplete information furnished this office these items were erroneously covered in under the new bond, which will necessitate additional work and delay in settlement by the Auditor, incident to their transfer to the old bond.

July voucher #974 in favor of Wm. Allen & Son is returned herewith for correction of a discrepancy in dates on the quotation. The quotation was dated July 1st, and reads "as per our conversation this day"; received July 11th and carries notation of acceptance under date of June 29th.

RG104 E-235 Vol 423

Attention is also invited to the change in dealer's figures on face of bill, apparently made at the mint. Previous request has been made that where the mint allowances differ from the figures of the dealer, changes be noted in the column at the right margin of the voucher form, instead of interlining or changing the dealer's figures. Please have this procedure followed in future.

On July voucher #998 in favor of the First National Bank of El Paso, Texas, for Mexican gold coins, there is an apparent overpayment of 50¢; the 5 peso piece being quoted at $3.15 while payment is made of $3.65.

September voucher #1060 in favor of W. Irwin Cheyney, is for one fan billed at $250. The quotation of Mr. Cheyney calls for a price of $240.00. Explanation of the discrepancy is requested.

June payroll #145, carries an apparent overpayment of $14 to Joseph A. Gonahan, machinist at $4.75 per diem. This error apparently occured in computation for 32-2/8 days time.

On June payroll #144 Jacob Gassel, temporary helper at $3.50, is paid for 26-6/8 days; the period apparently should be 21-4/8 days as there is a marginal notation of 6 days without pay, for which no deduction is made.

Respectfully,

Director of the Mint.

F-L
Encls.

RG104 E-235 Vol 423

Sent to New York, Philadelphia and New Orleans.

December 14, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Payment on account of salaries may be made by you on the 23rd inst. to officers and employees desiring the same. Payments should be made on regularly approved payrolls in multiples of $5.00, not exceeding the amount due to include the 23rd inst.

You are also authorized to excuse all who can be spared, at 12 o'clock on Tuesday, December 24th and on December 31st, at the same hour.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

December 16, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please furnish a sample sheet of Form 184, Silver Purchase Bar Book. Two sample sheets accompanied the two books mailed to your mint on March 12, 1918, and it is from those books that a sample sheet is required.

The sample card furnished corresponds to the sample opposite 42 on your requisition. We want sample of record card numbered 35.

Respectfully,

Director of the Mint.

AAH-RL

RG104 E-235 Vol 423

December 16, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Bill of the Pennsylvania Railroad for transportation of one baling press from Ann Arbor, Michigan, September 2, 1918, has been forwarded to the Auditor for settlement, chargeable to your 1919 Contingent Appropriation in the sum of $82.80.

Respectfully,

Director of the Mint.

F

F-L

RG104 E-235 Vol 423

December 17, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the Mint at San Francisco, ten dime collars for medium ring.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

December 18, 1918.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I beg to advise you that the recommendations contained in your letter of December 11th, for increased compensation, have been approved by the Secretary of the Treasury.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

December 19, 1918.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of the 18th instant I beg to advise you that the coins to be manufactured for the Government of Siam are to be dated the same as those recently minted by you. No change is to be made in the year for the reason that the coins of Siam are dated by fiscal year.

The Minister of Siam has been informed that you would undertake the coinage desired not earlier than the last part of Jaunary, and this letter is authority for you to make the necessary preparation to fill this order when it is practicable for you to do so.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Dec. 30, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of the 19th instant, in regard to record paper furnished by the Division of Printing and Stationery, I have been advised by that office that 1½ reams of narrow-ruled and the same quantity of broad-ruled sheets were shipped to your Mint.

No sample sheet or instruction regarding the ruling accompanied your requisition, and in order to comply with your request the paper described above was supplied.

Respectfully,

Director of the Mint.

AAN-

RG104 E-235 Vol 423

Same letter to all offices

Dec. 24, 1918.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

With reference to table of charges to become effective January 1, 1919, Paragraph 4, Class A, it is requested that brackets be inserted on all copies, as per copy herewith, in order that the intent may be more clearly stated. This will give - to illustrate:

Gold content	Base content	Charge
250 and under	50 and under	½¢
do	Over 50 to 150	1¢
do	Over 150 to 250	1½¢
do	Over 250 to 350	2½¢
do	etc.	etc.
Over 250 to 500	50 and under	2¢
do	Over 50 to 150	2½¢
do	Over 150 to 250	3¢
do	Over 250 to 350	4¢
do	etc.	etc.
Over 50 to 949¾	50 and under	4¢
do	Over 50 to 150	4½¢
do	Over 150 to 250	5¢
do	Over 250 to 350	6¢
do	Over 350 to 450	7¢
do	Over 450	8¢
950 to 991¾	Not considered	2¢
992 and over	do	0

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

San Francisco
1918

San Francisco
1918

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

Night Message.

January 3, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Appointments recommended in wire second instant approved.

Director

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
2—6327
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

Jany 3 1918

Superintendent U.S.Mint,

San Francisco, Cal.

Sir:

Referring to your letter of December 27th in relation to notifying the Secretary of the Treasury (Division of Public Moneys) of shipments of bullion and coin made by you to other mints or assay offices, I beg to advise you that instructions contained in my letter of December 21st referred only to such shipments when made by registered parcel post.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,
Jany 4 1918

Superintendent U.S.Mint,
San Francisco, Cal.

In connection with other denominations prepare to coin nickels. Treasurer drawing on you for local points.

Baker,
Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent exp. Director of Mint.
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2121.
D—607

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message

Washington,

January 4, 1918.

Superintendent Mint,
San Francisco, Cal.

Appointments recommended third instant approved.

Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
3—6827
DEPARTMENTAL STOCK FORM 2158.

RG104 E-235 Vol 423

Jan. 5, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation in the amounts indicated:

Atchison, Topeka & Santa Fe Ry. Co., transportation of envelopes from Rockville, Ct., July 7, 1917 - $ 1.72

The Pullman Co., accomodations furnished Messrs Wager & Kearney in September last, from Denver to San Francisco - - - - - - - - - - - - - - - - - - 18.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

January 6, 1918.

Superintendent Mint,
San Francisco, Cal.

Expenses including insurance on purchases alloy copper payable from contingent appropriation.

Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
UNITED STATES TREASURY DEPARTMENT. APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message. Washington,

January 9, 1918.

Superintendent Mint,
San Francisco, Cal.

One coin Philippine delivery forty-eight one point seven one below standard.

Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.

Cont. Ex. Mint Bureau 1918.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

NIGHT MESSAGE. Juny 9,1918

Superintendent U.S.Mint,
San Francisco, Cal.

Accept from Handy and Harman one hundred thousand ounces silver at rate ninety six one-half cents fine ounce.

Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
USE TREASURY DEPARTMENT, APPROPRIATION FOR Contingent exp. Director Mint.
1-6327
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 423

Jany 9 1918

Superintendent U.S.Mint,

San Francisco, Cal.

Sir;

Please accept from Handy and Harman one hundred thousand ounces of silver at the rate of ninety six and one-half cents per fine ounce f.o.b. your institution.

This letter is in confirmation of my telegram of this date.

Respectfully yours,

Director of the Mint.

FHC

RG104 E-235 Vol 423

January 10, 1918.

Superintendent U. S. Mint,

San Francisco, Cal.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fiscal year 1918 has been approved in sums as follows:

Salaries, - - - - - - - - - - - - - -	$2,000.00
Wages of Workmen, - - - - - - - - - -	2,400.00
Increase of Compensation, - - - - - -	2,000.00
Contingent Expenses, - - - - - - - -	14,600.00
	21,000.00

The amounts advanced under wages and contingent appropriations have been reduced from the amounts requested owing to the fact that Congress has not yet acted upon the deficiency estimates. Additional amounts will be advanced under these appropriations as soon as funds become available.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

January 14, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I have this day purchased for delivery to your Mint 75,000 ounces of silver which you will please receive from Handy & Harman at the rate of $0.96 per fine ounce.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

Night Message.

January 16, 1918.

Superintendent Mint,
San Francisco, Cal.

Authorized to invite bids on sweeps and accept highest ~~bidder~~ bid.

Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2123.
1—6317

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,

January 16, 1918.

Superintendent of the Mint,

San Francisco, California.

Authorized to lend copper to Lietz Company.

Director

BUSINESS,
GOVERNMENT RATES.
TREASURY DEPARTMENT, APPROPRIATION FOR Cont. Ex., Mint Bureau, 1918.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

Washington,

Jamary 17, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Accept from Handy & Harman seventy-five thousand ounces of silver at ninety-six cents fine ounce, purchased fourteenth and one hundred thousand from Oyster at ninety-five five-eighths cents, purchased sixteenth.

Director of the Mint.

BUSINESS.
GOVERNMENT RATES.
TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex., Office Director of Mint.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2124.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,

U. S. Mint, San Francisco, Cal.

U. S. Mint, Denver, Colorado.

U. S. Assay Office, New York City.

Wire today amount of platinum, palladium and iridium on hand.

Director.

L BUSINESS,
RNMENT RATES.
TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Ex., Office Director of the Mint.
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2129.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

Night Message.

January 17, 1916.

Superintendent Mint,

San Francisco, Cal.

Accept from Handy and Harman one hundred thousand ounces silver purchased this day for delivery your mint ninety-five one eighth.

Director.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2126.

Cont. Ex. Mint Bureau 1918.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Washington,

Night message

January 16, 1918.

Superintendent Mint,
San Francisco, Cal.

Appointment recommended wire seventeenth approved.

Director.

FICIAL BUSINESS.
GOVERNMENT RATES.
THE TREASURY DEPARTMENT. APPROPRIATION FOR

Cont. Ex. Mint Bureau 1918.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Washington,

January 18, 1918.

Anglo London Paris Bank,
San Francisco, Cal.

Your offer hundred thousand ounces silver delivered San Francisco ninety-four three quarters cents fine ounce accepted.

Director.

Cont. Ex. Mint Bureau 1918.

FICIAL BUSINESS,
GOVERNMENT RATES.
ABLE TREASURY DEPARTMENT, APPROPRIATION FOR .....
1-4897 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 9123.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,

January 19, 1918.

Superintendent Mint,
San Francisco, Cal.

War Department requests large shipment as possible
f five centavo pieces in connection with other denominations next transport.

Director.

Cont. Ex. Mint Bureau 1918.

AL BUSINESS.
VERNMENT RATES.
TREASURY DEPARTMENT. APPROPRIATION FOR .....

The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2123.

RG104 E-235 Vol 423

January 19, 1918.

Hon. T. W. H. Shanahan,

Supt. U. S. Mint,

San Francisco, California.

Dear Mr. Shanahan:

I am enclosing herewith decision of the Comptroller of the Treasury in the matter of drinking water. The decision is the result of my appeal from the action of the Auditor, the appeal being supported by all papers forwarded with your recent letter.

The action of the Comptroller is final, he being the Chief Accounting Officer of the Government. However, if you can furnish such evidence as is required for the allowance of expense of such drinking water, (See quotation on first page of decision) I will be pleased to request that the Comptroller reopen the case on the grounds of newly discovered evidence and recommend that the expense be allowed.

The action which has been taken and that suggested is the only course, aside from an Act of Congress, which is available for your relief.

As requested in your recent letter, the matter of piping the Mint so as to provide an adequate supply of drinking water will again be taken up with the office of the Supervising Architect.

Respectfully,

Director of the Mint.

S

RG104 E-235 Vol 423

January 17, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Please accept from the American Smelting & Refining Company one hundred thousand (100,000) ounces of silver at the rate of ninety-five and five-eighths (95-5/8) cents per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

JHC-JLS

RG104 E-235 Vol 423

January 17, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Please accept from Handy & Harman one hundred thousand (100,000) ounces of silver, at the rate of ninety-five and one-eighth cents (95-1/8¢) per fine ounce, f. o. b. your institution.

Respectfully,

Director of the Mint.

HC-JLS

RG104 E-235 Vol 423

January 21, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1918 "Contingent Appropriations" in the amount indicated.

Southern Pacific Company - Transportation of Crucibles, etc., from Trenton, August 27th, 1917, $223.67.

Southern Pacific Company - Transportation of Fire Brick from Denver, October 29th, 1917, $78.23.

Southern Pacific Company - Transportation of Copying Books from Washington, October 12th, 1917, $1.49.

Respectfully,

Director of the Mint.

SBF-JLS

RG104 E-235 Vol 423

January 22, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Replying to your letter of January 11th, you are authorized to have the old, blank obsolete forms cut into pads for scratch paper. It is understood that bids are to be requested and the award made to the lowest bidder.

Respectfully,

Director of the Mint.

O'R-JLS

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

NIGHT MESSAGE.

Washington,

Jany 22 1918

Superintendent U.S.Mint,
San Francisco, Cal.

Accept from Oyster one hundred thousand ounces silver at ninety three and three-eighths cents fine ounce.

Director.

Contingetn Ex. Director Mint

AL BUSINESS.
ERNMENT RATES.
TREASURY DEPARTMENT, APPROPRIATION FOR ----------
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Day Letter

Washington,

January 22, 1918.

Superintendent Mint,
San Francisco, Cal.

Appropriation for wages of workmen provided for our institutions will not permit of wages asked for. I should be glad to accede to the requests of the men but am without means of doing so. Hope the men in our service will not be hasty in any action at so critical a time as this.

Director

Cont. Ex. Mint Bureau 1918.

BUSINESS.
TREASURY DEPARTMENT. APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

January 29, 1918.

Superintendent, U.S. Mint,
San Francisco, Cal.

Sir:

Referring to your telegram of the 24th of December, and your letter of the 18th instant, relative to wages of workmen, you are advised that the appropriation for wages of workmen provided for our institutions will not permit of the wages asked for. If the advances could be made for the employees of the San Francisco Mint a precedent would be established which would invite the same demands from all of the other institutions.

I would be very glad to accede to the requests of the men if possible, but we are without means of doing so, and at so critical a time as this I am sure the men will cooperate with the Department in making sacrifices in order to help.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

January 29, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Accept from Oyster one hundred thousand ounces silver ninety and one-eighth cents per fine ounce.

Director ~~of the Mint~~.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR Cont. Expenses, Office Director of Mint.
3—6327 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN;

Washington,

Night message.

February 2, 1918.

Superintendent Mint,
San Francisco, Cal.

Please forward annual and December statement assay coins reserved for annual assay commission.

Director

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2161.
8—6827

RG104 E-235 Vol 423

February 2, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Please send to Washington memorandum bills of lading covering all future shipments. Memos covering shipments of gold and silver coin should be forwarded to the Division of Public Moneys, Secretary's Office, while those for all other shipments should be forwarded to the Director of the Mint.

Respectfully,

Director of the Mint.

F-S

RG104 E-235 Vol 423

February 2, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Please advise this office at the end of each week the quantity of silver available for coinage on hand in your institution.

Respectfully,

Director of the Mint.

C-S

RG104 E-235 Vol 423

February 6, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Bills of Wells Fargo & Company No. TD17-1117 and TD18-1117, in amount $176.00 and $1,022.50, are forwarded herewith for settlement, payable from your profits on minor coinage.

Respectfully,

Director of the Mint.

Enclosures
F-S

RG104 E-235 Vol 423

February 7, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Referring to yours of the 30th ultimo, transmitting bullion assays, I would thank you to apply the proofs to the approximate finenesses given and to state the figures at which each assay would be reported by you.

Respectfully,

Director of the Mint.

D-S

RG104 E-235 Vol 423

February 7, 1918.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Bill of Wells Fargo & Company Express has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation, in the amount indicated below:

Transportation of coinage dies from Philadelphia September 11th, October 2nd, October 9th, October 10th; transportation of belt for coin reviewing machine September 11th, and of coinage collars from Philadelphia October 15th - $20.94.

Respectfully,

Director of the Mint.

F-S

RG104 E-235 Vol 423

TREASURY DEPARTMENT

Washington

February 8, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD.

1 enclosure.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

Night message. Washington,

February 9, 1918.

Superintendent Mint,
San Francisco, Cal.

Appointment Orchard approved.

Baker

Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—6827 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

Feb. 9, 1918.

Dear Mr. Shanahan:

I am in receipt of notification dated Feb. 1st of deposit of the amount disallowed by the Auditor and Comptroller of the Treasury on account of drinking water payments in October, November and December, 1916, but will not have same actually covered into the appropriation until I hear further from you, owing to the possibility that my letter of Jan. 19th may have been misunderstood.

The Comptroller has authority to reopen the case on the ground of newly discovered material evidence, but if this is not presented his action, already taken, is final so far as the accounting officers are concerned, and only an act of Congress can furnish relief therefrom.

Unless the Comptroller reverses his action all drinking water payments subsequent to those now in question will doubtless be disallowed, and so long as there is a possibility of misunder-

RG104 E-235 Vol 423

standing I do not want to close, by covering this money into the appropriation, the possibility of your relief through presentation to the Comptroller of the Treasury of such evidence as is considered essential for allowance of the expense in question.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Faby 11 1918

Superintendent U.S.Mint,

San Francisco, Cal.

Sir:

Referring to your order for dies for the year 1918, I beg to advise that prior to the receipt of your order dated December 15th, this Bureau had anticipated your needs for the current year, and ordered a supply, but the same was not in accordance with the number ordered by you. I have checked your requisition with the number ordered by me prior to the receipt of your order and it seems that the following dies are still due you, which I have requested the Superintendent of the Philadelphia Mint to cause to be prepared and shipped to you as soon as practicable.

Ten obverse half dollar dies
Ten pairs quarter dollar dies
Ten pairs dime dies
Ten obverse five cent dies
Twenty pairs one cent dies.

In making future requisitions, please disregard your order of December 15th, even though the above dies and the number you have already received do not agree with the number ordered on that date.

Respectfully yours,

FHC

Director of the Mint.

RG104 E-235 Vol 423

Feb. 9, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1918 has been approved in sums as follows:

Salaries - - - - - - - - - - -	$5,000
Wages of Workmen - - - - - -	16,000
Contingent Expenses - - -	8,000
	$29,000

The amounts requested under the Wages and the Contingent appropriations could not be advanced because Congress has not yet acted on the deficiency estimates.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 9, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Charges on Philippine coinage have been placed to your credit and to the credit of your appropriations, in sums as follows:

By C/D No.1917 dated Dec. 27, 1917 -

Wages of Workmen, 1918 - - - - - - - -	$2,394
Contingent Expenses, 1918 - - - - - -	1,197
	3,591

By C/D No.3245 dated Jan. 22, 1918 -

Wages of Workmen, 1918 - - - - - - - -	$16,100.80
Contingent Expenses, 1918 - - - - - -	8,050.40
	24,151.20

It is noted that your ordinary account current for the December quarter will require amendment to include the above December item; this will be done in this office if no other amendments are required.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

Feb. 12, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Report of the San Francisco Mint on Carson shipment No. 12 of Jan. 23, 1918, carries a difference in silver fineness on bar No. 42 of 26 points - in excess of Carson's report. The report does not carry indication that this bar was remelted, although two other bars were remelted, per the report.

This appears to be an instance where the bar should have been remelted before making final report, as requested in letter of this office dated Dec. 6, 1917, to which reference is made with request that if the facts are as indicated more care be exercised in future similar cases. Kindly advise me as to the facts in this instance.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN.

Night message. Washington,

February 15, 1918.

Superintendent Mint, San Francisco, Cal.

" " Denver, Colorado.

Meeting of Annual Assay Commission adjourned. All coins from your Mint passed.

Baker.

Director

Cont. Ex. Mint, Bureau 1918.

IAL BUSINESS.
OVERNMENT RATES.
THE TREASURY DEPARTMENT. APPROPRIATION FOR ----------
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

February 19, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I return herewith, for amendment, certain samples forwarded with your requisition for printing.

Under the regulations you are required to state the number of leaves each book ordered is to contain, also its proper title, if any is required, so as to enable the printer to prepare the books in accordance with your desires. (See pages 18 and 19, Instructions and Regulations, 1918).

Respectfully,

Director of the Mint.

(Enclosures)

AAH-

RG104 E-235 Vol 423

February 20, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Referring to yours of the 14th transmitting assay results:- I am enclosing a second portion of No. 9 sample and would thank you to have it assayed for gold in duplicate and report the results to this office.

Respectfully,

F. E. Baxley

Director of the Mint.

FPD.

RG104 E-235 Vol 423

Feb. 21, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Herewith find one copy of the ordinary account current of the San Francisco Mint for the quarter ended Dec. 31, 1917. Please forward an amended copy, eliminating the item of bar charges, $253.01, refunded by Treasurer's check, and reducing the amount deposited in the Treasury as bar charges by a similar sum. The refund was made before the money was officially covered into the Treasury (by warrant), otherwise the refund could not have been made by Treasurer's check; this is therefore a Treasurer's rather than a Treasury transaction. Please also add the P. I. coin charges deposited Dec. 12th, of which you were not advised until recently.

It is noted that only a part of the Philippine coin received for recoinage under date of Dec. 19, 1917, was taken into the foreign metals statement for the quarter ended Dec. 31st. Should not all have been taken into the accounts? In this connection it is requested that in future, when stating the balance of P. I. silver on hand, the quantity charged to the Bureau as special assay coin be stated as a separate item.

Unless it will result in inconvenience in your office will you please have the supporting papers to bills for supplies, etc., attached to the back instead of the face of such bills, as it makes them more convenient for examination.

On payroll for 1st half December F. C. Berdan, Sk. Wkm. at $5.50, is credited with 20 3/4 days time but is paid $112.06 which is for 3/8 day less. On payroll for last half November Thos. Carroll and E. J. McKenna, Temporary Helpers at $3.50, are paid for 22½ and 20½ days respectively, while the payroll period, with 7½ and 5½ days extra time respectively indicated, seems to call for 2 days less pay in each instance.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 25, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I enclose eight (8) samples of crude bullion and would thank you to have gold and base metal assays made in duplicate on each sample, reporting the results and returning the balance of the samples for further tests. I would thank you to return the cornets and base beads belonging to each sample in the envelope containing the sample, also to give the proof figures and composition of the proofs used.

The samples are approximately 400 gold, 200 silver and 400 base, which is practically all copper.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

February 27, 1918.

Superintendent U. S. Mint,

San Francisco, Cal.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1917 and 1918 Contingent appropriations in the amount indicated.

Pacific Tool and Supply Co., tools, contract order number 829, May 24, 1917, $23.69, 1917 appropriation.

C. W. Marwedel, hand taps etc., contract order number 832, May 24, 1917, $11.35, 1917 appropriation.

Southern Pacific Company - Transportation of Clay Tile from Denver, November 19, 1917, $44.78, 1918 appropriation.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

March 1, 1916.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

With a view to the possible installation of electric furnaces in your institution, will you please provide this office with the following information:-

Whether alternating current is available, the phase, number of cycles, and voltage.

Respectfully,

R. J. Baker

Director of the Mint.

OK

RG104 E-235 Vol 423

March 2, 1918.

Superintendent, U. S. Mint,

San Francisco, California.

Sir:

Bill as below has been forwarded to the Auditor for settlement, chargeable to your 1917 "Contingent Appropriation" in the amount indicated.

Philadelphia Mint - Parts for Automatic Weighing Machine, your order June 15, 1917 - - $211.57.

Respectfully,

M McKelly
Actg Director of the Mint.

RG104 E-235 Vol 423

March 6, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

Referring to your report on crude bullion assays of October 10, 1917, I would thank you to apply the proofs given to the approximate finenesses given and state the figure at which each assay would be reported by you.

Respectfully,

M. McReelly
Actg Director of the Mint.

FPD.

RG104 E-235 Vol 423

March 6, 1918.

To
Mr. T. W. H. Shanahan,
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

I am enclosing herewith two copies of Treasury Department Circular No. 109 of January 29, 1918. In this connection your attention is invited to the paragraph 2nd from the bottom of Page 19, Mint Regulations of 1918.

Respectfully,

Director of the Mint.

2 Enclosures.

RG104 E-235 Vol 423

March 7, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

The Denver mint has made requisition for new bullion fund and minor coinage fund ledgers. Since their bullion ledger form is identical in many respects with that in use at San Francisco, I am enclosing the various sheets, revised in part in Denver and in part in this office, with request that your bookkeeper examine them with the end in view of using a copy of the same book at such time as a new ledger is required, or in case the revised book would be more useful, on July 1st next, if it can be prepared by that time.

Suggestions for improvement are requested, with reasons therefor, unless they are self-apparent.

Please return all papers by way of the Denver Mint, to which a copy of this letter is being sent, in order that they may make any desired suggestions.

The sheets have been arranged for a single book, to include all except the appropriation accounts. Is this practical? I have not included the sheets carried in your old ledger for ordinary account expenses, as the appropriation forms prescribed some time ago apparently make them unnecessary. It is contemplated that charges for foreign coinage and other items reimbursable to appropriations will not be taken into these accounts, but into the appropriation accounts only.

In some cases details are provided for under either the debit or the credit entry, but not under its contra; e. g.-- the weight of "Coin for Recoinage" is not provided for as it seems to be non-essential in this account, but it is provided for in the "Recoinage Metal" account.

Is the order of arrangement of the accounts satisfactory? 1st The real asset accounts having debit balances, then those in the nature of personal accounts, followed by the nominal accounts, usually with credit balances, and finally the memo. of daily minor-metal balances.

RG104 E-235 Vol 423

upt. U. S. Mint,
an Francisco, Cal.

The size of the leaves, 19" x 15" , is necessitated by
he size of the safe available to the bookkeeper in Denver;
ould this size not be more convenient for your use? It
ould be more economical to manufacture two books of the same
ize.

With your reply please state the number of sheets of
ach account desired, and the period for which the book is
esigned.

Immediate attention to this is requested, owing to the con-
iderable time required for obtaining matter from the Government
rinting Office. Denver requires the ledger by July 1st.

Respectfully,

Director of the Mint.

. C. to
Supt.U.S. Mint,
Denver, Colo.

RG104 E-235 Vol 423

March 11, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

I enclose eight (8) dip samples representing four bullions, and would thank you to have your Assayer treat them in the same way that he would handle samples of deposits, reporting to this office the results obtained, together with the proof figures and composition of proofs used, and returning the beads and cornets from each sample in the same envelope with the sample. I would also thank you to state the figures at which he would report each bullion.

Respectfully,

Director of the Mint.

Enclosure:
Envelope containing
samples.

RG104 E-235 Vol 423

March 12, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

Requisition for advance to you of funds to meet your expenses during the fiscal year 1918 has been approved in the following sums:

Salaries, Officers & Clerks - - - -	$ 2,500.00
Wages of workmen - - - - - - - - - -	16,000.00
Increased Compensation - - - - - - -	1,000.00
Contingent - - - - - - - - - - - - - -	8,000.00
Total - - - -	$ 27,500.00

The above represents approximately the total sums at present available under the wages and contingent appropriations. Other sums will be advanced as soon as Congress has finally acted upon the Deficiency Appropriation Bill.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 12, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

There has been placed to your credit by certificate of deposit No. 5557, dated March 6, 1918, the sum of $25,950.44, on account of cost of manufacture of Philippine coin; your appropriations to be credited in the following sums:

Wages of Workmen, 1918, - - - - - -	$ 15,966.96
Contingent expense, 1918, - - - -	7,983.48
Total - - - - -	$ 23,950.44

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 12, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

There has been placed to your credit by certificate of deposit No. 5557, dated March 6, 1918, the sum of $23,950.44, on account of cost of manufacture of Philippine coin; your appropriations to be credited in the following sums:

Wages of Workmen, 1918, - - - - - -	$ 15,966.96
Contingent expense, 1918, - - - -	7,983.48
Total - - - - -	$ 23,950.44.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 14, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

I am in receipt of bill from the Wells Fargo Express Company covering the cost of shipping silver and minor coin from your institution to the Federal Reserve Bank at Dallas, Texas. The bills of lading carry instructions for billing to the Secretary of the Treasury and the Director of the Mint.

For your information in making future shipments of coin, I beg to advise that the Government pays for transportation on coin only between the Treasury, the subtreasuries, and the Assay Offices and Mints.

The bill is being returned to the Express Company with information that the cost of transporation of coin in question is chargeable to the Reserve Bank at Dallas.

Respectfully,

Director of the Mint.

F

1 Encl.

RG104 E-235 Vol 423

March 15, 1918.

To the
Supt. U. S. Mint,
San Francisco, Cal.

Sir:

Replying to your letter of March 8th, you are hereby authorized to purchase one Todd Protectograph Co's check writer, paying $33.50 cash and delivering in exchange one old Peerless check writer.

Respectfully,

R. W. Baker

Director of the Mint.

RG104 E-235 Vol 423

March 16, 1918.

CONFIDENTIAL.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Referring to the recent sale of silver bullion for delivery to the Wells Fargo & Company Express, you are advised that the Treasurer has issued a transfer order, covering the transfer to him of the cost value of the 500,000 ounces, namely $413,493.67. The silver was sold at the rate of $1.00 per ounce fine, and the difference between the cost and the amount received, $86,506.33, has been covered into the Treasury as a miscellaneous receipt, - profits on sale ~~of silver~~ of silver bullion, by C/D No. 5937, dated March 15, 1918.

This profit item should appear in your ordinary account for the current quarter.

The question of the price received, and the fact that the silver was for export are confidential matters.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 16, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I am enclosing herewith a copy of a letter sent this day to the Treasurer of the United States, requesting the transfer of the balance due the Philadelphia Mint for silver resulting from the melting of special assay coins sent to the Bureau during the latter half of the calendar year 1917. This is in accordance with your letter of the 7th instant, and the Bureau thanks you for calling attention to the same.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 18, 1918.

SUBJECT: Assays of fine gold.

Superintendent,

U. S. Mint,

San Francisco, Cal.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

March 18, 1918.

Superintendent,

U. S. Mint,

San Francisco, Cal.

Sir:

I enclose 13.63 ounces of 750 scrap to balance the laboratory account for Philippine special assay coin to December 31, 1917.

Respectfully,

Director of the Mint.

FPD

1 enclosure

RG104 E-235 Vol 423

March 18, 1918.

Superintendent,

U. S. Mint,

San Francisco, Cal.

Sir:

Replying to your letter of the 9th instant, I beg to say that the furnace referred to is equipped with a 125 K.V.A. transformer and has a momentary overload of 200 %; therefore 500 amperes would not be sufficient, and a circuit capable of supplying 1,000 amperes would be better.

Please advise by return mail whether this volume of current is available with the characteristics referred to.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 19, 1918.

Superintendent,

U. S. Mint,

San Francisco, Cal.

Sir:

Herewith I am forwarding bill of the Wells Fargo Company for transportation of minor coin during the month of December, 1917, payable from your minor coinage profits, in the sum of $528.00.

Respectfully,

N. Mitchell

Acting Director of the Mint.

Enclosure.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Washington,

March 20, 1918.

DAY MESSAGE.

Superintendent,

United States Mint,

San Francisco, Cal.

PHILIPPINE RECOINAGE REQUESTED AS FOLLOWS ONE HUNDRED THOUSAND PESOS IN TEN CENTAVOS STOP TWO HUNDRED FIFTY THOUSAND PESOS IN TWENTY CENTAVOS STOP BALANCE IN HALF PESO PIECES.

O'Reilly

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
THE TREASURY DEPARTMENT.

APPROPRIATION FOR Contingent MOP, Mint Bureau, 1918.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2188.

RG104 E-235 Vol 423

March 21, 1918.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

Referring to yours of the 14th, transmitting amended report on crude bullion: There are still a few points upon which I would thank you for further explanation.

With the proofs showing neither gain nor loss, it is not clear how the corrected loss on #2 could be 556 and 563, when the apparent loss was 558 and 555, and on #4 how the corrected loss could be 45, with an apparent loss of 34.

Respectfully,

Director of the Mint.

FPD

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

NIGHT MESSAGE. Washington,

March 22, 1918.

Superintendent Mint,
San Francisco, Cal.

Accept from American Smelting Refining Company

hundred thousand ounces silver purchased today ninety-five seven eighths

Director

Gont. Ex. Mint Bureau 1918,

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 3128.
2—6837

RG104 E-235 Vol 423

March 22, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation, in the sums as indicated:

Wells Fargo Express Company, coinage dies from Philadelphia, December 1, 11, and 17, 1917, - -	$ 49.23.
Wells Fargo Express Company, coinage dies from Philadelphia, October 18, 19, 31, and Nov. 7, '17.	14.47.
Philadelphia Mint, coin collars, as per your order of September 7, 1917 -- - - - - - - - - - - -	92.41.
Philadelphia Mint, coin collars, as per your order of October 7, 1917, - - - - - - - - - - - - -	32.18.
Philadelphia Mint, fire mitts, as per your order of August 10, 1917, - - - - - - - - - - - - -	82.27.

Bill of the Philadelphia Mint, for Philippine coin collars, as per your order of June 27, 1917, has been forwarded to the Auditor for settlement, chargeable to your 1917 contingent appropriation, in the sum of ---------- 80.93.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

NIGHT MESSAGE.

Washington,

March 26, 1918.

Superintendent Mint,
San Francisco, Cal.

Accept from Zimmerman Fershay approximately two hundred fifty thousand ounces silver at ninety-seven cents fine ounce.

Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2123.
2—

RG104 E-235 Vol 423

March 27, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sums indicated:

Atchison, Topeka & Santa Fe Railway Company, transportation of Hytempite furnace cement from Jamaica, New York, in September last - - $9.89

Stationery, etc. from Washington, received at your institution November 15, 1917, - - 13.50

Wells Fargo & Company, transportation of coinage dies from Philadelphia, July 9, 18, and 21, and of coinage collars from Philadelphia, July 19, and September 25, - - - 14.52

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 29, 1916.

Superintendent, U. S. Mint,
San Francisco, Call.

Sir:

The Deficiency Act, signed on the 28th instant, provides the following amounts for your Mint:-

Wages of Workmen ----------$82,000
Contingent Expenses --------- 60,000

Will you please prepare immediately to so operate your Mint for the balance of the fiscal year as to consume this amount, in order that we may accumulate as large a stock of coins of all denominations as possible with the appropriations at our disposal. By utilizing the Deficiency Fund fully, I hope to avoid the necessity of asking for a deficiency in the coming fiscal year.

If it is necessary, in order to have the full benefit of the deficiency appropriation, that you shall employ additional temporary help, and also, increase the overtime, please proceed to do so immediately. The larger the stock of coin we can accumulate from now until the end of June, the less taxed we will be to meet the heavy demands of the fall.

It has been determined to postpone the settlements in the coinage mints until late in June in order that we may keep coining up to the latest possible date in the fiscal year. You will know best how to anticipate the settlement by earliest preparations in the refinery.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 30, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1918 has been approved in sums as follows:

Salaries - - - - - - - - - - - - -	$ 5,000
Wages of Workmen - - - - - - - -	30,000
Contingent Expenses - - - - - -	20,000
Increased Compensation - - - -	1,000
	$56,000

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

March 30, 1918.

SUBJECT: Assays of fine gold.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Night Message. Washington,

April 1, 1918.

Superintendent Mint,
San Francisco, Cal.

License for purchase of explosives taken up with Bureau Mines and will be sent you immediately.

Baker
Director.

Cont. Ex. Mint Bureau 1918.

AL BUSINESS.
OVERNMENT RATES.
E TREASURY DEPARTMENT. APPROPRIATION FOR
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Dear Mr. Shanahan:

I beg to acknowledge the receipt of your letter of March 27th, acceding to my request for the services of Messrs. Hawkins and Wagor for the annual settlements at New York and Philadelphia, and to express my appreciation of your assistance in sparing these officers.

It is my intention at present to assign Mr. Wells, Superintendent of the Coin Department of the Mint at Denver, to the position of chairman of your settlement, and trust that this assignment will be satisfactory to you.

With personal regards, I am,

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

With reference to your telegram of April 1, requesting advance of funds under your appropriations, I beg to advise that under date of March 30th, requisition was approved for amounts differing somewhat from those requested in your telegram, as will be noted by letter of advice of March 30th.

If the amounts already advanced will not meet your requirements under the Wages and Contingent Expense appropriations until May, additional funds will be advanced upon further advice from you.

Respectfully,

Director of the Mint.

7

RG104 E-235 Vol 423

April 2, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Please forward to the Bureau at your convenience a specimen of the one and five cent pieces issued by your mint during the current calendar year.

I am enclosing six cents, covering the value of these pieces.

Please forward them by regular mail.

Respectfully,

Director of the Mint.

Enclosure.

RG104 E-235 Vol 423

April 3, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Referring to yours of the 27th ult. regarding crude bullion assays:-

I would thank you to supply the apparent loss on the base proofs in each case.

Respectfully,

Director of the Mint.

FPD

RG104 E-235 Vol 423

April 4, 1918.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

Your attention is invited to Section 8 of the Deficiency Appropriation Act, approved October 6, 1917, which has just come to notice;

> " That in determining the right of employees to increased compensation as heretofore authorized by law at rates of five and ten per centum per annum for the fiscal year nineteen hundred and eighteen, such employees as are employed on piecework, by the hour, or at per diem rates, shall be entitled to receive, from July first, nineteen hundred and seventeen, to June thirtieth, nineteen hundred and eighteen, inclusive, the increased compensation at the rate of ten per centum when the fixed rate of compensation for the regular working hours and on the basis of three hundred and twelve days in said year would amount to less than $1,200., and at the rate of five per centum when not less than $1,200., and not more than $1,800: Provided, That this method of computation shall not apply to any per diem employees regularly paid a per diem for every day in the year. "

The effect of the above is to permit payment from the Increased Compensation appropriation of 5% over the normal compensation of those employees who have been

RG104 E-235 Vol 423

Supt. U. S. Mint,
San Francisco, Cal.

paid at the rate of between $5.00 per diem and $5.76 per diem, and of an additional 5% to those employees who have been paid at the rate of between $3.33 per diem and $3.84 per diem.

It is suggested that a special payroll be prepared covering the period from July 1, 1917 to the period of the current payroll.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 6, 1918.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

Referring to your report on fine gold assays of Bar 1264 Lot; The assays on 2 are given as 995.7 and 995.5. I would thank you to verify those figures.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

April 12, 1918.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

Please forward at your early convenience statement showing, by months and by denominations, the issues of subsidiary and minor coins (value only) from January 1, 1917 to March 31, 1918. Please, also, indicate for each denomination the periods during which the orders on hand exceeded the supply.

The purpose is to obtain information that will show the approximate demand for the different denominations of coins during the period mentioned.

Respectfully,

Director of the Mint.

7

RG104 E-235 Vol 423

April 12, 1918.

Superintendent,

United States Mint,

San Francisco, Cal.

Sir:

Bill of Wells Fargo and Company Express for transportation of coinage dies from Philadelphia, November 8, 9, 21, 26, 27, 28, 1917 and January 10, 12, 14, and 18, 1918, have been forwarded to the Auditor for settlement, chargeable to your current Contingent Appropriation in the sum of $35.87.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 15, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

On January 4th Mr. N. P. Webster, roller in your mint was advised that his current bond as roller would have run for a period of four years on January 6, 1918, and directed to execute new bond. Also Mr. H. J. R. Meroux, helper in your mint, was advised on January 4th that his current bond as helper would have run for a period of four years on January 4, 1918, and directed to execute new bond.

No report appears to have been received from you in regard to these employees' bonds. Please advise me if you wish these bonds renewed.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

April 15, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Herewith I am enclosing two bills of the Pacific Steamship Company for transportation of copper from Tacoma, Washington, during the months of January and March.

It is presumed that the copper in question was intended for minor coinage, in which case the bills would be payable by you from the minor coinage metal fund, and direction should have been given on bill of lading for billing direct to you instead of to the Director of the Mint.

The Steamship Company's bills are No. 1215 for $282.85 and No. 1420 for $472.70.

Respectfully,

R. W. Baby

Director of the Mint.

Enclosures.

RG104 E-235 Vol 423

April 17, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you of funds to meet the expenses of your office during the fiscal year 1918, in amount as shown below:

Increased Compensation, Treasury Dept., 1918, -$5,000.

Respectfully,

R. D. Baker

Director of the Mint.

RG104 E-235 Vol 423

April 17, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Herewith I am returning Schedule of Revenues for that institution for the month of March, with the request that it be amended, to include the profits on the sale of silver bullion, and by elimination of the " P.I. " coin charges. Charges for the manufacture of Philippine coins, etc., are not revenues but are re-payments to appropriations.

Respectfully,

R. J. Baker

Director of the Mint.

1 Enc.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,

April 18, 1918.

Day Message.

Superintendent,
United States Mint,
San Francisco, Calif.

APPOINTMENT POLLOCK WATCHMAN APPROVED.

Baker,

Director.

CIAL BUSINESS.
OVERNMENT RATES.
E TREASURY DEPARTMENT. APPROPRIATION FOR Contingent Exp. Mint Bureau, 1918.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

April 22, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Will you please take the necessary steps to enter into agreement with dealers to furnish your institution with supplies that will be necessary for the coming fiscal year, entering into contracts for such commodities as you find to the interest of the Government to cover by contract? I would suggest that, as soon as you are sure of the condition of your Contingent fund, you make such purchases of equipment as the amount of your appropriation will allow. It will not be necessary to invite proposals by advertising. Circular letters, addressed to dealers will, I believe, answer the purpose.

Respectfully,

R. J. Baker

Director of the Mint.

OR.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,

May 2, 1918.

Superintendent,
United States Mint,
San Francisco, California.

BUREAU OF MINES INTERIOR DEPARTMENT ISSUED ON APRIL THIRD BLANKET PURCHASER'S EXPLOSIVES LICENSE NUMBER FIVE SIX ONE SEVEN stop CERTIFIED PHOTOGRAPHIC COPY BEING FORWARDED YOU.

Baker,
Director.

AL BUSINESS.
VERNMENT RATES.
TREASURY DEPARTMENT, APPROPRIATION FOR Contingent Exp. Mint Br. 1918.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

May 1, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

I am enclosing herewith copy of a letter addressed this day to Mr. E. B. Braden, Vice President of the Selby Smelting & Lead Company, which is self-explanatory.

Will you please advise me of the final arrangements made with the Selby Company in regard to adjusting their account with us for the melting of the silver.

Please have the account of the Selby Company rendered through you to the Director of the Mint. It is presumed that the transportation charges will be cared for by the Wells Fargo Express Company, who will render the usual account for the same for the adjustment at the Bureau with the Agent of the Wells Fargo Company here.

Respectfully,

Director of the Mint.

1 Encl.

RG104 E-235 Vol 423

May 1, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

There has been deposited to your credit and to the credit of your appropriations by C/D #7232, dated April 13, 1918, the sum of $27,615.56 on account of charges for the manufacture of Philippine coins.

Your appropriations are being credited in the following amounts:

Wages of Workmen, 1918, - - - -	$ 18,410.38.
Contingent Expenses, 1918, - -	9,205.18.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 6, 1918.

Dear Mr. Shanahan:

The Superintendent of the Mint at Philadelphia and the Superintendent of the New York Assay Office will be ready to begin the settlement at their respective institutions on Monday, June 17th. Will you please advise Mr. Hawkins, who is to be chairman of the New York settlement, and Mr. Wagor, who is to be a member of the Committee at Philadelphia.

I wired you today in regard to sparing Mr. Slater for the work of chairman of the Denver Committee, and have also to request that he be informed the settlement at Denver is to begin on the 17th.

If there is no serious objection I hope you will find June 17th a convenient date to open your settlement. Mr. Wells of Denver, who is to be the chairman of your Committee, and Mr. Schlarz of New York and Mr. Meredith of Philadelphia could be spared from their posts of duty in time to start the settlement at San Francisco on that date rather than on June 10th.

I am enclosing herewith transportation requests to be used by Messrs. Hawkins and Wagor, as it is necessary to make reservations for travel accommodations well in advance. The usual letter of instructions will await Mr. Hawkins here.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 7, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am in receipt of bill of the Pullman Company covering accomodations furnished Messrs. Kearney and Wagor from San Francisco to Denver via Los Angeles and Grand Canyon in September last. . The accomodations furnished are stated to have been worth $13.20 each, with deduction of $2.50 each on account of cash payment, leaving net charges of $10.70 each.

The regular pullman charge for travel by direct route from San Francisco to Denver is $9.00 for lower berth, and I am under the necessity of requesting that the sum of $1.70 each be collected and deposited in the Treasury to the credit of your current "Contingent" appropriation.

Travel at Government expense is required to be made by the most direct route, and if any other route is taken such additional expense as is involved is payable by the person travelling.

Please forward the duplicate certificate of deposit to this office to accompany the voucher of the pullman company to the Auditor, which voucher will be approved for payment from your current "Contingent" appropriation in the sum of $21.40, giving a net charge to your appropriation on account of this service of $18.00.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 7, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Bill of the Pacific Steamship Company for transportation of copper for alloy in silver coin from Tacoma January 8, 1918 has been forwarded to the Auditor for settlement, chargeable to your 1918 "Contingent" appropriation in the sum of $282.85.

With reference to letter of this office dated December 4, 1917, beg to advise that bill of the Atchison, Topeka & Santa Fe Ry. Company for transportation of fire brick from Massilon, Ohio, September 10, 1917 has been amended to the sum of $22.78 instead of the sum of $9.98 as originally advised, this account being chargeable to your 1917 "Contingent" appropriation.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 13th, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you of funds to meet the expenses of your office during the fiscal year 1918, in sums as follow:

Salaries, - - - - - - - - - - - - - - -	$ 2,500.00
Wages of Workmen, - - - - - - - - - - -	40,000.00
Increased Compensation, - - - - - - -	2,500.00
Contingent, - - - - - - - - - - - - - -	10,000.00
Total, - - - - - -	$ 55,000.00

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 20, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The accounting transactions, incident to carrying into effect the Act of April 23, 1918, authorizing the use of silver dollars as bullion, will be handled through the Bullion Fund, except as to the dollars destroyed prior to May 10th. Keep out of your accounts all transactions pertaining to dollars used prior to that date, with the exception that the 10,401,000 dollars should be expended as such by transfer to the Treasurer of the United States and that the samples and recoveries, 10,104.05 ounces, retained of the dollar bullion delivered for May 4th shipment, should be taken into your "Silver Coinage Bullion" account at a value of $9,277.92 as a transfer of funds from the Philadelphia Mint, to aid in straightening matters out.

In future, silver dollar coins to be converted to bullion will be taken into an account "Silver Dollar Stock Withdrawn" at the time of relieving the "Cash" account, or when transferred from the Treasurer or Assistant Treasurer of the United States. This will provide a record of the number of dollars withdrawn, which, with the number recently used, will be the number that must eventually be recoined.

Under the contract with the British Government the silver resulting from the destroyed dollars is sold at the before-melting weight of the dollars as of 900 thousandths fine; therefore the purchaser stands the loss in melting. This eliminates any necessity for sampling and assaying. No future adjustment will be made as to the number of ounces resulting from the dollars now being or previously destroyed for sale to the British.

Unless otherwise advised, after melting the dollars the account "Silver Dollar Stock Withdrawn" should be relieved by charging the account "Silver Dollar Bullion" with the before-melting number of fine ounces of silver at $1.00 per fine ounce, and by charging the account "Reimbursable Loss on Silver Dollars Withdrawn" with the difference between same and face value.

RG104 E-235 Vol 423

In rendering accounts current it will probably be necessary to use an insert sheet similar to the enclosure, with form No. 948, to carry the accounts "Silver Dollar Stock Withdrawn", "Silver Dollar Bullion", and "Reimbursable Loss on Silver Dollars Withdrawn."

This loss on the silver dollars withdrawn will be reimbursed in the same manner as is the loss on recoinage of silver and minor coin; form No. 474-B may be used in this connection, changing the wording where required. The account stated on this form will be forwarded to the Treasurer and after settlement by the Auditor the loss will be transferred to the Treasurer by Transfer Order.

Payment for the silver sold, as well as the charges thereon, will probably be made to the Treasurer of the United States. You will be advised when payments affecting your office are made. Your accounts should show sale of the silver for cash, the cash being transferred to the Treasurer on Transfer Order.

You will be later advised as to the disposition that will be made of the charges on the silver sold. Should non-dollar bullion be sold and its sale price exceed the silver's cost the difference will be covered into the Treasury as "Profits on the sale of silver bullion." As these revenues will be received in cash they will belong to the ordinary account rather than the bullion account.

The work of destroying the dollars is analogous to deposit melting room work, with respect to wastage and recoveries. Therefore no wastage allowance will be involved, and the resulting sweeps will be an absolute gain - not properly belonging to the Melting and Refining or Coining Departments; they should be kept separate from other sweeps so far as possible.

The Bureau should be advised daily as to the number of dollars used and the before-melting fine ounces of bullion therein contained. When silver bullion is ready for delivery to a purchaser or his carrier the Bureau should be advised as to the following:

Fine ounces of dollar bullion to be delivered - before melting basis.
Fine ounces of any non-dollar bullion to be delivered.
Cost of such non-dollar bullion.

RG104 E-235 Vol 423

Statement of loss on silver dollars withdrawn, on form 474-B, should be forwarded to the Treasurer at the close of operations on each lot that is delivered to a purchaser, or not less frequently than once each month for any melted but not delivered.

It is much regretted that conditions over which this office had no control prevented the handling of the accounting transactions on the first dollars used in the same manner as is herein provided for subsequent transactions.

Respectfully,

R. W. Baker

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

May 21, 1918.

2—4247

Night Message.

Superintendent,
United States Mint,
San Francisco, California.

Your night message of May twentieth reads four hundred thousand dollars containing three hundred ninety nine thousand three hundred seventy five fine ounces STOP Please verify.

Baker,
Director.

OFFICIAL BUSINESS.
COMMERCIAL RATES.
COLLECT.

2—4247

Departmental Stock Form 2129.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

May 22, 1918.

Day Message.

Superintendent,
United States Mint,
San Francisco, California.

Obtain from Selby assay samples and recoveries from dollars melted for shipment May fourth STOP Take same together with your own, aggregate ten thousand one hundred four point nought five fine ounces, value nine thousand two hundred seventy seven dollars ninety two cents into accounts as a transfer of funds from the Philadelphia Mint STOP Treasurer advised STOP There will be no future adjustment on silver shipped May fourth and subsequently therefore assay samples need no longer be kept as such.

Baker,
Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
Contingent Exp. Mint Bur. 1918.
Note: If this appropriation from which payment is to be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

May 23, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I enclose nine samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

1 Enclosure.

RG104 E-235 Vol 423

May 23, 1918.

Superintendent,

United States Mint,

San Francisco, Calif.

Sir:

There has been deposited to your credit and to the credit of your appropriations the sum of $8,045.04, covering the cost of manufacture of Philippine coins. The amount has been placed to the credit of the following appropriations by certificate of deposit #8530, dated May 10, 1918:

Wages of Workmen, Mint at San Francisco, 1918, --	$5,363.36
Contingent Expense, " " " " , --	2,681.68
Total, - - - - - - - - - - - -	8,045.04

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 23, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Will you please advise the Bureau how close to the time of settlement, namely June 17th, it will be practicable for you to continue melting dollars for export without interfering with your clean-up in anticipation of the Settlement? I will be obliged if you will advise me at your early convenience in order that the Bureau may not be committed to orders for export that will interfere with our usual settlement work.

Respectfully,

R. J. Baker

Director of the Mint.

RG104 E-235 Vol 423

May 27, 1918.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Herewith I am forwarding bill of the Southern Pacific Company in amount of $581.41 for transportation of copper from Baltimore November 23, 1917. As there is nothing to indicate the purpose for which this copper was to be used, it is assumed that it was for minor coinage, in which case the charges are payable from the Minor Coinage Metal Fund.

Respectfully,

Director of the Mint.

1 Encl.

RG104 E-235 Vol 423

May 27, 1918.

SUBJECT: Assays of fine gold.

Superintendent,

United States Mint,

San Francisco, California.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results, together with the proof figures, to this office, and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD

1 Enclosure.

RG104 E-235 Vol 423

May 28, 1918.

Superintendent,

United States Mint,

San Francisco, Calif.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current "Contingent" appropriation in the sums indicated:

Southern Pacific Company, transporation of fire brick from Denver, Jan. 25, 1918, - - - - -	$ 45.05.
Wells Fargo & Company Express, transportation from Phila. of coinage dies, Feb. 9, 15, 20, 1918, and coinage collars February 23, 1918, - - -	26.16
Total- - -	$ 71.21

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

May 31, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Attention is invited to the following items pertaining to the accounts of your institution for the quarter ended March 31, 1918.

Duplicate receipt for bullion was issued the Mercantile National Bank of San Francisco on deposit No. 3857; please state what became of the original receipt, and refer to page 8 of the Regulations, last paragraph, which provides for procedure when a deposit receipt is lost.

Payment for deposit No. 4408 by C. M. Carlson was sent by mail or express, per certificate, but there is no supporting receipt of the express company or registry receipt.

Vouchers in favor of Wells Fargo & Co. for expressage on shipments of minor coin, in amounts $3,540.50 and $528.00, are unsupported by receipts for cash payment or indication of payment by check.

The following vouchers do not carry indication of capacity in which the representative signs for his principal:
No. 53, Jan. - E. C. Cardell for Philadelphia Shoe Co.
No. 9, Mar. - W. J. Haly for Burroughs Adding Machine Co.

Geo. McLaughlin, Asst. Supt. Mchy., is paid per payroll for last half January $77 for 14 days time at $5.25, an apparent overpayment of $3.50.

Western Union Telegraph Co. voucher No. 55, Mar., carries charge of 45¢ for message Dec. 21/17 "Wire promotion Saul Jacobs * * " etc., which message was sent collect and for which payment was made in Washington. The copy of message accompanying the voucher is a carbon copy and is not a true copy in that it does not show that the message was sent collect. Please take steps to prevent such duplicate payments in future. There was a short charge of 20¢ on

RG104 E-235 Vol 423

same voucher, message of Dec. 10th, 59 words (night) charged 44¢, should be 64¢ - "Deliveries cents conia * * ". etc. The difference between the overcharge, 45¢, and the short charge, 20¢, or 25¢, should be collected and placed to the credit of your current contingent appropriation.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

June 24, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

The annual report of the Director of the Mint for the fiscal year 1918 will soon be in course of preparation and I beg to request that, in addition to the usual statistical matter, you forward a short, live article covering any outstanding feature of the fiscal year's operations. If any adopted improvements or new features are of general or service interest, would be pleased to receive detailed description of same.

The Secretary of the Treasury requires information as to our operations shortly after the close of the year, and your report should be forwarded, in duplicate, at the earliest practicable date in July. If part of the data cannot be obtained promptly, do not delay forwarding the remainder.

It is desired that the statistical data furnished for each subject be, so far as practicable, uniform for each institution, and I am therefore enclosing blanks in some instances and referring specifically to parts of the annual report for the year 1917 with request that your data for 1918 be prepared to accord therewith, so far as pertinent.

Blanks illustrative of what is desired are enclosed for -

Bars manufactured.
Refinery operations.
Assay Dept. operations.
Fineness of coinage ingots, etc.
Coinage ingot melts made.
Sweeps cellar operations.

The following data will be obtained from regular forms -

Coinage executed.
Recoinage data.
Balance of bullion on hand June 30th, etc., from balance sheet;
L. & R. and Coining Dept. operations from forms 900 and 901; quantity of bullion operated upon to be stated as that placed in process and not to include that merely received and placed in vaults; legal wastage allowance will not be affected by so stating the amount operated upon.

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For indication of data desired under the following heads please refer to the 1917 annual report -

	Page
Gold bars issued -	15
Minor coinage metal purchases - - - - - - - - - - - -	16
Minor coinage distribution expenses - - - - - - - - -	16
Minor coin outstanding, etc. - - - - - - - - - - - - -	17
Refinery by-products - - - - - - - - - - - - - - - - -	20
Wastage and sweeps-melt losses - - - - - - - - - - -	21
Bullion gains -	21
Number of employes, by departments - - - - - - - - -	33
(Please give number of employes who have left the service for military or naval duty.)	
Life of coinage dies - - - - - - - - - - - - - - - - -	155

Monthly, quarterly and annual forms from which report material is obtained, such as deposits and purchases of gold and silver, form 61; balance sheet; uncurrent coin statements; forms 900 and 901, etc., should be forwarded promptly.

Respectfully,

M. McReelly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 25, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I am enclosing herewith money order for $13.20 covering the following items:-

Ten Dollars ($10) to be credited to the personal account of Hon. R. T. Baker, Director of the Mint, to whom you sent ten rolled silver dollars in response to his request of May 8th, 1918.

There are also enclosed receipts for special assay coins, and Three Dollars and Twenty Cents, ($3.20) representing the value of special examination pieces from the following deliveries:-

	No.	Denom.	Amount.	
March 23,	76	H. D.	$0.50	
25,	78	H. D.	.50	
25,	79	Dime	.10	
26,	80	H. D.	.50	
26,	81	Dime	.10	
27,	82	H. D.	.50	
April 4	85	Q. D.	.25	
8	86	Q. D.	.25	
10	87	Q. D.	.25	
11	88	Q. D.	.25	$3.20

Respectfully,

R. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 25, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Herewith find carbon copy of letter this day sent the Auditor for the Treasury Department on the subject of proposals for purchase of supplies.

Will advise you if there are any further definite developments in the case.

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

June 28, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I am enclosing office copy of orders for graphite goods placed by the Bureau for your Mint.

The original bid of J. H. Gautier, amounting in total to $15,665.50, was the lowest at first received, but it was found that this bid included 80 regular crucibles instead of 80 specials. The bid of Gautier on 80 specials sent their total bid to $17,015. The bid of Dixon & Co. amounted to $16,819.96, and that of Bartley to $16,316.00. By dividing the bids and awarding items to the lowest bidder it was possible to secure the quantity in total amounting to the following:-

Bartley Crucible Co.,	$6,325.40
Gautier Company	4,905.15
Dixon Company	4,556.25
	15,786.80

Respectfully,

M. McReilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 1, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

With reference to your letter of June 24th, in which it is stated that duplicate receipt for bullion was issued, in the case of deposit No. 3857, after the procedure required by the regulations, may I request that you refer me specifically to the regulations authorizing the issue of such duplicates. I was under the impression that the issue of duplicates was not authorized.

Respectfully,

M. McReilly

Acting Director of the Mint.

F

RG104 E-235 Vol 423

, July 1, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.,

Sir:

Relative to the matter of charges and expenses incident to the use of silver dollars as bullion, the following is brought to your attention:

The charges imposed on the dollar bullion sold to the British Government, viz., for expenses $0.015 per ounce, and for copper content $0.00179-1/21 per ounce, on the before-melting fine silver content of the dollars, will be collected in Washington and deposited in the Treasury to the credit of a special fund, and will not enter into your accounts.

This special fund will be available for reimbursing the appropriations of the Mint Service for expenses incurred connected with the work of destroying and replacing the dollars, and for the payment of certain expenses incident thereto that are not paid in the first instance from our appropriations, such as the melting charges of non-Governmental agencies employed. The expenditures made from the special fund will be as a result of prior settlement by the Auditor for the Treasury Department of accounts submitted on properly authenticated vouchers through the Mint Bureau to him. Appropriation reimbursement accounts covering operations during the fiscal year 1918 need not be rendered unless they are requested at a later date.

For the month of July, 1918, and for each subsequent month, an account should be rendered on the usual voucher form, requesting reimbursement of your wages and contingent appropriations, (amount separately stated for each appro-

RG104 E-235 Vol 423

priation), for the actual expenses incurred in melting dollars and for the incidental expenses connected with their receipt and shipment. When recoinage operations begin similar accounts will be rendered for the costs of recoining the dollars, for the alloy requirement and, possibly, for refining the silver required. The loss in weight due to abrasion of the dollars used (difference between legal weight and actual before-melting weight), will be charged on Auditor's settlement of voucher rendered by this office, to the special fund, and covered into the Treasury as an unappropriated revenue.

Respectfully,

N. McReilly

Acting Director of the Mint.

7

RG104 E-235 Vol 423 .

July 9, 1918.

Superintendent U. S. Mint,

San Francisco, California.

Sir:

Requisition for advance to you of funds to meet the expenses of that office during the fiscal year 1919 has been approved as follows:

Salaries - - - - - - - - - - -	$ 7,000.00
Wages of Workmen - - - - - -	25,000.00
Contingent Expenses -- - -	5,000.00
Increase of Compensation - -	3,000.00
T o t a l - - - - - - - -	$40,000.00

Respectfully,

M. McPherson

Acting Director of the Mint.

7

RG104 E-235 Vol 423

A-5786

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

NIGHT MESSAGE.

Washington,

July 9, 1918.

Superintendent Mint,
San Francisco, Cal.

Bureau understands Selby's charge for refining and melting one and quarter cents per ounce. Bill rendered on five hundred thousand dollars is at rate of one and quarter cent ounce for refining. stop. Of amount charged should twenty-five cents per thousand dollars be considered as a melting charge. If so have amended bill rendered one for melting two million five hundred ~~dollars~~ thousand dollars and one for refining only.

O'Reilly

Acting Director.

OFFICIAL BUSINESS.
GOVERNMENT RATES.

Cont. Ex. Mint Bureau 1918.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 212.

RG104 E-235 Vol 423

2—5788

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

July 11, 1918.

Superintendent Mint,

San Francisco, Cal.

Separate bills for refining and for melting silver dollars required as requested because refining charge is an additional item which British Government must pay beyond the cost of melting only. Letter with form of account to be rendered being mailed.

O'Reilly

Acting Director.

Cont. Ex. Mint Bureau 1918.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR _____
2—5788 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FOR

RG104 E-235 Vol 423

July 11, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

With reference to telegram of even date and other correspondence on same subject, I have to advise that separate bills are required for melting and for refining the Silver Dollars treated by the Selby Smelting & Lead Co., for the reason that the melting charges are payable by us from the regular charges collected from the British Government, while the refining costs are an additional expense payable by the British Government.

The account at present in question should be rendered along the following lines.

For melting 2,5000,000 silver dollars
@ 25¢ per thousand----------$625.00

For refining 500,000 silver dollars
429,687.5 gross oz. @ $0.01220909--$5,246.09

Respectfully,

M. McPhilly

Acting Director of the Mint.

RG104 E-235 Vol 423

July 16, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bills as below have been forwarded to the auditor for settlement, chargeable to your 1918 Contingent Appropriation in the amounts indicated.

Western Pacific R. R. Co---Wrapping paper from Washington, May 20, 1918--$10.99

Atchison, Topeka & Santa Fe R. R. Co--Fire brick from Denver, March 8, 1918--$185.71 and stationery from Washington, March 1, 1918, $15.05.

Respectfully,

M. McReilly

Acting Director of the Mint.

F/RL

RG104 E-235 Vol 423

July 31, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bill of Wells Fargo & Co. Express for transportation of coinage dies from Philadelphia, April 16 and April 18, 1918, has been forwarded to the auditor for settlement, chargeable to your 1918 Contingent Appropriation in the sum of $6.53.

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

Aug. 1, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith check for $10,585.73, drawn by the Secretary of State for India, on the Federal Reserve Bank of New York, in payment for charges of the Selby Smelting & Lead Co., amounting to $10,492.18 and $93.55 covering the amount of expenses for Mr. Seaver, a representative of the Department in witnessing the destruction of the coins.

Please return receipts to this Bureau.

Respectfully,

Director of the Mint.

Enc.
OR/RL

RG104 E-235 Vol 423

August 2, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

On your statement of deposits and purchases, Form 61, for the quarter ended Dec. 31, 1917, I note that you report under Private Refinery Product, the following item:-

American S. & R. Co., 600,093.22 fine ounces of silver.

Please advise me of the names and amounts of each of the "Plants" of that Company which produced the bullion above stated.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

Aug. 6, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

On your statement of deposits and purchases (Form 61) for June quarter, you report as having received from the Treasury on transfer 29,115.99 fine ounces of domestic silver coin. This item does not appear on your statement of coins received for melting and recoinage, Form 474 A - covering the above period.

Please forward an amended copy as early as practicable.

Respectfully,

Director of the Mint.

AAH/RL

RG104 E-235 Vol 423

August 6, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

You are advised that for the fiscal year 1919, Congress has directed the deduction of the sum of $300.00 from your Contingent Appropriation for the purchase of stationery etc.

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

Aug. 9, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing duplicate contracts for supplies for the fiscal year 1919. The originals have been approved and filed with the auditor for the Treasury.

Respectfully,

Acting Director of the Mint.

OR/RL
Enc.

RG104 E-235 Vol 423

Aug. 12, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Request for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries, Mint at San Francisco 1919 - $5,000

Wages of Workmen, Mint at San Francisco 1919 - $20,000

Contingent Expense, Mint at San Francisco 1919 - $5,000

Increased Compensation, Treasury Department 1919 - $2,000

Respectfully,

Director of the Mint.

F/RL

RG104 E-235 Vol 423

August 17, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

The Superintendent of the United States Assay Office, at New York, has requested that deposits of platinum being received at your office, be forwarded to him as they are received from the depositors without being weighed or assayed by you.

The Superintendent of the United States Assay Office at New York, will remit to the depositors the value of the metals contained in the deposits less the charges for treating the same.

The Superintendent of the New York Assay Office, has also been instructed to keep an account of the amount of postage paid by you on packages forwarded. He is to deposit the charges to the Credit of his institution and remit to you at convenient intervals the amount collected for postage to re-imburse you for the expenses of reshiping deposits.

Respectfully,

M McReelly

Acting Director of the Mint.

OR/RL

RG104 E-235 Vol 423

August 20, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Items pertaining to your accounts for the quarter ended June 30, 1918, are brought to attention as below.

Please forward copies of letters transmitting bills against the Philippine Government for coin manufactured, to support the charges collected and re-imbursed to your appropriations. Copies of such letters should accompany all future accounts in which such items appear.

With reference to the items carried as prepaid bullion I have to request that abstracts of the sub-items making up these totals be forwarded. It is apparent that many of the sub-items making up these amounts represent full paid deposits received and paid for in June, but recorded as of July notwithstanding instructions to the contrary in letter June 24, 1916. Deposits paid for in June should have been abstracted and carried in June accounts and only bona fide advances carried as prepaid bullion. Please follow this procedure in the future.

With reference to May deposit No. 5269, correction of which was made in June, please advise me as to the disposition of check #19027--whether it was canceled or whether repayment was made to you of the amount, $34.53.

May voucher #49 carries overpayment of 20¢ for telegram of April 30th to the Director, concerning charges on fine silver offerings. This was a day message of 21 words on which charge of 62¢ was made instead of 42¢.

On payroll for the last half of June, Assistant Foreman S. J. Ward is credited with 13½ days pay but no notation appears in the margin to support the extra day and a half. Should notation appear.

RG104 E-235 Vol 423

Report of the Annual Settlement Committee carries an item of one dollar in the possession of the cashier as having been found in a locker. This amount should be taken into the ordinary account as a miscellaneous receipt and deposited in the Treasury. There is also a notation of an item of $11.26, stated as "in dispute." If this item has not yet been disposed of please advise me as to how long it has been in dispute and the nature of the transaction concerned.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

August 23, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1918 Contingent Appropriation in the sums indicated.

Wells Fargo & Co. Express, coinage dies from Philadelphia, May 14 and 18, 1918, $10.75.

Southern Pacific Co. fire brick from Denver May 9, 1918, $75.53.

Philadelphia Mint--fire and asbestos on your order #190 -- $216.36.

Respectfully,

M. McReelly

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

August 23, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Report of that institution covering melting and refining operations for the fiscal year 1918 shows as amounts operated upon, the total gold and the total silver received. As the quantities delivered include crude bars of both gold and silver, I beg to inquire if the amounts operated upon should not be reduced, and if so, please advise me as to the correct figures to be used. In this connection reference is made to letter of this office dated June 24, 1918, last paragraph on first page.

Will it be correct to state the amount of minor metals operated upon as the amounts shown in the division ingot melting room operations.

Your report forwarded in response to letter of June 24th shows refinery by-products produced - platinum, palladium and osmiridium - as being refined while report of the melting and refining department shows them to be crude. Which is correct?

Your report in response to letter of June 24th does not give costs of operating the refinery. Are these figures to be furnished later, or is it not practicable under present methods to give the cost of operating the refinery?

Respectfully,

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Replying to your telegram of August 21st, relative to deposits of platinum, I beg to say that inasmuch as payments of platinum deposits are not made directly by the Assay Office at New York out of their funds, but are made to the depositor upon certification of the Superintendent of the Assay Office to the Disbursing Officer of the Ordnance Department, it is necessary in the case of every deposit that the address be forwarded with the deposit to the Assay Office.

After the determination of the value by the Assay Office and certification of the same to the Ordnance Department, all subsequent matters relating to the deposit are handled by the Ordnance Department.

Will you therefore forward to the Superintendent of the New York Assay Office the addresses of the depositors of platinum heretofore forwarded by you, and in the future transmit such address with the name ~~of the name~~ of the depositor with each deposit.

Where it is desired that check be delivered through you to the depositor, so indicate on such deposit, and the Ordnance Department will be instructed to forward payment to such depositor in your care.

There is no objection to your weighing such deposits, except, in the case of disagreement between your weight and weight as found by the Assay Office upon receipt of the package, the weight as found by the Assay Office would have to control so far as payment to the depositor is concerned. Receipt showing the gross weight is forwarded immediately by the Assay Office to the depositor upon receipt of the deposit and your receipt to the depositor should show that such deposit is received for transmission only. To avoid any discrepancies in weight as well as to limit the responsibility of the transmitting office the other branches of the Bureau forward the deposits in the original unbroken packages, their receipt simply reciting that the package is said to contain platinum. Where the depositor is willing to do this, I think it desirable that it be done in this way. Where the deposit is accompanied by a letter, the original letter should be forwarded with it.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

September 4, 1918.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

I have this day requested that the bullion fund of your Mint be increased in the sum of $500,000 by a transfer of that amount from the Mint at Denver, payable in double eagles to be sent by Express from the Mint at Denver to your Mint. A transfer of $500,000 more will be requested after a short interval.

This is in accordance with your telegram of the 28th ultimo stating that $1,000,000 would be sufficient to meet your demands for gold coin during the next six months.

Respectfully,

R. O. Baldwin

Director of the Mint.

RG104 E-235 Vol 423

September 7, 1918.

Superintendent, U. S. Mint,
~~Philadelphia, Pa.~~
San Francisco, Cal.

Sir:

I enclose 5.2 oz. Philippine coin scrap and 5.5 oz. parting silver to balance the Philippine special assay coin account to June 30, 1918.

Respectfully,

M. M. O'Reilly

Director of the Mint.

RG104 E-235 Vol 423

Sept. 9, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

For the purpose of providing metal for the subsidiary silver coinage there has been allocated to you for melting, by authority of the Assistant Secretary, dated Sept. 7, 1918, one million standard silver dollars.

As soon as practicable please melt the entire quantity and cast into coinage ingots. Daily report of amount melted will not be required on this lot. After the entire quantity has been melted please wire me the after-melting fine weight of silver obtained from the dollars, which after-melting weight @ $1.00 per fine ounce will be the weight and value for which you will be accountable; the difference between such value and face value will be reimbursed to the Treasurer by the usual procedure, from the appropriation provided in the Act of April 23, 1918.

In the accounts, transfer the after-melting weight and value from the account "Silver dollar stock withdrawn" directly to the account "Silver coinage bullion" instead of to the account "Silver dollar bullion" as is done in the case of dollar bullion which is to be sold. This bullion will thus take the average price of the silver coinage bullion on hand. Please have the account "Silver dollar stock withdrawn" show, on left side, the value of bullion and the reimbursable loss on the dollars melted for coinage, separately from similar items on dollars melted for sale.

Respectfully,

R. D. Baker

Director of the Mint.

RG104 E-235 Vol 423

September 10, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Enclosed herewith a check for $28.88 covering the expense account of Mr. Joseph Steel, for services in connection with the destruction of silver dollars at the Selby Plant, from August 7th to August 14th.

Please acknowledge receipt.

Respectfully,

Director of the Mint.

Enc.
O-L

RG104 E-235 Vol 423

Sept. 10, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Please take steps to settle during the month of September, so far as practicable, all the unpaid encumbrances against your 1918 appropriations. The balances remaining to your credit under these appropriations should be repaid into the Treasury not later than September 30th. At the time of making repayment of balances please forward list of unpaid encumbrances, also advise me of any special adjustments necessary to bring the encumbrance account into harmony with the amount of payments plus unpaid liabilities.

If there are any unrendered bills for services rendered by your institution to private parties or any other government activities during the fiscal year 1918, please forward bills covering same or a schedule of the amounts due, giving the amounts due in each case to each appropriation.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

September 11, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries, Mint at San Francisco 1919 - $2,500

Wages of Workmen, Mint at San Francisco, 1919 - $15,000

Increased Compensation, Treasury Department, 1919 - $1,000

Contingent Expense, Mint at San Francisco, 1919 - $5,000

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

Sept. 12, 1916.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

Your Memorandum of the value of gold and silver bars contained in shipment No. 2, from the Carson Mint, dated August 30, has been received at this Bureau, but only the aggregate weight of gold and silver contained is reported thereon. Please forward an amended statement showin the fine weight of gold and silver contained in each bar, and so prepare all future Memorandums.

Respectfully,

Director of the Mint.

AAH-

RG104 E-235 Vol 423

Sept. 17, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Your report covering expenditures during the fiscal year 1918 from the appropriation "Increase of Compensation, Treasury Department," does not carry the details required for report to Congress as per section 7 of the Legislative, Executive and Judicial appropriation act of March 3, 1917, as follows:

Number persons
Grades or character of positions
Original rates of compensation
Increased rates of compensation

Form in which such report should be rendered was forwarded to your office under date of June 20, 1917, it being part of Treasury Department circular #84, dated June 13, 1917.

Report was requested by this office under date of July 20, 1918, references being made therein to the letter of June 20, 1917.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

Sept. 18, 1918.

Superintendent U. S. Mint,
San Francisco, Calif;

Sir:

I am enclosing herewith 2 checks; one for charges of the Selby Plant for refining 1,500,000 silver dollars, account dated August 31st amounting to $15,738.28 and also a check for $18.89 the personal expenses of Mr. Joseph Steel.

Please acknowledge receipt of these checks in duplicate, forwarding the separate receipts for each account.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

Sept. 20, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Replying to your letter of September 12th relative to the special assay coins sent to the Bureau during the six months ended June 30, 1918, I beg to state that the amount for which you were reimbursed should have been $59.60. The Assayer in Charge of the Laboratory has had his attention called to this discrepancy and the $.50 additional credit will be carried in the next settlement of the Bureau with you.

Respectfully,

M. McCall

Acting Director of the Mint.

RG104 E-235 Vol 423

Sept. 21, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

In accordance with recommendation contained in your letter of September 14, 1918, you are authorized to cover into the Treasury as a miscellaneous receipt the item of $11.26 "in dispute", which has been on hand in the cashier's vault for some years.

Respectfully,

N. McRilly

Acting Director of the Mint.

B-L

RG104 E-235 Vol 423

Sept. 25, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

It is noted from your annual cost report for the fiscal year 1918 that the cost of melting deposits and re-deposits was $4.496 per thousand gross ounces.

This average cost appears to be quite high and I beg to be advised whether it is the actual cost of melting deposits and re-deposits or whether the cost of any other work is included therewith, such for example, as the melting of the silver dollars.

Early reply is request with corrected figures for melting deposits and re-deposits if the item as reported includes work other than deposit melting.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

September 28, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith check for $5,246.09, received from the agents of the British Government, in payment of the account of the Selby Smelting Works, enclosed in your letter of the 19th instant.

Will you please deliver this check to the Selby Smelting Works and forward a receipt in duplicate to this office.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Oct. 1, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith check for $21.09 covering expenses of Joseph W. Steel, incurred while witnessing the destruction of silver dollars for export at the Selby Works, from Sept. 10th to Sept. 15th.

Please forward to the Bureau receipt in duplicate.

Respectfully,

M. M. O'Reilly
Acting Director of the Mint.

Enc.
O-L

RG104 E-235 Vol 423

Oct. 4, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bills as below have been forwarded to the Auditor for settlement chargeable to your 1918 Contingent Appropriation in the amounts indicated.

Wells Fargo & Co. Express, coinage dies from Philadelphia, May 16th and June 7, 1918----------$8.04

Southern Pacific Company, transportation of fire brick from Denver, June 14, 1918,----------$209.99

Relative to your voucher recently forwarded for settlement by the Auditor, in favor of J. H. Gautier & Co. for crucibles, etc., to the value of $6,508.25, payable from your 1918 Contingent Appropriation, I have to request information be furnished as to where the quotations covering these articles may be found, in order that the unit prices may be verified.

The face of the voucher bears indication that they were secured in accordance with methods one and A, but there is no information on the back of the voucher to indicate where the quotations can be found.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F

F-L

RG104 E-235 Vol 423

Oct. 8, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith a check covering the cost of refining 500,000 silver dollars by the American Smelter's Securities Company, (Selby Works) amounting to $5,246.09.

Please transmit this check to the proper party and forward to the Bureau receipt in duplicate.

Respectfully,

Director of the Mint.

Enc.
O-L

RG104 E-235 Vol 423

Oct. 8, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sum as follows:

Salaries ----------	$ 5,000
Wages ----------	10,000
Contingent expense ------	5,000
Increased compensation --	1,000
	$21,000

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,

October 10, 1918.

Superintendent Mint,
San Francisco, Cal.

Not necessary for you to await action of Bureau regarding deferred classification. Collector of Customs authorized to act for head of Department. You are only required by Bureau to keep Director advised as to your action in each case. See circular one twenty-two mailed you September twenty-fifth.

O'Reilly
Acting Director.

Cont. Ex. Mint Bureau 1919.

AL BUSINESS.
MENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2132.

RG104 E-235 Vol 423

Oct. 14, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

On August 27th the shipment of 5 million dollars from the Treasury of the United States to your Mint was begun, the shipments having been forwarded by express.

Will you please advise the Bureau the date on which the last delivery of this shipment was received at your Mint.

Respectfully,

Acting Director of the Mint.

O-L

RG104 E-235 Vol 423

Oct. 19, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Enclosed herewith a check for $23.53 in payment of the account of Mr. Joseph Steel, for expenses incurred in witnessing the destruction of silver dollars refined at the Selby Works for the British Government, September 12th to October 1st.

Please return receipted voucher to this Bureau for transmission to the agent of the British Government.

Respectfully,

M. McBride

Acting Director of the Mint.

Enc.
C-L

RG104 E-235 Vol 423

October 22, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bills of the Philadelphia Mint as below have been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation in the amounts indicated:

100 feet silk 2 - conductor cord ordered by you November 5, 1917 ----------$ 6.04

Asbestos and canvas mittens, ordered by you February 7, 1918 ---------- $ 231.21

Bill of the Pullman Company for accomodations furnished Messrs. Wagor & Kearney from San Francisco to Denver in September 1917, has been forwarded to the Auditor for settlement, chargeable to your 1918 contingent appropriation in the sum of $17.40. This is the same bill which was brought to your attention in June last with respect to an overcharge of $3.40. The Pullman Company has reduced the original charge by $4.00, the bill having been originally rendered in the sum of $21.40.

Respectfully,

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

NGITH MESSAGE

Washington,

October 23, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Increased of compensation recommended letter of October seventh approved.

O'Reilly

Acting Director

Cont Ex Mint Bureau 1919

ICIAL BUSINESS.
OVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
2—9739
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

October 23, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith a check received from the agent of the British Government in your favor amounting to $5,238.30, covering the account of the American Smelters Securities Company (Selby Works) for refining 500,000 silver dollars, October 8th.

Please return receipts to this Bureau.

Respectfully,

M McReilly

Acting Director of the Mint.

O-L
Enc.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

NIGHT MESSAGE Washington,

October 23, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Oak 21st instant relative to using ape mozart for our subsidiary coinage please draw ~~yxxx~~ from stock of mozart forwarded to you from pulse.

O'Reilly

Acting Director

Cont Ex Mint Bureau 1919

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2120.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

ERE WRITTEN:

Washington, October 24, 1918.

Superintendent Mint
San Francisco, Cal.

Wire Bureau gross weight ~~xxxxx~~ mould after melting as well as fine weight of silver after melting ape hector for darling.

O'Reilly

Acting Director.

Cont. Ex. Mint Bureau 1919.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

November 2, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

I return herewith sample sheets of "Silver clippings received" Form 179, "Silver Ingot Register" and " "Bronze and Nickel Account" Form 257, with the request that there be inserted thereon two or three actual transactions illustrating their use and space ~~xx~~ requirements. Such illustrations should be furnished with all future requisitions until further notice.

I notice you ask for 2000 copies of old style form 1024A.

Our records show that 15,000 copies of this modified form were shipped August 17, 1917 and on February 18, 1918, 10,000 copies of a revised edition were mailed your mint.

Have you used the modified and revised copies, see samples enclosed?

Respectfully,

M. M. Kile

Acting Director of the Mint.

H-L

RG104 E-235 Vol 423

Nov. 8, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries.....	$ 3000
Wages of workmen.....	25000
Increased compensation...	2000

Respectfully,

Acting Director of the Mint.

F-L

RG104 E-235 Vol 423

November 16, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Enclosed herewith a check for $15.29, in payment of voucher of Mr. George H. Seaver, covering his expenses from October 2nd to November 3rd in connection with witnessing the destruction of silver dollars at the Selby Plant.

Please return receipt to this Bureau.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

November 19, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Herewith I am returning the illustrated forms forwarded with your letter of November 12th, accompanied by drafts of proposed revised rulings for your consideration. If the suggested rulings will meet your requirements there will be considerable economy in the use of paper.

It is suggested that when future requisitions for printing are prepared that the question of possible economy by revision of the rulings be considered, and that suggestions along this line be made when requisitions are forwarded.

Please return all enclosures with your recommendations concerning same.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 20, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Herewith I am forwarding a form showing the items pertaining to refinery operations which it is desired be reported at the close of the present fiscal year, in lieu of the items carried on form 900 for the refinery. The form is being forwarded at this time in order that you may have it in mind in connection with your operations during the remainder of the fiscal year; from the figures provided we should be able to determine net output of each refinery.

Please note that the receipts are placed in two divisions, one for the material not previously placed in the refinery processes and one for that previously placed therein; also note that provision is made for separate items covering the fine bullion used to aid refinery processes. In this connection wish to state I am informed that at the New York refinery it is not necessary to use any fine bullion for the purpose of aiding processes, as it would be practical to refine all below 992 without the aid of any 992 and above. Bullion 992 and over in fineness placed in their refinery is placed therein in order to produce bullion of higher grade for use in the arts; that 999 and over is treated only by fire process, the treatment being for the purpose of making it acceptable to the trade.

The totals carried on the right hand side should balance with those on the left hand side of the form.

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 20, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your Contingent Appropriation in the amounts indicated:

Philadelphia Mint, Philippine and United States coin collars received by you March 2, 1918, chargeable to your 1918 appropriation - $227.81

Southern Pacific Railroad, transportation of fire brick from Denver August 7, 1918 and fire clay tile from Denver August 26, 1918, chargeable to your 1919 appropriation $121.71

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

November 26, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Herewith I am returning the gas and electric bills, also letter of the Pacific Gas & Electric Company dated Nov. 8, 1918, forwarded with your letter of Nov. 18, 1918.

It is not considered necessary to again submit the matter of electric bills to the Comptroller of the Treasury in view of his decision of October 14, 1918, copy of which was sent you. The Comptroller's decision above mentioned applies equally to the question of price payable for gas. The gas contract carries no proviso whatever; that mentioned by the Pacific Gas & Electric Company in their letter of November 8th, namely, "or such other schedule of rates as may be duly and regularly established for the time being by or under the authority of the law to be used within the district in which such premises are situated", does not appear therein.

There is no authority for you to make payment for either gas or electricity at prices in excess of those carried by the contracts.

The proposals or bids mentioned in your letter of the 18th inst. are not found on file in this office and are not mentioned in your letters summarizing the bids received and recommending the bids to be accepted for the fiscal year 1919, other than as having been requested by circular letter.

Respectfully,

Director of the Mint.

F-1

RG104 E-235 Vol 423

November 27, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

In accordance with request contained in your letter of the 21st inst., you are authorized to call for bids and to purchase from the lowest bidder a carpet for the room of the Captain of the Watch.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

E WRITTEN:

NIGHT MESSAGE

Washington,

November 29, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Authorized to accept bid of American Smelters Securities Company for sweeps.

Baker

Director

, BUSINESS.
NMENT RATES.
ARGE TREASURY DEPARTMENT, APPROPRIATION FOR ~~Cont Ex Mint Bu 1919~~
The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2126.

RG104 E-235 Vol 423

December 3, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

There has been placed to your credit and to the credit of the appropriations indicated below, by certificate of deposit #5075 dated October 3, 1918, the sum of $1,590, on account of manufacture of Philippine coin.

Appropriations credited:

Wages of workmen, Mint at San Francisco 1919.....$1,060

Contingent expenses, Mint at San Francisco 1919.....$ 530

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

December 3, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Herewith find receipts for bullion nos. 567 and 595, pertaining to your July bullion account, for the endorsements of the depositors and return.

There is also enclosed your metal statement covering the silver of the Philippine Government. September receipt of 9.36 ounces silver has apparently been omitted from the same. Assay reports for silver deposits nos. 4 and 5 pertaining to the month of September and #3 covering the 9.36 ounces silver for the Philippine Government, have not been found. Will you kindly forward the same.

On payroll for July 1st to 15th, F. C. Condrin, Temporary Helper at $3.50 per diem, is paid for 5-5/8 days extra instead of 5-4/8 days as per marginal notation. Is the marginal notation incorrect.

Respectfully,

Director of the Mint.

F-1
Encl.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

NIGHT MESSAGE

Washington,
December 4, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Authorized to release for export proceeds million dollars amounting to seven hundred seventy two thousand one hundred thirty nine decimal seventy seven fine ounces, according telegram second. Baker

Director

Cont Ex Mint Bureau 1919

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2129.

RG104 E-235 Vol 423

SENT TO ALL INSTITUTIONS

December 9, 1918.

Superintendent,
United States Mint,
San Francisco,
California.

Sir:

Herewith I am enclosing copy of the revised table of charges which is to go into effect Jan. 1, 1919. Additional copies are being forwarded under separate cover.

Please note that the assaying and stamping charge at the minor offices has been eliminated, putting such offices on the same footing in this respect as the larger institutions. Class D bullion under schedule now in effect, dated April 15, 1916, is combined in new schedule with Class C. On bullion low in gold and base content the parting and refining charge has been reduced, while on some of the less desirable bullion, from refining standpoint, the charge is slightly increased.

Respectfully,

Director of the Mint.

R-L

RG104 E-235 Vol 423

December 9, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Requisition for advance to you of funds to meet the expenses of your office during the fiscal year 1919, has been approved in sums as follows:

Salaries.....	$ 5,000
Wages of workmen.....	20,000
Contingent expense.....	5,000
Increased compensation.....	2,000

Respectfully,

Director of the Mint.

F-L

RG104 E-235 Vol 423

December 9, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

Referring to yours of Septe. 13th, 1917, reporting crude bullion assays:- I would thank you to state if copper was added to either the gold or base assays in any instance.

Respectfully,

Director of the Mint.

D-L

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

HERE WRITTEN:

NIGHT MESSAGE

Washington,

December 14, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Have purchased from J. Ross Collins fifty thousand bags delivered your mint five cents each.

Baker

Director

Cont Ex Mint Bureau 1919

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM

RG104 E-235 Vol 423

December 14, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

With reference to voucher in favor of the American Smelters Securities Company for express charges on empty sacks returned to the Mint, I have to advise that the Auditor requires in instances of this kind the receipt of the express company before he will settle the account in favor of an intermediary who has paid the bill to the carrier.

Please forward the receipt of the express company to support this bill, in amount $14.40, before the Auditor.

Respectfully,

Director of the Mint.

ML

RG104 E-235 Vol 423

December 14, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Sir:

No reports of Absence and Efficiency have been received from you since February 1918. Will you please forward to this Bureau without delay the report for each month of the calendar year and resume immediately the forwarding of this report at the close of each month as heretofore.

Respectfully,

Director of the Mint.

O-L

RG104 E-235 Vol 423

December 16, 1918.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am enclosing herewith check for $5238.28, covering the cost of refining 500,000 standard silver dollars November 8th, 1918, by the American Smelters Securities Co.

Will you please deliver the same and cause receipt to be returned to this Bureau.

Respectfully,

Director of the Mint.

Encl.

RG104 E-235 Vol 423

December 16, 1918.

Hon. T. V. Shanahan, Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Referring to your telegram of December second stating that you can spare Mr. Wagor for Denver early in January, I have now to request that you deliver to him the enclosed letter of instructions together with transportation requests to cover this trip.

I beg to express to you my appreciation of your co-operation with me in sparing Mr. Wagor for this duty.

Very truly yours,

Director of the Mint.

O-L
Enc.

RG104 E-235 Vol 423

December 16, 1918.

Mr. E. J. Wagor,
Supt. Melting & Refining Dept.
United States Mint,
San Francisco, Calif.

Dear Mr. Wagor:

With the consent of the Superintendent of the United States Mint at San Francisco, I am requesting that you prepare to proceed to the United States Mint at Denver, Colorado, as early as practicable in January, to remain there not to exceed one month, for the purpose of investigating the conditions in the refinery of that mint.

The Superintendent of the Denver Mint has been advised that I propose to share actively with him the responsibility of a general review of the methods employed and the personnel upon which he is required to depend for support in carrying on the work of the Melting & Refining Department of the Denver Mint. He has been advised that I have concluded it would be of mutual benefit to have you detailed for duty in connection with the re-organization of the refinery. The Superintendent of the Denver Mint has very cordially assented to this undertaking on your part.

I desire to have you go into details on an actual working basis as to the system and methods employed in the Denver Refinery. To this end will you please place yourself at the disposal of Mr. Annear, who in turn is to place at your command the refinery of the Mint together with the personnel attached to that department. This is to be done to the full extent of your desires for the purpose of making a complete review of the systems employed and of demonstrating any methods you regard as improvements over the Denver practice. Of course, it is understood that you will co-operate fully with Mr. Annear in bringing about better conditions wherever possible.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message. Washington, December 17, 1918.

Superintendent Mint
San Francisco, Cal.

Authorized to deliver to Express Company silver resulting from melting three million dollars reported your telegram sixteenth, for export twentieth.

Baker

Director

Cont. Ex. Mint Bureau 1919.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
2-2128 DEPARTMENTAL STOCK FORM 2128.

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message. Washington, December 17, 1918.

Superintendent Mint,
San Francisco, Cal.

Upon receipt hereof draw bullion fund check favor Secretary of State for India for seven hundred and seventy-one thousand seven hundred and forty-nine dollars ninety-one cents the after melting value silver dollars authorized November fourteen to be melted for subsidiary coinage stop also ordinary account check for one thousand five hundred twenty eight dollars eighty cents value copper content at twenty-six cents per pound. Deliver both to local subtreasury in time to have transfer made to New York morning of nineteenth.

Baker
Director.

Cont. Ex. Mint Bureau 1919.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
2-2128 DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN: NIGHT MESSAGE Washington,

December 18, 1918.

Superintendent U. S. Mint,
San Francisco, Calif.

Employees separated from the service by draft or enlistment should be restored to their former positions if they desire even if such action involves displacing others.

Baker

Director

Cont Ex Mint Bureau 1919

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STO
2—5738

RG104 E-235 Vol 423

2—5738

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washin gton, Dec. 21, 1918.

Superintendent Mint,
San Francisco, Cal.

Of gerille released nine zenith to be melted authorized to use proceeds ape for darling. Silver resulting to be sold to British Government ~~xxxxx~~ vendor before melting weight and immediately repurchased prayer tramp you at after melting fine ounce silver weight which tavern juliet favor jasper. Mould will not leave your mint but unicorn racket viola for darling. Draw from stock mozart forwarded you from pulse.

Baker

Director.

Cont. Ex. Mint Bureau 1919.

OFFICIAL BUSINESS,
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR
The appropriation from which payable must be stated on above line.
DEPARTMENTAL STOCK FORM 2128
2—5738

RG104 E-235 Vol 423

2—5718

TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Night Message. Washington, December 21, 1918.

Superintendent Mint,
San Francisco, Cal.

Appointment Moss former position helper four fifty per diem approved.

Baker
Director.

Cont. Ex. Mint Bureau 1919.

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR ----------
2—5718 The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2128.

RG104 E-235 Vol 423

Dec. 27, 1918.

Superintendent, U. S. Mint,

San Francisco, Cal.

Sir:

Replying to your communication of the 21st instant concerning disallowance by the Auditor of $14.10 marine insurance I have to state that investigation confirms the correctness of the disallowance. While we doubtless pay insurance (with other costs) when we purchase at a price "delivered", it is the policy of the Government not to pay for insurance, as such.

Since payment was made on the authority of this office the matter of refund will be cared for here and you will be duly advised concerning same.

Please forward memo showing any other payments of insurance charges, made as a result of the Bureau's authorization, giving names of payees, dates, amounts, and appropriations involved. Also please discontinue the payment of insurance, as such.

Respectfully,

R. J. Baker

Director of the Mint.